

**TOWN OF SHEFFIELD
PLANNING BOARD
DECEMBER 14, 2016
FIRST FLOOR MEETING ROOM
7:00 PM**

Board Members Present: James T. Collingwood Jr., Chairman
George Oleen
Kenneth Smith

Board Members Not Present: Marie Massini-Reynolds

Others Present: Members of the Public (see sign in sheet)

Chairman Collingwood called the meeting to order at 7:00 p.m.

Form A Request:

Owner: Tony Ganz, property on 322 Bow Wow Road, for a lot (1.54 acres) to be combined into one deed. Plan prepared by Charles M. Parsons from Kelly, Granger, Parsons & Associates, \$100.00 fee paid. Mr. Parsons gave the Board a brief history on the property. **G. Oleen motioned, with a second from K. Smith to accept and approve the Form A for Tony Ganz. The motion passed 3-0 and the Mylar was signed.**

Trainings at BRPC: Chairman Collingwood talked about the training he attended and shared information on the Mullen Rule (MGL Chapter 39, 23D). A discussion ensued. The Chairman will talk to the Town Administrator about this. K. Smith also spoke briefly about the training he attended.

Bills Pending: The Board had no bills to approve.

Review Mail: The Board reviewed the following:

- The Board reviewed the packet on the FY2018 Budget from the Town Administrator. It will be on the January meeting agenda for discussion and approval.
- Notice of Decision of Special Permit from the Town of Egremont Planning Board for Jonathan and Amanda Hohman.
- Notice of withdrawal of a Special Permit application for Kearsage Solar LLC, property on McGee Road from the Town of Egremont Planning Board.
- Notice of Decision from the Town of Great Barrington Select Board regarding a Special Permit application of Mary Rivers, property on 137 Bridge Street.
- Notice of Decision from the Town of Great Barrington Select Board regarding a Special Permit application of KIMCO Great Barrington 609, Inc., property on 300 Stockbridge Road.

- Chairman Collingwood informed the Board that their recording secretary will continue to draft their minutes from the recorder unless there is a public hearing or a meeting the Board would like her to attend.

The Board discussed items for their January meeting agenda. K. Smith updated the Board on his discussion with Tom Carmody, Building Inspector and Zoning Enforcement Officer about the letter they received from McCormick, Murtagh & Marcus regarding the Special Permit the Board issued to Berkshire Mountain Distillers. The 30 day appeal period for the Zoning Board was missed so no action could be taken. The Planning Board has no jurisdiction on this matter.

Approval of Minutes: The Board did not review and approve minutes because M. Massini-Reynolds was not present and G. Oleen was not at the last meeting.


Public Inquiries: There were no public inquiries.

G. Oleen motioned, with a second from K. Smith to adjourn the meeting. The motion passed 3-0.

The meeting adjourned at 7:23 pm.

The following documents were reviewed during the Board's meeting and have been retained as required by the Massachusetts Public Retention Policy: Sign in sheet, Form A Application for Ganz, FY2018 budget packet, Notices from the Town of Egremont & Great Barrington.

Respectfully submitted by:


Jill Hughes
Recording Secretary

Sheffield Planning Board

Date: December 14, 2016

Name – PLEASE PRINT

Street, Town

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Milo Parsons Main St. Gt. Barr.

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