

**TOWN OF SHEFFIELD
PLANNING BOARD
APRIL 24, 2019
FIRST FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman
Kenneth Smith
George Oleen
Dale Martin

Others Present: Renee LeClair, Recording Secretary
Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:10 p.m.

ANR Requests: Owner: William P. Stockwell, The Stockwell Nominee Trust, property on Upper Barnum Street, Lot 1 10.228 Acres, Lot 2 5.166 Acres Plan prepared by Kelly, Granger, Parsons & Associates, Inc., \$100.00 fee paid. Discussion ensued. **G. Oleen motioned, with a second from K. Smith to accept and approve the Form A for William P. Stockwell, The Stockwell Nominee Trust. The motion passed 4-0 and the Mylar was signed.**

Marijuana Establishment Bylaw Review: Chairman Collingwood explained that he put this on the agenda so that they could go over their plan to present this at Town Meeting. K. Smith said that he is prepared to answer questions and that he has been doing some additional research for Town Meeting. A discussion ensued. It was decided that the mailer would be slightly altered into a handout and sent to the moderator for approval to be placed on a table at Town Hall.

Approval of Minutes: The Board reviewed draft meeting minutes of April 10, 2019 and March 27, 2019. A discussion ensued. **K. Smith motioned, with a second from D. Martin to approve April 10, 2019 and March 27, 2019 minutes as presented. The motion passed 4-0.**

Review Mail:

- Notice of Public Hearing on April 10, 2019 from Great Barrington Zoning Board of Appeals to act on a request from the CDC of South Berkshire to modify the Comprehensive Permit issued August 16 for the development at 100 Bridge Street.
- Notice of Public Hearing on April 24, 2019 from New Marlborough Planning Board on propose a comprehensive rewrite of the Zoning Bylaws in guider to create two zoning districts within the Town, Rural Residential and Village Center Residential and to propose different dimensional requirements Amendments to the Zoning map setting forth new boundaries of the two districts are also being proposed.

Board Member Items: G. Oleen mentioned the e-blast request that the Planning Board had made earlier in the year. The request was to go out to the public regarding the public information session in preparation of the Marijuana Establishment Bylaw. G. Oleen asked the clerk why he never received an email. The clerk stated that the request was put in to the Town Administrator as requested by the Board. The clerk was unsure if the message did or did not go out. A discussion ensued.

The Board decided to cancel the May 8, 2019 meeting. **G. Oleen motioned, with a second from D. Martin to eliminate the May 8, 2019 meeting. The motion passed 4-0.**

Chairman Collingwood asked the clerk to add, "Reorganize the Board" to the next meeting agenda.

Public Inquiries: No public comment.

G. Oleen motioned, with a second from K. Smith to adjourn the meeting. The motion passed 4-0.

The meeting adjourned at 7:36 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Draft 3/13/2019 & 4/10/2019 meeting minutes, Notice from Great Barrington Zoning Board of Appeals, Notice from New Marlboro Planning Board.

Respectfully submitted by:



Renee LeClair
Recording Secretary

Sheffield Planning Board

Date: April 24, 2019

PLEASE PRINT: Your Name

Street, Town

1. MARK REYNOLDS KELLY, GRANGER + PANSONS
2. MARY REYNOLDS
3. CATHERINE MARSDEN McNEILL 793 Salisbury
4. JACKSON LISCOMBE CLAYTON MILL RIVER RD, NM
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