

Town of Sheffield
Planning Board
Wednesday, September 9, 2020 at 7pm
Virtual Meeting

Planning Board Members Present:

Ken Smith, Chairman
Dale Martin
Sari Hoy; 7:04pm

Planning Board Members Absent:

Caitlin M. McNeil
George Oleen

Members of the Public: Bob Kilmer, Rene Wood

Chairman K. Smith called the virtual meeting to order at 7:04pm. Rene Wood took minutes. K. Smith announced that Caitlin M. McNeil had a baby girl and would not be at the meeting tonight.

ANR Requests: None

Discussion of 5G Installations By-Law Change: Chairman Smith asked S. Hoy if there were any updates, noting that this matter is scheduled for further discussion at the Board's 9/23 meeting. She stated that there have been answers from the previous meeting but no meeting since then on this matter.

Discussion regarding Special Permit Checklists for Zoning Enforcement Officer: Chairman Smith commented on his starting a new job in the last few weeks and that he will have these ready for discussion at the 9/23 meeting.

Approval of Meeting Minutes for 8/12/20: A correction was made on page 2 of the draft minutes, under G. Oleen's Board Member items. *On a motion by S. Hoy, seconded by D. Martin, and a roll call vote of 3-0, the Board accepted the minutes as corrected.*

Since the correction made dealt with holding public in-person meetings, there was discussion on this matter with both B. Kilmer and R. Wood saying that such meetings could be held as long as social distancing, etc. was observed, meetings were held at the pavilion at Town Park or the library and the blue tooth device was used to allow virtual participants to attend the meeting

Board Member Items:

D. Martin: Asked about the status of the electrical permit and the Home/County Roads Navisun solar project. Chairman Smith gave an accounting of several meetings held between the Select Board and Navisun with K. Smith representing the Planning Board and several abutters attending. The first meeting was to set the plan for planting the trees this fall season and making sure all stock was ordered and labor committed. The next meeting, an emergency meeting, was to adjust the placement of the trees as they were going to be in the Town's right of way and too far from the fence. All has gone well with all parties in agreement. R. Wood conveyed an issue that

she had been informed of today regarding tree placement in the back of the Rote property – not enough room – and she is awaiting further information from Navisun before contacting Glenn Cross to speak with the Rotes. She will keep K. Smith informed.

S. Hoy: No items but inquired as to why the Board was receiving information from the Ashley Falls Historic District Commission. Chairman Smith explained notifications of granted permits from neighboring Planning Boards and other mail sent to the Board for awareness purposes.

Chairman Smith noted he wanted to hold an in-person Planning Board meeting at the Park pavilion for the Board's next meeting on 9/23. There was further discussion of the blue tooth technology and its operation with B. Kilmer providing needed information regarding the device's connection through blue tooth technology enabled on a cell phone.

Public Inquiries: None

Next meeting: September 23rd at 7pm at the Town Park pavilion; the meeting will be both in person and virtual.

Board Adjournment: *On a motion by D. Martin, seconded by S. Hoy, and unanimously approved 3-0 on a roll call vote, the Board adjourned at 7:18pm.*

Respectfully submitted,



Rene Wood

Meeting Materials:

Meeting Notice/Agenda for September 9, 2020

Planning Board minutes for August 12, 2020

Board Mail: Town of Great Barrington Notice of Decision on Special Permit to Guido's Realty Inc., dated 8/25/20; Town of Great Barrington Notice of Decision on Special Permit to Hillcrest Educational Centers, Inc., dated 8/25/20; Letter from the Ashley Falls Historic District Commission (AFHDC) dated 8/26/20 and signed L. Levine, Acting Chair; AFHDC Notice of Public hearing for Thursday 9/3/20 at 5:30pm; AFHDC Application for Certificate, no date, and Application for Certificate explanation, no date.