

**Town of Sheffield
Planning Board
July 8, 2020 at 7pm
Virtual Meeting**

Board Members Present: Kenneth Smith, Chairman
George Oleen
Caitlin M. McNeill
Sari Hoy

Board Member Absent: Dale Martin

Others Present: Noelle Machia, Town Hall Administrative Support
Members of the Public

Chairman K. Smith called the meeting to order at 7:01pm.

ANR Requests:

There were no ANR requests.

Discussion on Zoning Bylaw Changes Outcome at Town Meeting:

The Board discussed that they would take the bylaws one at a time to discuss instead of doing all at once. The Board unanimously agreed that discussing the bylaws in a smaller scope is a good idea.

Discussion on 5G Installation Bylaw Change:

Nina Anderson discussed how the Bylaws are thirty years old and asked that the Board should look into updating them. Chairman K. Smith suggested the Board delegate a small subcommittee to work on clarifying the Bylaws. George Oleen agreed. Caitlin M. McNeill and Sari Hoy volunteered to be on the subcommittee, to work with Nina Anderson on clarifying the 5G Bylaws. Chairman K. Smith, stated that if voting needed to take place they would do so at the next meeting.

Approval of Meeting Minutes: Chairman K. Smith asked for comments on the minutes of 6/24/20. **C. M. McNeill motioned, seconded by G. Oleen to approve the 6/24/20 minutes. The motion passed 4-0.**

Board Member Items:

G. Oleen asked about property being divided in Ashley Falls by the church. Robert Kilmer stated that the Ashley Falls Historical Society is discussing it now and it may eventually go to the Planning Board. Discussion ensued.

C. M. McNeill and G. Oleen stated their concerns with virtual meetings. Discussion ensued.

Chairman K. Smith brought up the Home Road Solar project and that in the future the Board needs to clarify conditions more and reduce the use of acronyms on conditions for Special Permits. Chairman K. Smith stated that they are planning to go live soon and would like to make it clear that they abide by the Conditions of the Special Permit. Chairman K. Smith stated that the project is no longer in the Board's jurisdiction, but the Select Boards. Discussion ensued.

Public Inquires:

There was no public comment.

Chairman K. Smith asked the board if they wanted to continue with two meetings a month in the summer or go down to one meeting a month. Chairman K. Smith stated that the Board would skip their meeting on July 22, 2020 and their next meeting will be on August 12, 2020.

Board Adjournment:

C. M. McNeill motioned, seconded by G. Oleen, to adjourn the meeting. The motion passed 4-0.

The meeting adjourned at 7:59pm

Respectfully submitted,

Noelle Machia
Town Hall Administrative Support

Documents Reviewed at meeting.
Draft meeting minutes
Letter from Nina Anderson