

**TOWN OF SHEFFIELD
PLANNING BOARD
JULY 24, 2019
FIRST FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman
Kenneth Smith, Vice Chairman
George Oleen
Dale Martin
Caitlin Marsden McNeill

Others Present: Renee LeClair, Planning Board Clerk
Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:00 p.m.

ANR Requests: Owner: David Losaw & Judy McGuffy, property on 332 East Stahl Road, Ashley Falls, MA 01222, Lot 1 2.221 Acres, Lot 2 2.164 Acres, Parcel 3 0.310 Acres. Plan prepared by Kelly, Granger, Parsons & Associates, Inc., \$100.00 fee paid. Michael Parsons stated that parcel three is not to be considered a building lot. Discussion ensued. **G. Oleen motioned, with a second from K. Smith to sign and approve the Form A for David Losaw & Judy McGuffy. The motion passed 5-0 and the Mylar was signed.**

Owner: Barbara G. West, property located on easterly side of Silver Street, Lot 1 3.557 Acres. Plan prepared by Kelly, Granger, Parsons & Associates, Inc., \$100.00 fee paid. Michael Parsons stated that Mrs. West is conveying a lot to her grandson with a right to use the driveway. Discussion ensued. **G. Oleen motioned, with a second from D. Martin to sign and approve the Form A for Barbara G. West. The motion passed 4-0 and the Mylar was signed. K. Smith abstained from the vote.**

Owner: Benjamin Webster, property between Route 7A and Route 7, north of Pike Road, Lot 3.124 Acres, Lot 2 1.781 Acres. Plan prepared by Alexander R. Thorp, PE, PLS Accord Engineering & Surveying, LLC, \$100.00 fee paid. Reconfiguration of the lots is being prompted by the insurance requirements for the two separate businesses on the properties. Discussion ensued. **K. Smith motioned, with a second from G. Oleen to sign and approve the Form A for Benjamin Webster. The motion passed 5-0 and the Mylar was signed.**

Discussion and possible action on food truck bylaw: G. Oleen met with the Board of Health on behalf of the Planning Board on July 8, 2019 to discuss their stance on Mobile Food Establishments. G. Oleen gave a summary of where the Board of Health stands on creating a Food Truck Bylaw. A discussion ensued. J. Collingwood stated that if the Planning Board decided to tackle creating a Bylaw they would need to collaborate with the Board of Health. At this time the Board decided they would not be taking any action.

Approval of Minutes: The Board reviewed draft meeting minutes of June 26, 2019 meeting. A discussion ensued. **G. Oleen motioned, with a second from D. Martin to approve June 26, 2019 minutes as presented. The motion passed 5-0.**

Review Mail:

- Notice of Decision for a special permit given to Ari and Heidi Zorn to have a retail marijuana space at 71 Main Street, South Egremont.
- Notice of Public Hearing – Great Barrington, July 22, 2019 at 7:00 pm to act on the special permit application from the Community Development Corporation of South Berkshire.
- Notice of Public Hearing – Great Barrington on July 23, 2019 at 7:30 pm to act on a special permit application from A&A Memorials, Inc.
- Notice of Public Hearing – Great Barrington on July 23, 2019 at 7:45 pm to act on a special permit application from A& A memorials Inc.

Board Member Items: G. Oleen asked about the Home Road Solar project. A discussion ensued. J Collingwood asked that the clerk mention this to the Town Administrator.

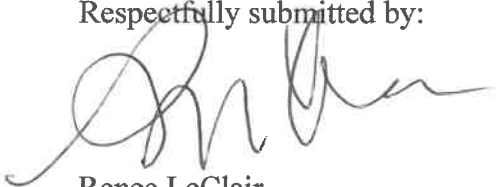
Public Inquiries: No public comment.

G. Oleen motioned, with a second from C. Marsden McNeill to adjourn the meeting. The motion passed 5-0.

The meeting adjourned at 7:54 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Meeting Agenda, Approved Meeting Minutes from June 26, 2019, Notice of Decision for a special permit given to Ari and Heidi Zorn to have a retail marijuana space at 71 Main Street, South Egremont, Notice of Public Hearing – Great Barrington, July 22, 2019 at 7:00 pm to act on the special permit application from the Community Development Corporation of South Berkshire, Notice of Public Hearing – Great Barrington on July 23, 2019 at 7:30 pm to act on a special permit application from A&A Memorials, Inc., Notice of Public Hearing – Great Barrington on July 23, 2019 at 7:45 pm to act on a special permit application from A& A memorials Inc.

Respectfully submitted by:



Renee LeClair
Planning Board Clerk

Sheffield Planning Board

Date: July 24, 2019

PLEASE PRINT: Your Name

Street, Town

1. MARK TROCCHI 718 BORDMAN ST.
2. MIKE PARSONS 312 Main St. Gt. Barr.
3. AL Thorp 631 Main St Ste 102 GB, MA
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