

TOWN OF SHEFFIELD BOARD OF HEALTH

SCHEDULE OF LICENSE, PERMIT & INSPECTION FEES: January 1 – December 31, 2019

FOOD ESTABLISHMENTS	ANNUAL LICENSE	PER EVENT	PER INSPECTION
Food Establishment, including catering, or Food Processing Plant*	\$50		\$35
Caterer*	\$50		\$35
Bakery*	\$50		\$35
Residential Kitchen*	\$50		\$35
Farmers Market (May – Oct.; NO on-site Food Preparation)**	\$25		\$35
Bed and Breakfast Home or Establishment	\$50		\$35
Milk and Cream Store License (commercially pasteurized products)	\$25		\$35
Mobile Food Operation		\$25	\$35
Special Event with Food Service / Temporary Food Establishment		\$25	\$35
Frozen Dessert	\$25		\$35

TITLE 5 SEPTIC DISPOSAL SYSTEMS	ANNUAL LICENSE or PERMIT FEE	INSPECTION or WITNESSING FEES, per occurrence
Disposal System Construction Permit	\$75.	
Disposal Works Installer’s License	\$50.	
Perc Test Witnessing Fee, per lot		\$150. (up to 3 hours); \$50./each add’l hour or portion thereof.
Title 5 Witnessing or Inspection Fee		\$75.
Title 5 Re-inspection, if required		\$75.
Certificate of Compliance	\$15. each	
OTHER		
Private Well Construction Permit	\$60.	
Recreational Camp	\$50.	\$250. (up to 5 hours); \$50./ each add’l hour or portion thereof.
Tanning Facility	\$25.	\$35.
Trash / Refuse Hauling	\$105.	
Septage Hauling	\$80.	
Tobacco Sales	\$15.	\$35.

*Holder of this license may participate in Sheffield’s Farmers’ Market at no additional license charge.

*License is required for participation in Sheffield’s Farmers’ Market irrespective of other town’s valid license.

▪ Annual Fee for any license or permit not listed is \$50, plus application fee, except for Funeral Director, which is \$150 & expires April 30th with application due by March 30th. ▪ **ANNUAL LICENSES** expire on December 31st of the calendar year and must be renewed prior to January 1st or they are considered expired, unless otherwise noted.

▪ A **RECREATIONAL CAMP PERMIT** application, along with an original Health Care Consultant Agreement, must be received by May 1st of any year or the permit may be denied. ▪ **LATE FEE**: In addition to other fines and penalties, which may be imposed for conducting business without the required license/permit, a license/permit not renewed on time will be considered a new license/permit and will require an application. ▪ The **APPLICATION FEE** for a new license or permit \$25 or under is \$35; for a new license/permit over \$25, it is \$68. The application fee is waived for the initial application for license/permit once during the life of a business.