

**TOWN OF SHEFFIELD  
PLANNING BOARD  
FEBRUARY 13, 2019  
FIRST FLOOR MEETING ROOM  
7:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman  
Kenneth Smith  
George Oleen

Board Members Not Present: Dale Martin

Others Present: Renee LeClair, Recording Secretary  
Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:05 p.m.

**ANR Requests:** No ANR Requests presented.

**Discussion on Home Road Solar Project:** Chairman Collingwood opened the discussion inviting Glenn Cross to speak. Glenn is the abutter that made contact with the Board asking that this item be added to tonight's meeting's agenda. Glenn stated that he and Tom Ingersoll a local arborist have both been in communication with Pedro from Seaboard Solar regarding the screening on Home Road. Glenn stated that since Tom's screening proposal and budget was denied by Seaboard Solar communication with Pedro has seized. Glenn is concerned that Seaboard Solar's budget for screening is much lower than what is the norm for this type of project and will mean disappointment for the abutters. A discussion ensued. Tom explained to the Board that now is the time to be ordering trees and that there should be a plan in place by now. A discussion ensued. Chairman Collingwood stated that the Board made it very clear in their notice of decision of the special permit to Seaboard Solar and that they must comply with that decision. A discussion ensued. Chairman Collingwood stated that he will be in contact with the Town Administrator in the morning to discuss the possibility of bringing Pedro and Seaboard in front of the Board at the next meeting. A discussion ensued. Chairman Collingwood thanked the abutters for coming to tonight's meeting and for their concern.

**Mobile Food Trucks:** Chairman Collingwood read a letter to the Board from Peter Harris owner of Pete-za's mobile Pizza Oven, asking that the Planning Board consider an annual permit for mobile food trucks in Sheffield. A discussion ensued. Chairman Collingwood's recommendation after reviewing Town Counsels opinion and the Boards discussion this evening is not to move forward with creating a bylaw for mobile food trucks in Sheffield.

**Approval of Minutes:** The Board reviewed draft meeting minutes of January 23, 2019. A discussion ensued. **G. Oleen motioned, with a second from K. Smith to approve January 23, 2019 minutes as written. The motion passed 3-0.**

**Review Mail:** No mail to review.

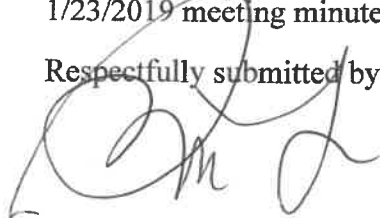
**Board Member Items:** K. Smith explained to the Board that he would like to schedule the informational session regarding the Bylaw that they have been working on for Adult Use Marijuana Establishments. A discussion ensued. Informational Session will be scheduled for Wednesday, April 10<sup>th</sup> at 7pm in the second floor meeting room.

**Public Inquiries:** Rene Wood commented that she was in attendance tonight in support of the residents abutting the Home Road Solar project. A brief discussion ensued.

**G. Oleen motioned, with a second from K. Smith to adjourn the meeting. The motion passed 3-0.**

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Draft 1/23/2019 meeting minutes, Letter from Peter Harris, Email from Town Counsel.

Respectfully submitted by:

A handwritten signature in dark ink, appearing to read 'Renee LeClair', is written over the text 'Respectfully submitted by:'.

Renee LeClair  
Recording Secretary

# Sheffield Planning Board

Date: February 13, 2019

PLEASE PRINT: Your Name

Street, Town

1. John 277 County Rd
2. Charles Cross 277 County Rd, Sheffield
3. TOM INGERSOLL 506 SHEFFIELD PLAIN
4. Peter S. Villanovos Monterey
5. Blue Road 928 Boardman St
6. Rebecca Hawkins 374 County Rd.
7. \_\_\_\_\_
8. \_\_\_\_\_
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