

**TOWN OF SHEFFIELD
PLANNING BOARD
JANUARY 9, 2019
FIRST FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman
Kenneth Smith
George Oleen
Dale Martin

Others Present: Renee LeClair, Recording Secretary
Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:00 p.m.

ANR Requests: No ANR Requests presented.

Discussion on Recreational Marijuana: Chairman Collingwood reminded the audience that the public hearing for the Recreational Marijuana Bylaw the Board has been continued to January 23, 2019 at 7:30pm.

Discussion on Zoning Bylaws: Peter Harris owner and operator of Pete-za Mobile Pizza Oven came before the Board requesting that he be issued an annual permit for his mobile food truck. Pete would like to park his truck in the Big Elms parking lot. He mentioned that food trucks are not defined in the Sheffield's Zoning Bylaws according to the Zoning Enforcement Officer so he can only purchase a onetime event license, which is very costly for him. Ken Smith commented that our Table of Use does not allow mobile food trucks. Chairman Collingwood explained that the Board will need to discuss this further with the Zoning Enforcement Officer to work towards a solution if any.

Approval of Minutes: The Board reviewed draft meeting minutes of December 19, 2018. *G. Oleen motioned, with a second from K. Smith to approve the December 19, 2018 minutes as amended. The motion passed 4-0.*

Review Mail: Chairman Collingwood reviewed a letter dated 1/9/2019 from the Town Administrator regarding the change of mileage reimbursement rate.

Board Member Items: K. Smith will be attending the Berkshire Regional Planning Meeting tomorrow. Senator Hynes will be in attendance and discussing industrial hemp.

The clerk explained to the Board that Pedro from Seaboard Solar had emailed earlier today requesting the Board come to the Home Road Solar site to evaluate his completed work. The Board decided to wait until all of the screening was in place and the entire project was completed before visiting the site.

Public Inquiries: Rene Wood thanked the Board for their work in protecting the neighbors of the Home Road Solar installation. Rene mentioned to the Board that she had just been to the outreach meeting for Theory Wellness and wanted to share some information regarding odor with outdoor cultivation. There had been some concern about the odor and she made inquiries to our local cannabis farmer about the smell during the flowering period. The farmer explained that the strain of cannabis will determine the smell. Rene also mentioned a possible solution with the Board of Health for the mobile


food truck annual licensing. Rene mentioned to the Board that a neighbor dispute was brought to the Board of Selectman recently regarding Dark Skies.

G. Oleen motioned, with a second from K.Smith to adjourn the meeting. The motion passed 4-0.

The meeting adjourned at 7:34 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Draft 12/19/2018 meeting minutes, Letter from Town Administrator

Respectfully submitted by:



Renee LeClair
Recording Secretary

Sheffield Planning Board

Date: January 9, 2019

Name – PLEASE PRINT	Street, Town
1. <u>Paul Wood</u>	<u>Boardman St, Sheffield</u>
2. <u>BILL HEATON</u>	<u>Hulet Hill Sheffield</u>
3. <u>Peter Harris</u>	<u>5 South Ridge Rd Niantic CT</u>
4. <u>Susan Rothschub</u>	<u>Barnum Str.</u>
5. <u>Kassidy Martin</u>	
6. _____	
7. _____	
8. _____	
9. _____	
10. _____	
11. _____	
12. _____	
13. _____	
14. _____	