

**TOWN OF SHEFFIELD
PLANNING BOARD
JUNE 26, 2019
FIRST FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman
Kenneth Smith
George Oleen
Dale Martin
Caitlin Marsden McNeill

Others Present: Renee LeClair, Recording Secretary
Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:00 p.m.

ANR Requests: No ANR Requests presented.

Discussion and possible action on food truck bylaw: Chairman Collingwood stated that he has added this item back onto the agenda for discussion. A discussion ensued. It was decided that George Oleen would attend the next Board of Health meeting on July 8, 2019 at 6pm as a representative of the Planning Board in hopes that George can determine where the Board of Health stands on a possible food truck bylaw for Sheffield.

Approval of Minutes: The Board reviewed draft meeting minutes of May 22, 2019 meeting. A discussion ensued. **K. Smith motioned, with a second from D.Martin to approve May 22, 2019 minutes as amended. The motion passed 5-0.**

Review Mail:

- Decommissioning Bond dated June 7, 2019 along with an email from Kirt Mayland of SH MA Solar IV, LLC explaining that the updated bond lists the new agreed upon amount of \$92,500.
- Notice of Decision on special permit dated June 13, 2019 from Great Barrington Selectboard referring to an application from Coughlin to GRANT a permit for a Tourist Home Bed and Breakfast establishment.
- Memo dated June 5, 2019 from the desk of Jill Hughes, Assistant to the Town Administrator sharing the amount billed of \$53.29 to the Planning Board for postage on meter machine for FY2019.
- Notice of Decision on special permit dated June 5, 2019 from Great Barrington Planning Board referring to an application from McDonald & Echegaray to GRANT a special permit for a rear lot at 166 Castel Hill Avenue.
- Letter from the Berkshire Regional Planning Commission's Thomas Matuszko, AICP's Executive Director dated June 3, 2019 asking for a representative from the Sheffield Planning Board to be appointed as a delegate to participate in BRPC activities. A discussion ensued. The Board elected Ken Smith as delegate. Chairman Collingwood asked that the clerk complete the paperwork.
- Letter appointing Dave A. Smith, Sr. as the Planning Board Alternate for another year with a term that will expire on June 30, 2020.

Board Member Items: K. Smith shared that he did not attend the meeting in Egremont. He looked up the distance from the school and the building that may possibly be used as a

marijuana retail establishment and they are in fact over nine hundred feet away from each other. A discussion ensued.

Public Inquiries: No public comment.

G. Oleen motioned, with a second from K. Smith to adjourn the meeting. The motion passed 5-0.

The meeting adjourned at 7:26 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Decommissioning Bond dated June 7, 2019 along with an email from Kirt Mayland, Notice of Decision on special permit from Great Barrington Selectboard referring to an application from Coughlin to GRANT a permit a Tourist Home Bed and Breakfast establishment, Memo from the desk of Jill Hughes, Assistant to the Town Administrator sharing the amount billed of \$53.29 to the Planning Board for postage on meter machine for FY2019, Notice of Decision on special permit from Great Barrington Planning Board referring to an application from McDonald & Echegaray to GRANT a special permit a rear lot at 166 Castel Hill Avenue, Letter from the Berkshire Regional Planning Commission's Thomas Matuszko, AICP's Executive Director dated June 3, 2019, Letter appointing Dave A. Smith, Sr. as the Planning Board Alternate for another year with a term that will expire on June 30, 2020.

Respectfully submitted by:



Renee LeClair
Recording Secretary

Sheffield Planning Board

Date: June 26, 2019

PLEASE PRINT: Your Name

Street, Town

1. MARTIN MITSOFF S. Undvntu Rd, Sheffield

2. Rossidy Martin Sheffield

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