

# **TOWN OF SHEFFIELD**

## **2015 ANNUAL REPORT**



# Municipal Profile

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Area in Square Miles .....	48.54
Elevation .....	648' to 2,050'
Elevation at Town Hall .....	675' above sea level

**Population:**

Federal Census - all residents .....	3,335
2015 Annual Town Census - all residents .....	3,315

Registered Voters, December 31, 2015 .....	2,251
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Miles of States Highway .....	17.75
Miles of Town & Country Roads .....	84

**Open Space Acreage:**

Federal Land .....	1,036.08
State Land .....	1,800.67
Town Land .....	283.84
Private Land Conservancy Organization .....	2,083.94

**Legislators:**

US Senator .....	Elizabeth Warren
US Senator .....	Edward Markey
US Congressman .....	Richard Neal
State Senator .....	Benjamin B. Downing
State Representative .....	William “Smitty” Pignatelli

**Community Profile Statement:**

The Town of Sheffield is located in the Housatonic River Valley at the southern end of Berkshire County. With two distinct villages, Sheffield and Ashley Falls, the Town’s development pattern has been greatly influenced by its physical features: the Housatonic River and its wide floodplain; the Schenob Brook wetland complex; and the steep slopes of the Berkshire Hills on the east and the Taconic Range on the west. The oldest town in Berkshire County, the community has maintained its rich historical character. Noted for its deep agricultural soils, much of Sheffield remains open and in agricultural production. The combination of wide-open river valley, mountain vistas and active farmland, residents feel makes Sheffield one of the most beautiful towns in the Commonwealth.

**Front Cover:** Bald Eagle  
Photograph by Fred Harwood

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ANNUAL REPORT  
OF THE  
TOWN OF  
SHEFFIELD  
MASSACHUSETTS



For the Year Ending December 31, 2015

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# Town Office Hours / Regular Meetings

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## HOURS:

**Assessors** (229-7000 x155)

9:00 am - 1:00 pm, M, T, TH, F

**Police Dept.** (229-8522)**Town Administrator** (229-7000 x152)

9:00 am - 4:00 pm, M, T, TH, F

**Town Clerk** (229-7000 x151)

9:00 am - 4:00 pm, M, T, TH, F

**Treasurer/Tax Collector's Office**

(229-7000 x153, x154)

9:00 am - 4:00 pm, M, T, TH, F

**Transfer Station Hours**

1:00 pm to 4:00 pm, Tuesday

1:00 pm to 4:00 pm, Friday

8:00 am to 4:00 pm, Saturday

8:30 am to 2:00 pm, Sunday

**Bushnell Sage Library** (229-7004)

10:00 am - 5:00 pm, Tu, W, Th, Sa

10:00 am - 8:00 pm, Friday

2:00 pm - 5:00 pm, Sunday

**Building Inspector** (229-7000 x156)

7:00 am to 1:00 pm, Monday

7:00 am to 1:00 pm, Tuesday

11:00 am to 6:00 pm, Thursday

11:00 am to 4:00 pm, Friday

**Senior Center**

(229-7037)

9:00 am - 4:00 pm, M - F

**REGULAR MONTHLY MEETINGS:** (other meetings may be called when necessary, and are posted at least 48 hours prior, unless for an emergency)

**Board of Health**

2nd Monday, 6:00 pm

**Board of Selectmen**

1st and 3rd Mondays, 7:00 pm. If such Monday is a State holiday, the Board may meet on Tuesday of that week.

