

**TOWN OF SHEFFIELD  
PLANNING BOARD  
JANUARY 27, 2021  
TOWN HALL & VIRTUAL MEETING  
7:00 PM**

Board Members Present:     Kenneth Smith, Chairman  
                                      George Oleen  
                                      Sari Hoy  
                                      Caitlin Marsden McNeill  
                                      Dale Martin

Others Present:                Members of the Public  
                                      Lori Neil, Administrative Assistant

Chairman Kenneth Smith called the meeting to order at 7:00 PM.

ANR Requests – No ANR Requests.

Possible Discussion on 5G Installation Bylaw Change – C. McNeill stated that our time line and fees seem appropriate. She would like to have a phone conference with the sub-committee to hammer out the details and go line item by line item. Discussion ensued. Chairman Smith suggested making a list of the specific items the Town Counsel is to research and then submit it to Lori and Rhonda.

Approval of Minutes: The Board reviewed the draft meeting minutes of January 13, 2021. C. McNeill made a motion to approve the minutes as presented. S. Hoy seconded the motion, the motion carried 5-0.

Discussion regarding Autobahn Fence at 1851 North Main Street – Domenic Lyndon of Autobahn Auto Service gave a preliminary description of where a fence and plantings/shrubs may be placed to screen vehicles that are parked on his property. The plantings would be parallel to Route 7.

Discussion regarding Solar Installation at Berkshire Fence at 550 South Main Street. All Board members agree the size requirement is the important measure within the definitions for Large and Small scale solar installations.

Discussion of Virtual meetings versus Zoom meetings- The Town interpreted the Planning Board wanting Zoom capability. S. Hoy stated the conference call has worked perfectly for the meetings and that is with having several community members on the call. The Planning Board has decided to keep the conference call format for meetings instead of using Zoom.

Board Member Items – On the Housing Commission website, there is a proposed bylaw regarding Accessory Apartment Bylaw in Housing Commission minutes stating it was approved. Chairman Smith will contact the Town Clerk in hopes to resolve this conflict.

Public Inquiries: There were no public inquires at this time.

Mail:

Public Community Outreach meeting for R&R Adventure on February 11, 2021 at 6:45pm  
Town of Sheffield – Zoning Board of Appeals - Notice of Decision of a Variance  
Town of Great Barrington – Zoning Board of Appeals - Public Hearing - Notice to Abutters  
Town of Great Barrington – Zoning Board of Appeals - Public Hearing - Notice to Abutters  
Town of Great Barrington – Select Board - Public Hearing - Notice to Abutters

Next meeting will tentatively be February 10, 2021.

There being no more business before the Board this evening. G. Oleen made a motion, with a second from C. McNeill to adjourn the meeting. The motion carried 5-0.

Chairman Smith adjourned the meeting at 8:02 PM.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Lori Neil", with a small circle above the "i".

Lori Neil  
Administrative Assistant

**Documents reviewed at the meeting:**

Letter from Select Board  
Planning Board Mail  
Draft Minutes