

**TOWN OF SHEFFIELD
PLANNING BOARD
OCTOBER 28, 2020
TOWN PARK PAVILION & VIRTUAL MEETING
7:00 PM**

Board Members Present: Kenneth Smith, Chairman
George Oleen
Sari Hoy
Caitlin Marsden McNeill
Dale Martin

Others Present: Members of the Public

Chairman Smith called the meeting to order at 7:00 PM.

ANR Requests: Owner: James & June Wolfe; property on Hewins Street. The owner is creating two new parcels, parcel 1 is 1.191 acres and parcel 2 is 1.223 acres. The plan was created by Accord Engineering and the \$100 fee was paid. Al Thorp from Accord Engineering stated that this is a revised division of land. He explained that the land was previously divided on a plan dated August 1, 2006. Discussion ensued. **C. Marsden McNeill motioned, with a second from G. Oleen to accept and approve ANR request for James & June Wolfe. The motion carried 5-0.**

Discussion on 5G Installation Bylaw Change: C. Marsden McNeill reviewed the changes that were made to the draft 5G Installation Bylaw from the last meeting. The Board suggested further changes to be made. Nina Anderson agreed to make those changes for review and discussion at the next meeting. Chairman Smith stated that Town Counsel will need to review the draft and discussed the public hearing process.

Approval of Minutes: The Board reviewed the draft meeting minutes of October 14, 2020. **G. Oleen motioned, with a second from C. Marsden McNeill to approve the October 14, 2020 minutes as written. The motion carried 4-0, D. Martin abstained from the vote.**

Board Member Items: Chairman Smith stated that the next scheduled meeting date falls on Veterans Day and the second meeting would be the day before Thanksgiving. Discussion ensued regarding holding one meeting and the location for the meeting. It was the consensus of the Board to schedule a meeting for November 18th with the location to be determined.

Chairman Smith updated the Board on the change of ownership between Canna Provisions and Nova Farms. He stated that Canna Provisions has a joint agreement with Nova Farms and that they are in the process of applying for a new Host Community Agreement with the Town. Chairman Smith stated that Canna Provisions has owned the two buildings on North Main Street.

Chairman Smith updated the Board about the screening around the Autobahn property on North Main Street. He stated that he has been exchanging emails with Building Inspector Paul Greene who has reached out to the property owner. Discussion ensued.

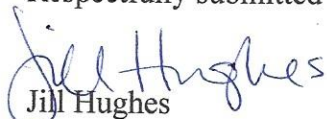
Chairman Smith stated that there is a workshop for roles and responsibilities of Planning Board members if anyone wanted to attend. Discussion ensued.

Public Inquiries: None.

There being no more business before the Board this evening. *C. Marsden McNeill G. Oleen motioned, with a second from C. Marsden McNeill to adjourn the meeting. The motion carried 5-0.*

Chairman Smith adjourned the meeting at 7:45 PM.

Respectfully submitted by:


Jill Hughes

Assistant to Town Administrator

Documents reviewed at the meeting:

ANR –James & June Wolfe

Draft meeting minutes

Draft 5G Installation Bylaw