**Conservation Commission**

2nd and 4th Mondays

7:00 pm

**Council on Aging**

2nd Tuesday at 4:00 pm

**Finance Committee**

As needed

**Planning Board**

2nd and 4th Wednesdays, 7:00 pm

**Southern Berkshire Regional School Committee** (229-8778)

1st and 3rd Thursdays, 7:00 pm

**Zoning Board of Appeals**

2nd Thursday

*Town website - [sheffieldma.gov](http://sheffieldma.gov) - check calendar for updated meeting schedules*

## IMPORTANT TELEPHONE NUMBERS

### DIAL 911 FOR EMERGENCY:

Police, emergency . . . . .911

Police, non-emergency . . . . .229-8522

Fire Dept., non-emergency . . .229-7033

Fire Dept. (Burning permit) . .229-7034

Ambulance . . . . .528-3900

Veterans' Services . . . . .528-1580

Sheffield Post Office . . . . .229-8772

Ashley Falls Post Office . . .229-8048

Library . . . . .229-7004

Town Hall Fax . . . . .229-7010

Senior Center . . . . .229-7037

Highway Dept. . . . .229-7030

## Elected Town Officials

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OFFICE	NAME	TERM EXPIRES
Moderator	Bruce H. Person . . . . .	2016
Board of Selectmen	Nadine A. Hawver, Chair . . . . .	2017
	David A. Smith, Jr., Clerk . . . . .	2016
	Andrew G. Petersen . . . . .	2018
Board of Library Trustees	Pat Levine, Chairman . . . . .	2017
	Betty LeGeyt . . . . .	2018
	Frances Roth . . . . .	2016
Planning Board	James T. Collingwood Jr., Chairman . . .	2017
	David A. Smith Sr. . . . .	2016
	Marie Massini-Reynolds . . . . .	2016
	Anthony Gulotta . . . . .	2018
	Daniel Watson . . . . .	2016

## Town Officers

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Town Administrator	Rhonda LaBombard
Asst. to Town Administrator	Alicia Dulin
Chief of Police	Eric R. Munson, III
Police Sergeant	Ryan Kresiak
Constables	James M. McGarry Bruce H. Person
Fire Chief	Brent Getchell
Highway Superintendent	Edward Lord
Town Clerk	Felecie O. Joyce
Asst. Town Clerk	Jill Hughes
Treasurer/Tax Collector	Michael C. Ovitt
Asst. Treasurer/Tax Collector	Barbara A. Roraback

<b>Library Director</b>	Karen Lindquist
<b>Town Accountant</b>	James V. McCormack
<b>Town Counsel</b>	Kopelman & Paige, P.C.
<b>Building Commissioner &amp; Zoning Enforcement Officer</b>	Thomas Carmody
<b>Electrical Inspector</b>	Richard Cappadona
<b>Asst. Electrical Inspector</b>	Butch Ray & Richard Aloisi
<b>Emergency Management Coordinator</b>	Edward G. McCormick
<b>Plumbing &amp; Gas Inspector</b>	Robert Krupski
<b>Asst. Plumbing &amp; Gas Inspector</b>	Robert Gennari
<b>Fire Safety Inspector</b>	Brent Getchell
<b>Firefighters</b>	Craig Bachetti Nick Ball Peter Batacchi Robert Beham Anthony Bleau Ron Bubak Adam Carlotto Nicholas Currier James Foster Michael Funk Joseph Glaszcz Taylor Getchell Daniel Hamill Tyler Hils Stephen Hyer Jake Hunker Robert Kilmer Robert Martin Malcolm McCain Martin Mitsoff Brian Ovitt Michael Ovitt Robert Poulter John Pshenishny Michael Ramella

Randy Robarge  
Jason Smith  
David Ullrich  
John J. Ullrich  
Wayne Wilkinson  
Trevor Williamson  
Marc Wysocki

**Police Officers**

Justin Biasin  
Brian D. Fahey  
Nicholas Felix  
Graham M. Frank  
Jacob Gonska  
Daniel T. Hamill  
Michael C. Ovitt  
Brennan Polidoro  
Richard L. Robarge  
Tricia Zucco

