

**TOWN OF SHEFFIELD
PLANNING BOARD
JANUARY 13, 2021
TOWN HALL & VIRTUAL MEETING
7:00 PM**

Board Members Present: Kenneth Smith, Chairman
George Oleen
Sari Hoy
Caitlin Marsden McNeill
Dale Martin

Others Present: Members of the Public
Lori Neil, Administrative Assistant

Chairman Kenneth Smith called the meeting to order at 7:00 PM.

ANR Requests – No ANR Requests.

Possible Discussion on 5G Installation Bylaw Change – No Changes. Chairman Smith mentioned the Planning Board is waiting to hear back from the Select Board. This item was tabled.

Proposed Zoning By-Law changes from Rene Wood and the Select Board: Caitlyn Marsdsen McNeill made a motion to hold a public hearing for the proposed zoning Bylaw change on February 24, 2021. George Oleen seconded the motion, Motion carried 5-0.

Approval of Minutes: The Board reviewed the draft meeting minutes of December 9, 2020. G. Oleen made a motion to approve the minutes as presented. C. McNeill seconded the motion, the motion carried 5-0.

Discussion/Possible Action on FY2022 Budget. The budget was reviewed. George Oleen made a motion to accept the budget as presented. Dale Martin seconded the motion, Motion carried, 5-0.

Discussion regarding posting of Meeting for 1/4/21 – There was discussion regarding how board members and community members can be better notified of meetings/events. Several suggestions were mentioned such as; tracking emails through the Town Clerks office, Berkshire Eagle Ads, Berkshire Edge ads – (on-line), Town Calendar – (on-line), Sheffield Times. Sari Hoy added there is the question of the extra time and the availability of people who could do the work. Discussion ensued. Chairman Smith will have a discussion with the Select Board.

Discussion regarding site-visits and who attends as to not make a forum. If a site-visit is posted in a rush Ken will ask Lori to personally call the Board Members.

Discussion regarding 34 Home Road, Chris Weld spoke acting on behalf of Berkshire Welco. Chris Weld stated he has been looking for additional space. He has looked at Custom Extrusions. Chris Weld stated he is in contract to purchase this building with the contingency of receiving the special permits needed for cannabis cultivation and manufacturing from the town.

George Oleen made a motion to schedule a public hearing for the manufacturing portion if needed Berkshire Welco at 34 Home Road on Feb. 10 at 7pm, Caitlin Marsden MacNeill seconded the motion. Motion carried, 5-0.

Public Inquiries: Chairman Smith opened the floor to the public. Members of the community spoke out and shared their concerns regarding the negative effects the Marijuana Cultivation establishment, proposed for Polikoff Road, will have on their neighborhood. (Community members who spoke: Lauren Hyde, Tracy Stoddard, Judith Webb, Elisa Kellerhouse Jones, Kenneth Krom, Steve Meyers, Lisa Pepino, Lisa Warren, Kristy Cavanaugh and Duncan Stafford).

Board Member Items: No Items at this time.

Mail: No Mail.

Next meeting will tentatively be January 27, 2021.

There being no more business before the Board this evening. G. Oleen made a motion, with a second from Caitlin Marsden McNeill to adjourn the meeting. The motion carried 5-0.

Chairman Smith adjourned the meeting at 8:10 PM.

Respectfully submitted by:



Lori Neil
Administrative Assistant

Documents reviewed at the meeting:

FY2022 Budget

Draft Minutes