

**Town of Sheffield
Planning Board
Wednesday, June 24, 2020 at 7pm
Virtual Meeting**

Members Present:

Kenneth Smith, Chairman
George Oleen
Caitlin M. McNeil
Sari Hoy
Dale Martin

Members of the Public: Holly Coon & Tim Coon

Chairman K. Smith called the virtual meeting to order at 7:00pm.

Nomination of Vice-Chairman of the Board:

On a motion by G. Oleen seconded by D. Martin, and a roll call vote of 5-0, the Board nominated C. M. McNeil as Vice-Chairman.

ANR Requests:

Owner: Holly Coon, property on Boardman Street and East Road, Parcel A containing 10.81 acres and Parcel B containing 2.75 acres-a separate building lot. Plan prepared by J.R. Russo & Associates LLC, \$100.00 fee paid. Discussion ensued.

On a motion by G. Oleen, seconded by C. M. McNeil, and a roll call vote of 5-0, the Board approved the ANR Request for Holly Coon.

Nomination of Berkshire Regional Planning Commission Delegate:

The Board discussed the position of delegate for Berkshire Regional Planning Commission. It was the consensus of the Board that K. Smith would stay as delegate.

Minutes: Chairman Smith asked for comments on the minutes of 6/10/20. As there were none,

On a motion by G. Oleen, seconded by C. M. McNeil and a roll call vote of 4-0, the Board accepted the minutes as presented. Dale Martin did not vote as he did not attend the meeting.

Board Member Items:

C. M. McNeil stated her concerns with virtual meetings. Discussion ensued.

Public Inquires:

Chairman K. Smith introduced Noelle Machia who is was hired for the Town Hall Administrative Support position.

Chairman asked if any other members of the public on the call wished to speak, No comments were made from the public.

Board Adjournment:

On a motion by G. Oleen, seconded by C. M. McNeil, and a roll call vote of 5-0, the Board adjourned at 7:27pm

Respectfully submitted,

Noelle Machia

Town Hall Administrative Support

Meeting Materials:

Draft meeting minutes

ANR Plan for Holly Coon