**Animal Inspector & Animal  
Control Officer**

Martin Clark

**Principal Assessor**

Tammy L. Blackwell

**Health Inspector**

Sally Munson

**Parking Clerk**

Felecie O. Joyce

**Sanitation (Title 5) Inspector**

Scott Smith

**Chief Procurement Officer**

Rhonda LaBombard

**Recycling Coordinator**

David J. Steindler

**Executive Director to the COA**

Jennifer Goewey

**Asst. to the Executive  
Director to the COA**

Marsha Wilson

**Veterans' Agent**

Laurie Hils

# Town Boards, Committees, Commissions

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## Term Expires

<b>Agricultural Commission</b>	Kathy Orlando . . . . .	2017
	Bruce Howden . . . . .	2016
	James Kelly . . . . .	2016
	James Larkin . . . . .	2016
	Amelia Conklin . . . . .	2017
<b>Ashley Falls Historic District Commission</b>	Richard Cherneff . . . . .	2018
	Richard Swiatek . . . . .	2017
	Sandra Preston . . . . .	2016
	Robert Pasqualina . . . . .	2016
	John James . . . . .	2016
	Priscilla Rueger . . . . .	2017
<b>Board of Assessors</b>	Tammy L. Blackwell, Chairman . . . . .	2016
	D. Matthew Emprino . . . . .	2018
	Christopher Lamarre . . . . .	2017
<b>Board of Health</b>	Priscilla Cote, Chairman . . . . .	2016
	David A. Smith, Jr. . . . .	2018
	Scott Smith . . . . .	2016
	Sarah Gulotta . . . . .	2017
	Vacant . . . . .	
<b>Board of Registrars</b>	Patricia Sadera . . . . .	2017
	Elizabeth Smith . . . . .	2017
	Marjorie E. Consolini . . . . .	2016
	Felecie O. Joyce, Town Clerk . . . . .	2018
<b>Commission on Disabilities</b>	Laura Grunfeld . . . . .	2016
	David Wells . . . . .	2017
	Gail Mullen . . . . .	2016
	Lakhan Verma . . . . .	2018
<b>Conservation Commission</b>	Donald Ward, Chairman . . . . .	2017
	Cheryl Blackburn . . . . .	2018
	Jeffrey Collingwood . . . . .	2018
	Ted Pitman . . . . .	2018
	Peter Stiglin . . . . .	2016

**Term  
Expires**

<b>Council on Aging</b>	Kathy Staropoli, Chairman . . . . .	2016
	Michelle Harwood . . . . .	2017
	Dorris Van Deusen . . . . .	2018
	Richard Magenis . . . . .	2018
	John Gilligan . . . . .	2018
	Helen Johnston . . . . .	2017
	Carol Sica . . . . .	2016
	Annie Ryder . . . . .	2016
	David A. Smith, Jr. . . . .	2016
	Patricia Hardesty . . . . .	2017
	David Steindler . . . . .	2017
<b>Finance Committee</b>	Colin Smith, Chairman . . . . .	2018
	David J. Steindler, Vice Chairman . . . . .	2017
	John A. James . . . . .	2018
	David D. Macy . . . . .	2016
	Julie M. Hannum . . . . .	2016
<b>Five Town Cable Advisory Committee</b>	Russ Stein . . . . .	2017
	John Londoner . . . . .	2016
<b>Historical Commission</b>	H. Dennis Sears, Chairman . . . . .	2018
	Michael King, Vice Chairman . . . . .	2017
	Kathy Orlando . . . . .	2016
	Catherine Miller . . . . .	2018
	Pat Elsbach . . . . .	2016
	Gay Tucker . . . . .	2017
	Jeffrey Waingrow . . . . .	2016
<b>Housing Commission</b>	Marilyn Wightman . . . . .	2018
	Kathy Orlando . . . . .	2017
	Christine Ludwiczewski . . . . .	2017
	Claudia Martin . . . . .	2017

**Term  
Expires**

**Cultural Council**

Thaddeus B. Kubis, Chairman . . . . . 2017  
 Trudy Weaver Miller . . . . . 2016  
 Sally Cook . . . . . 2017  
 Wendy Casey . . . . . 2018  
 Katherine Ness . . . . . 2018  
 Robert Law . . . . . 2018  
 Russ Stein . . . . . 2017

**SBRSD Committee**

E. Bonnie Silvers . . . . . 2018  
 H. Dennis Sears . . . . . 2018  
 Arthur Batacchi . . . . . 2016  
 Vito Valentini . . . . . 2016

