

**TOWN OF SHEFFIELD
PLANNING BOARD
WEDNESDAY, MARCH 4, 2020
FIRST FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood Jr., Chairman
Kenneth Smith, Vice Chairman
George Oleen

Others Present: Renee LeClair, Planning Board Clerk
Members of the Public (see sign in sheet)

Board Members Not Present: Dale Martin
Caitlin Marsden McNeill

Chairman Collingwood called the special meeting to order at 7:00 p.m.

Discussion and possible action regarding new bylaws for solar and stretch code: Rene Wood, a representative from the Zoning Bylaw Review Committee began by explaining that the Planning Board does not need to address the stretch code bylaw this evening.

Rene Wood then passed out copies of the By-Right Solar Photovoltaic Overlay District Bylaw she has been working on. The By-Right Solar Photovoltaic Overlay District Bylaw was recently approved by the Board of Selectmen on Monday, March 2, 2020. Rene Wood reviewed details of the bylaw for the Planning Board. A discussion ensued. She continued by pointing out that this bylaw would add a new section (8.5) and will add a line to the table of use. A new map of the district will also be added. A discussion ensued.

K. Smith asked what the overall goal is in adding this bylaw. Rene Wood responded that this bylaw will complete one of five necessary criteria for the Town to gain Green Community Status. A discussion ensued on how being granted Green Community Status would benefit Sheffield.

Rene Wood reviewed the changes she would be making to her work from the discussion this evening for clarity and said that she will submit the completed copy to the clerk prior to the meeting on March 11, 2020.

A discussion ensued regarding dates for the public hearing. The Board decided that April 8, 2020 would be the date of the hearing. **K. Smith motioned, with a seconded from G. Oleen to accept The By-Right Solar Photovoltaic Overlay District Bylaw and Map as presented with changes to come. The motion passed 3-0.**

Discussion and possible action on draft letter to applicant of R & R Ventures regarding the hiring of a consultant. Chairman Collingwood explained that after speaking with Administrator LaBombard and the clerk, a letter was drafted for the Board. The letter will notify the applicant that the Planning Board will be involving a consultant to review their application. A discussion ensued regarding this draft letter and a potential agreement with the applicant once a quote is received from the consultant.

K. Smith asked that the clerk reach out to Robert Cohen for one complete packet of his application. K. Smith said he will also email the consultant, Ned Ostojic, Ph.D., P.E., Director of Engineering at Odor Science & Engineering, Inc. to inform him that the clerk will be sending the complete application for his company to review once received. K. Smith will ask the consultant on behalf of the Board, for their opinion on the following items: Air Quality, Odor Control and Water Usage. After the consultant has reviewed R & R Ventures application packet the consultant will provide the Board with a quote on getting the companies opinion on the effectiveness of the measures proposed by the applicant. Then the Board will present the quote to the applicant for their approval in a signed agreement. A discussion ensued. **G. Oleen motioned, seconded from K. Smith to send out R&R Ventures application packet to the Consultant. The motion passed 3-0.**

There being no more business for the Board this evening. **G. Oleen motioned, with a second from K. Smith to adjourn the meeting. The motion passed 3-0.**

Chairman Collingwood adjourned the meeting at 7:32 p.m.

Respectfully submitted by:



Renée LeClair
Planning Board Clerk

Documents reviewed at the meeting:

By-Right Solar Photovoltaic Overlay District Bylaw
By-Right Solar Photovoltaic Overlay District Map
Draft letter to applicant of R & R Ventures

Sheffield Planning Board

Date: March 4, 2020

PLEASE PRINT: Your Name

Street, Town

1. RENE WOOD Boardman Sheffield
2. Martin Mitsoff Undermountain Sheffield
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
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