

**TOWN OF SHEFFIELD  
PLANNING BOARD  
JULY 25, 2018  
FIRST FLOOR MEETING ROOM  
6:00 PM**

Board Members Present: James T. Collingwood, Jr., Chairman  
Kenneth Smith  
Dale Martin  
George Oleen

Others Present: Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 6:05 p.m.

**Meet with Seaboard Solar to discuss their Special Permit:**

Stu Longman, Shawn Brazo and Pedro Rodriguez were present to request that the Board write a letter to Mass ACA. A draft letter was reviewed and discussed. Chairman Collingwood explained that when Seaboard initially applied for their building permit they did not have to come before the Planning Board because there was no Solar Bylaw. Seaboard had to reapply for a building permit this year and also apply for a Special Permit from the Planning Board because the Town now has a Solar Bylaw. A discussion ensued. The Board would need to talk to the Building Inspector and to Town Counsel before signing a letter. **K. Smith motioned, with a second from D. Martin to provisionally accept the letter as drafted once Town Counsel and the Building Inspector has approved. The motion passed 4-0.**

**Mail:**

- The Board reviewed a letter from the Massachusetts Historical Commission dated 7/11/18 regarding 1601 Barnum Street.
- Appointment Letter for David Smith, Sr. as an Alternate Member to the Board.

**G. Oleen motioned, with a second from K. Smith to adjourn the meeting. The motion passed 4-0.**

The meeting adjourned at 6:15 p.m.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Draft letter from Seaboard Solar, 7/11/18 letter from Massachusetts Historical Commission, 7/11/18 appointment letter for David Smith, Sr.

Respectfully submitted by:

  
Jill Hughes  
Recording Secretary

## Sheffield Planning Board

Date: July 25, 2018

prodriguez@seaboardsolar.com

Name – PLEASE PRINT	Street, Town
1. Seaboard Solar (Pedro Rodriguez)	Home Rd, Sheffield
2. SHAWN BRADY	143 West St New Milford Ct
3. Str Longman	11
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	