**Park and Recreation  
Committee**

Michael Ovitt . . . . . 2016  
 Grace Campbell . . . . . 2016  
 Joe Wilkinson . . . . . 2016  
 Kevin Joyce . . . . . 2016  
 John Londoner . . . . . 2017  
 David A. Smith, Jr. . . . . 2017  
 Thomas Sullivan . . . . . 2017

**Zoning Board of Appeals**

Eric Carlson, Chairman . . . . . 2016  
 Allison Lassoe . . . . . 2017  
 Trudy Weaver-Miller . . . . . 2016  
 Mark Bachetti . . . . . 2017  
 Stephen Leining . . . . . 2018  
 Greig Siedor, Associate Member . . . . . 2016

## Town Delegates

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**Berkshire Country Regional Planning Commission**      Rene Wood, Alternate .....2016

**District Dept. of Veterans' Services**      Frank Higgins .....2016

## Town Employees

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**Highway Department Staff**      Ryan Shimmer  
Thomas Reynolds  
Mark Anelli

**Library Staff**      Sheila Koneazny  
Dorothy Maffei  
Frederic Gordon  
Sandy Balayan, Circulation Manager  
Melissa Joyce  
Caitlyn Hotaling, Children's Program Coordinator  
Susan Hawkins  
Alexandra Scott  
Lisa Bozzuto

**Town Custodian**      Margie Smith

**Transfer Station Attendants**      Donald Wilson, Head Attendant  
Dianne Farnham  
Janet Hogelin  
Rose Cronk

**Town Hall Support Staff**      Jill Hughes

# Report of the Board of Selectmen

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The executive powers of the Town of Sheffield are vested in the elected Board; it serves as the chief policy-making board for the Town. To aid the Selectmen in conducting official business and duties, the Board appoints a Town Administrator. The Selectmen also appoint all employees, boards, commissions, committees and others except for the Moderator, Planning Board, Board of Library Trustees, which are elected by Town voters. Voters in Sheffield, Alford, Egremont, New Marlborough and Monterey elect the members of the Southern Berkshire Regional School District School Committee.

The Board had one change this year. Rene Wood decided not to seek reelection and Andrew G. Petersen was elected in May. The Board wishes to thank Rene for her six years of service to the Town.

In 2015 the Board called two Special Town Meetings. The first was held March 2nd the purpose of which was to discuss and vote on the Roof and Boiler project brought forth by the SBRSD and to allow a Solar Tax Agreement on East Stahl Rd. Both items were approved by the voters. The second Special Town Meeting was held on August 3rd. The purpose of which was to vote on a citizen's petition to overturn the vote from the Annual Town Meeting in May to elect the Finance Committee. This citizen's petition article passed by a close vote and the Town shall continue to have its Finance Committee members appointed by the Town Moderator.

The Town held a special election on March 16th, the purpose of which was to vote a debt exclusion for the Roof and Boiler project at the SBRSD. This item was approved by the voters.

This year a transportation program for our senior citizens and disabled residents was implemented. The Town was able to lease a brand new 10 passenger van from BRTA for the annual cost of \$1. A part-time driver was hired and many volunteers were trained to operate and drive the van. This program is seeing great success with many more users in a more cost effective program.

The Board voted to eliminate the Farm Animal Excise Tax as requested by the Agricultural Commission and voted to grant permission for a storage facility in the Sheffield Business Park. This was the last undeveloped lot at the Business Park.

The Board has spent a great deal of time this past year dealing with a school assessment error. This error was brought to our attention in late September and

was still unresolved at year end. The Board had the support of Representative Smitty Pignatelli who was instrumental in bringing the five towns around the table to help find a reasonable solution to an error that had never been made in the state before. This issue has carried into 2016 and hopefully will find resolution before our annual meeting.

A source of pride for the Board and our community is the work done by Eagle Scout Candidate Sean Smith. Sean developed a plan and brought to the board his desire to create a walking trail through the woods at our town park. Sean with the help of his family, friends, other scouts and the Greenagers has created a trail through the woods that will be a recreational asset to the town's people for many years to come. The Board wishes to thank Sean for his dedication to volunteering in the community.

