

**TOWN OF SHEFFIELD
PLANNING BOARD
OCTOBER 24, 2018
SECOND FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman
Dale Martin
Kenneth Smith
George Oleen

Others Present: Renee LeClair, Recording Secretary
Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:00 p.m.

Form A Requests: There were no Form A requests.

Discussion on Recreational Marijuana: Board discussed Recreational Marijuana under Zoning Bylaws.

BRPC Age Friendly Community Presentation: Chris Gruba introduced himself to the Board and stated that he will no longer be working with BRPC after this week. Chris stated that he would begin this project with us and get things started for his predecessor. His associate Peg McDonough from the BRPC was also in attendance. Chris explained they were both here today because in the late fall of 2017, BRPC was awarded a grant from the Executive Office of Energy and Environmental Affairs (EOEEA) to assist communities in increasing housing opportunities for older adults. At the time, BRPC received letters of support from three communities that wished to be a part of this grant work, including North Adams, Egremont, and Sheffield. The intent of this project is to improve housing options for seniors, as well as for other age groups, through zoning Bylaw amendments. This grant will allow them to work on creating this new age friendly Bylaw for Sheffield and diversify the housing stock. The BRPC gave the Board a EEA Grant Bylaw Menu with a list of options to review and decide on which pertain most to the Town. A discussion ensued. Thought was given to the list and BRPC and the Town must be ready with the Bylaw for the Town Meeting in May 2019 should the Bylaw be amended.

Acceptance of the Application for an Amendment to the Special Permit for Park Avenue Solar Solution: Members signed the Acceptance of the Application and a public hearing will be scheduled for November 14, 2018.

Discussion on Zoning Bylaws: Revisions to the draft of Adult Use of Recreational Marijuana Bylaw from the last meeting were completed by Rene Wood and a copy was shared with all members. A discussion ensued. The Board and the public posed questions and made suggestions during the discussion that will be added to the final draft. After the review of the draft Bylaw the Board decided that Rene Wood and Ken Smith will meet once more to

produce the final draft of the Bylaw for the next meeting so that a date can be set for a public hearing.

Approval of Minutes: The Board reviewed draft meeting minutes of October 10, 2018. *G. Oleen motioned, with a second from J. Collingwood to approve the October 10, 2018 minutes as written. The motion passed 4-0.*

Review Mail: No mail to review.

Board Member Items: No Board member items

Public Inquiries: No public inquiries

G. Oleen motioned, with a second from K. Smith to adjourn the meeting. The motion passed 4-0.

The meeting adjourned at 8:48 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Draft 10/10/2018 meeting minutes, Park Ave. Solar Amendment Request, Draft Bylaw Adult Use, and EEA Grant Bylaw Menu from BRPC.

Respectfully submitted by:



Renee LeClair
Recording Secretary

Sheffield Planning Board

Date: October 24, 2018

Name – PLEASE PRINT	Street, Town
1. <u>Ken McDonough - BRPC</u>	<u>Pittsfield</u>
2. <u>Martin Mitsch</u>	<u>Underhill Rd, Sheffield</u>
3. <u>Rebecca</u>	<u>Boardman St. Sheffield</u>
4. <u>Adrian McNeill</u>	<u>Salisbury, Sheffield</u>
5. <u>Ken McNeill</u>	<u>Salisbury Rd</u>
6. <u>Flora</u>	<u>165 Maple St</u>
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____
14. _____	_____