

**TOWN OF SHEFFIELD
PLANNING BOARD
JANUARY 23, 2019
FIRST FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman
Kenneth Smith
George Oleen

Board Members Not Present: Dale Martin

Others Present: Renee LeClair, Recording Secretary
Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:00 p.m.

ANR Requests: No ANR Requests presented.

Approval of Minutes: The Board reviewed draft meeting minutes of January 9, 2019.
G. Oleen motioned, with a second from K. Smith to approve January 9, 2019 minutes as written. The motion passed 3-0.

Review Mail: Chairman Collingwood reviewed a notice of the community outreach meeting scheduled for February 1, 2019 at 5pm at Town Hall for a proposed Marijuana Cultivator Establishment at 136 Kellogg Road. A discussion ensued. Chairman Collingwood also reviewed a Notice of Decision on Administrative Appeal filed by Robert Krol which has been appealed.

Board Member Items: K. Smith stated he attended the Berkshire Regional Planning Commission Meeting and was interesting to hear the Senators outlook and perspective. The topic regarding industrial hemp never came up. The surrounding town's major concerns were internet and infrastructure. A discussion ensued.

The clerk asked that the Board review the annual report.
G. Oleen motioned, with a second from K. Smith to approve the annual report as presented. The motion passed 3-0.

Public Inquiries: None at this time.

Age Friendly Berkshires, Berkshire Regional Planning Commission: Representatives from the BRPC were not present at this time. A discussion ensued.

Possible action on letter of support for 2019CDBG application: K. Smith read the proposed letter to the Board. **G. Oleen motioned, with a second from K. Smith to accept the letter and sign it. The motion passed 3-0.**

G. Oleen motioned, with a second from K. Smith to suspend the meeting until 7:30pm, the scheduled time for the continue public hearing. The motion passed 3-0.

The meeting was suspended at 7:15 p.m.

G. Oleen motioned, with a second from K.Smith re-open the public hearing. The motion passed 3-0.

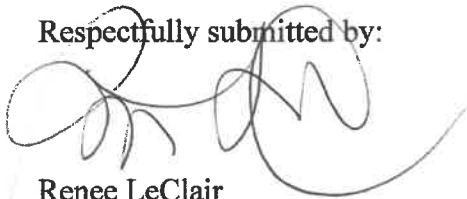
Continued Public Hearing: Notice is hereby given pursuant to the provisions of Chapter 40A, Section 5 of the Massachusetts General Laws that a public hearing will be held by the Planning Board on a proposed amendment to the Sheffield Zoning Bylaw regarding Section 3.1.3 Table of Use Regulations. This amendment would add Section 3.1.3.H, Adult Use Marijuana Establishments and Section 3.1.3.B6, Commercial Industrial Hemp. It would also add a new Section 7.5, Adult Use Marijuana Establishments to the Zoning Bylaw and add definitions to Section 10, Definitions. Chairman Collingwood read the public hearing notice then passed the floor to K. Smith who has been the lead on the preparation of the proposed Adult Use Marijuana Bylaw. K. Smith began by reviewing the history of this proposed Bylaw. In November 2016 Massachusetts residents voted to allow recreational marijuana use. However, it has been rather challenging to create a Bylaw when even the state is not exactly clear on what these laws could materialize into. This summer when the Cannabis Control Commission finalized there interpretations the Board decided to draft a Bylaw that would protect Sheffield's interests regarding recreational marijuana. Early on in this process K.Smith was very lucky to attend a meeting with the Pioneer Valley Planning Commission. Using Pioneer Valleys Bylaw as a starting off point has assisted K.Smith and Rene Wood in creating a more inclusive and detailed Bylaw that will represent the needs of the community. K. Smith thanked Rene for the countless hours they have spent trying to customize this document to reflect Sheffield. The Boards goal is to have a finished Bylaw ready by early to mid-March. K. Smith mentioned that he does want to make it known to the public that there are establishments that do not have to abide by this Bylaw. This Bylaw is being written for anyone new that is to come before the Board. Those two establishments are grandfathered and have host agreements already in place. However, K. Smith explained, that it is the Boards goal for those establishments to be given a copy of the Bylaw and to ask them to abide by it as much as possible. A discussion ensued. K.Smith continued that he will be going through each of the sections one by one explaining the Bylaw. After reviewing the sections he will open the floor to questions. A discussion ensued.

G.Oleen motioned, with a second from K. Smith to close the public hearing. The motion passed 3-0. A discussion ensued. Chairman Collingwood thanked the audience for coming and Rene and Ken for all of their hard work and time they have put into the Bylaw. K. Smith asked that the clerk be sure to upload the Bylaw to the Town site and distribute copies to the Town Clerk, Senior Center, and the Library.

G. Oleen motioned, with a second from K.Smith to adjourn the meeting. The motion passed 3-0.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Draft 1/9/2019 meeting minutes, Outreach meeting notice, Notice of Decision on Administrative Appeal filed by Robert Krol.

Respectfully submitted by:



Renee LeClair
Recording Secretary

Sheffield Planning Board

Date: January 23, 2019 7:30 Public Hearing

PLEASE PRINT

	<u>Name</u>	<u>Street, Town</u>
1.	David A. Sr & Dr. Smith	483 Spruce St
2.	Rene Wood	Boardman, Sheffield
3.	Kathy Orlando	Kathy Orlando Main St, Sheffield
4.	M P Goodchild	Molly Goodchild 1500 Hemlock St
5.	Bruce Goodchild	1500 Harris
6.	Brandon Pollack	Boston MA
7.	Hannah Karcheski	Canaan, CT
8.	Ted Dobson	Sheffield, MA
9.	Chr. Welch	Sheffield MA
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11.		
12.		
13.		
14.		
15.		

Sheffield Planning Board

Date: January 23, 2019

PLEASE PRINT

Name

Street, Town

1. Rene Wood Boardman St, Sheffield
2. Dave & Diane Smith 483 Silver St
3. _____
4. _____
5. _____
6. _____
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