The year ended on a high note with the Board being invited by Governor Charles Baker on December 22nd to sign a Community Compact with 16 other towns in Berkshire County. The Community Compact was designed to raise funds for IT services for our local school districts. This was first time in the history of the state where 17 towns agreed to the same language to work together in sharing services.

The Board would like to thank our Town employees and volunteers for all their hard work and dedication. Without these team members it would be impossible for the Town to function. Our special thanks go to Town Administrator Rhonda LaBombard, Assistant to the Town Administrator Alicia Dulin and Town Hall Clerical Support Jill Hughes for all of their assistance and support to the Board of Selectmen.

We wish to extend our appreciation to the residents for their support and confidence. We look forward to your suggestions and comments and look forward to serving the community in the coming year.

Respectfully Submitted:

Nadine A. Hawver, *Chairman*

David A. Smith Jr., *Clerk*

Andrew G. Petersen

## Report of the Finance Committee

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The following transfers from the Reserve Fund were made in Fiscal Year 2015 (July 1, 2014 – June 30, 2015).

<u>Account</u>	<u>Amount</u>
Police Department	\$9,118.59
Legal Services	\$10,000.00
Highway Department	\$15,000.00
Buildings and Grounds	\$5,000.00
Police Department	\$3,800.00

Total Transfers:	\$42,918.59
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The balance of the Reserve Fund, \$32,081.41, was closed out to the General Fund as of June 30, 2015

Respectfully Submitted:

Colin Smith, *Chairman*  
David J. Steindler, *Vice Chairman*  
John A. James  
David D. Macy  
Julie M. Hannum

# Report of the Town Clerk

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The Town Clerk's office is the official record keeper for the Town of Sheffield. Services of this department include maintenance of vital records; births, marriages, deaths, burial permits, the posting of meeting notices for all municipal boards, committees and commissions, maintenance of the Attorney General guided on-line training program, issuance of required materials and record keeping pertaining to the Open Meeting Law and Summary of Conflict of Interest. In addition, this department is responsible for maintaining the election calendar, elections, voter registration, residency certification, the Annual Street List (Census), Federal Census, Town Meeting and Election minutes, doing business as certificates (d.b.a.), storage tank renewals, notarization of documents, payment of non-criminal violations, issuance of dog licenses, and by-law and zoning by-law submissions to the Attorney General.

I have continued to maintain historical documents with funding approved at Town Meetings. Preservation of vital records and most recently volumes of Town Reports. Well preserved historical documents are a priority in preserving the Town's history.

Continued attendance of classes and conferences offered by the Massachusetts Town Clerk's Association, as well as, The New England Town's Clerk's Association prove quite valuable in maintaining a level of knowledge that is necessary in meeting the demands of the department. The support of the Board of Selectmen, Town Administrator and voters is appreciated.

## **VITAL REPORTS**

BIRTHS –31

MARRIAGE INTENTIONS FILED – 30

MARRIAGES THAT TOOK PLACE-31\*

DEATHS–30

*\*The extra number in marriages is due to a couple  
filing intentions in 2014 and marrying in 2015.*

## **DOG LICENSING**

Dog licensing is required annually each spring. Licenses expire March 31st and dog owners have from March 1st to May 1st to renew. If you have a dog six months of age or older, or you reside in Sheffield at least 30 days of the year, licensing is required. If you do not renew by May 1st, there will be a \$25 late fee (per dog) implemented in addition to your licensing fee. A thank you to the Boy Scouts for organizing the Annual Rabies Clinic each spring, and a special thanks to Dr. Ray Reiners of Sheffield, who volunteers his time to immunize our pets.

Licensing by mail is acceptable with proof of current rabies, a self-addressed stamped envelope and a check made payable to the Town of Sheffield. **Mail to: Town Clerk, PO Box 175, Sheffield, MA 01257.** The amount payable is \$5 for a neutered/spayed dog and \$10 for an intact dog. If you no longer have your dog, please contact my office so that I can adjust my records.

Dog license fees totaled \$4,165. This amount includes fees for regular dog licensing, private kennels (for ownership of four or more dogs), as well as fees assessed for delinquencies.

