

**TOWN OF SHEFFIELD  
PLANNING BOARD  
APRIL 22, 2020  
VIRTUAL MEETING  
7:00 PM**

Board Members Present:

James T. Collingwood Jr., Chairman  
Kenneth Smith, Vice Chairman  
George Oleen  
Dale Martin  
Caitlin Marsden McNeill

Others Present:

Jill Hughes, Assistant to Town Administrator  
Members of the Public

Chairman Collingwood called the meeting to order at 7:00 PM.

**Discussion/possible action regarding the hiring of a consultant to review R&R Ventures Special Permit application:**

C. Marsden McNeill stated that she contacted Mr. Gibbons from Berkshire Roots and that Jill Hughes emailed him R&R Ventures LLC's paperwork, but has not received a response back from him. The Board discussed asking Mr. Gibbons for a cost estimate and asking him to refer another consultant if he is unable to do the work. **K. Smith motioned, with a second from G. Oleen to authorize C. Marsden McNeill and Jill Hughes to send R&R Ventures LLC's paperwork to another consultant recommended by Mr. Gibbons. The motion carried 5-0.**

**Public Hearing: Special Permit application of R&R Ventures LLC, for property located at 700 S. Main St., Sheffield, for a Marijuana Micro-Business, per Section 3.1.3.H. Adult Use Marijuana Establishment of the Sheffield Zoning by-Laws.**

**K. Smith motioned, with a second from G. Oleen to continue the public hearing for the Special Permit application of R&R Ventures LLC to May 13, 2020. The motion carried 5-0.**

**Discussion/possible action regarding Zoning Bylaw changes:**

The Board reviewed and discussed the voter information sheets on the By-Right Solar Photovoltaic Overlay District and the updates to the Town of Sheffield Zoning By-Laws Warrant Articles that Rene Wood drafted.

The Board discussed whether or not to make a recommendation on the two proposed Warrant Articles. **G. Oleen motioned, with a second from C. Marsden McNeill to make no recommendation on the By-Right Solar Photovoltaic Overlay District Warrant Article. The motion carried 5-0.**

**G. Oleen motioned, with a second from K. Smith to support the updates to the Town of Sheffield Zoning By-Laws Warrant Article. The motion carried 5-0.**

Rene Wood thanked Chairman Collingwood for his nine years of service on the Planning Board.

**ANR Requests:**

There were no ANR requests.

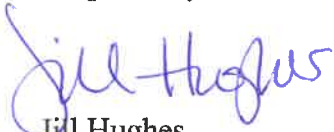
**Board Member Items:**

The members of the Board thanked Chairman Collingwood for his service. Chairman Collingwood stated it was a pleasure to work with the Board and to serve the Town.

There being no more business before the Board this evening. **G. Oleen motioned, with a second from D. Martin to adjourn the meeting. The motion carried 5-0.**

Chairman Collingwood adjourned the meeting at 7:22 PM.

Respectfully submitted by:



Jill Hughes  
Assistant to Town Administrator

Documents reviewed at the meeting:  
Voter Information Sheets