For information pertaining to elections and voter registration, please see the Report of the Board of Registrars.

Respectfully submitted,

Felecie Joyce,  
*Town Clerk, CMMC*

# Report of Elections and Registrations

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Voting for Sheffield and the Village of Ashley Falls takes place at the Senior Center, 25 Cook Road (behind the American Legion building). Polls open at 7:00 AM for every election. Polls close at 7:00 PM for local elections, 8:00 PM for State and Federal elections.

By the end of 2015 an additional political party The United Independent Party, was added. This means that there are four political parties and several political designations available to voters when registering. As of the March 1, 2016 Presidential Primary, all voters will be eligible to vote. In addition, on-line voter registration is now available.

As of December 31, 2015, the breakdown of registered voters was: 673 Democrats, 306 Republicans, 1,260 Unenrolled (no specific party), four United Independent Party, four Libertarian, five Green-Rainbow, and two Interdependent-Third party and one Conservative Party. This was a total of 2,255 registered voters.

The AutoMark has been put into place to assist vision-impaired voters, but may be used by anyone wishing to vote by this method. It does not tabulate votes. It allows the user to mark their ballot either by using a touch screen or an audio prompt. There is also a keypad with brail instructions to assist blind voters. The AutoMark is used in addition to our paper ballot voting system, and is available for absentee voting in addition to election-day voting. For inquiries or demonstrations, please stop by or call the clerk's office. We will be happy to assist you.

In addition to election related activity, the Board of Registrars also updates the Annual Street List (Census). The state of Massachusetts requires that we produce an annual Street List. We cannot stress enough the importance of returning your census form. The information provides vital information for funding of schools, senior citizens, veteran's benefits, healthcare, local aid to the town for various needs, generates a jury pool for the state as well as documentation for proof of residence. We are also required by law to follow-up with non-responders either by additional mailings or phone calls. If a response is still looming, the police department may be required by law to follow-up with a visit to the property to confirm or deny residency. Residents are encouraged to respond in a timely manner.

Respectfully submitted,

Patricia M. Sadera, *Chairperson*

Marjorie E. Consolini

Elizabeth R. Smith

Felecie O. Joyce, *Town Clerk, CMMC*

# Annual Town Meeting

Annual Town Meeting Results

Town of Sheffield

Commonwealth of Massachusetts

May 4, 2015

The 282nd Annual Town Meeting was held at the Mount Everett Regional High School Auditorium. There were 367 of the Town’s 2,308 registered voters in attendance. The meeting was called to order by Moderator Bruce H. Person. He opened the meeting with the Pledge of Allegiance, introduction of Town officials and offered acknowledgement to those who have served on Town Boards and Commissions that have retired or passed away within the year. In addition explanation of how Town Meeting would proceed was outlined.

On a motion by Moderator Person, and seconded, to dispense with the Town Clerk's reading of The Warrant. *The motion passed unanimously.*

**ARTICLE 1:** On a motion by David Macy, and seconded by David Steindler, to raise and appropriate \$2,985,022 for the purpose of funding those budgets listed in the Warrant, necessary to defray the expenses of the Town for Fiscal Year 2016.

Moderator.....	\$227	Energy .....	\$140,000
Selectmen’s Office .....	\$197,413	Board of Health .....	\$7,165
Board of Assessors .....	\$92,932	Visiting Nurse Association .....	\$3,635
Treasurer/Collector .....	\$154,415	Council on Aging.....	\$75,903
Town Clerk .....	\$62,330	Veterans Benefits .....	\$30,000
Elections & Registration.....	\$8,950	Library .....	\$164,707
Conservation Commission .....	\$4,180	Historical Commission .....	\$1,000
Planning Board .....	\$5,400	Memorial Day.....	\$750
Commission on Disabilities .....	\$200	American Legion .....	\$500
Zoning Board of Appeals .....	\$2,030	Care of Soldier’s Graves .....	\$1,400
Town Buildings & Grounds ....	\$81,050	Ashley Falls Historic Dist. Comm. ..	\$50
Town Report & Communications ..	\$6,000	Agricultural Commission .....	\$1,000
Legal Services.....	\$30,000	Interest on Loans .....	\$1
Dispatch Services .....	\$9,411	Berkshire County Retirement ..	\$206,107
Police Department .....	\$456,850	Worker’s Compensation .....	\$18,500
Fire Department .....	\$41,102	Unemployment Comp. Fund .....	\$1
Inspectional Services .....	\$63,770	Group Health (32B) Insurance ..	\$414,000
Fire Hydrants .....	\$18,091	Employer Medicare .....	\$22,000
Animal Control .....	\$9,000	Financial Audit .....	\$15,000
Highway Department .....	\$570,952	Insurance & Bonding.....	\$69,000

*The motion passed unanimously*

**ARTICLE 2:** On a motion by David Steindler, and seconded by David Macy, to fix the compensation of the following elected officers of the Town for Fiscal Year 2016, as required by Chapter 41, Section 108 of the General Laws; Moderator, \$227, Selectmen, Chairman \$2,464; Selectmen, two members at \$2,132 each, Southern Berkshire Regional School District School Committee, 4 members at \$500 each. *The motion passed by substantial majority.*

**ARTICLE 3:** On a motion by Nadine Hawver, and seconded by David Smith, Jr., not to approve the Southern Berkshire Regional School District Operating and Transportation Budget for Fiscal Year 2016 and not to vote to raise and appropriate \$6,117,978 to pay the Town's assessed share of that budget. Discussion ensued. A motion was made and seconded to amend the article by removing the words “not” from the motion. *The amendment carried by substantial majority.* A motion was made by a voter and seconded, to vote this article by secret ballot. *The motion failed.* Discussion continued. On a motion by a voter to move the question, *the motion carried.* A vote was then taken to vote on the original motion as amended. *The motion passed by substantial majority.*

**ARTICLE 4:** On a motion by David Smith, Jr., and seconded by Nadine Hawver, not to approve the Southern Berkshire Regional School District Capital Budget for Fiscal Year 2016 and not to vote to raise and appropriate \$202,359 to pay the Town’s assessed share of that budget. A motion was made and seconded, to amend the article removing the words “not”. *The motion to amend carried. The vote to approve Article 4 passed by substantial majority.*

**ARTICLE 5:** On a motion by Rene Wood, and seconded by Nadine Hawver, to vote to raise and appropriate \$93,936 to pay for vocational education tuition in Fiscal Year 2016. *The motion passed by substantial majority.*

**ARTICLE 6:** On motion by James Collingwood, Jr., and seconded, to adopt the amendment of the Zoning Bylaws as stated in the Warrant.

- 1. Amend Section 3.1.3.D.14 to delete the strike through language and add language in bold, as follows:

Principal Use	District				Notes
	R	VC	C	GB	
D. Commercial Uses					
14. Major Commercial Development	N	N	PB	PB	Refer to Section 10, definitions. Refer to Section 9.4 for Special Permit requirements. Refer to Section <b>3.1.5.2</b> for size conditions.

- 2. Amend Section 3.1.3.D.27 to delete the strike through language and add

language in bold and underlined, as follows:

Principal Use	District				Notes
	R	VC	C	GB	
<b>D. Commercial Uses</b>					
27. Restaurant	Ref Sec. 3.1.4	Y	Y	<b><u>PB</u></b>	<b>Refer to Section 10, definitions.</b> <del>For the Rural District,</del> Refer to Section 3.1.4 for determination if a by right use or by Special Permit. Refer to Sections 3.1.4 and 3.1.5 for size conditions. <b><u>For GB District, refer to Section 9.4 for Special Permit requirements.</u></b>

3. Add the following term to Section 10, Definitions:

**Restaurant:** An establishment serving food and drink to patrons seated in a dining area with service being provided by wait staff. Take-out orders may be permitted as an incidental and subordinate percentage of the business. A restaurant may not offer drive-thru or window service. For alcohol licensing - Refer to State Law.

Discussion ensued. Rene Wood motioned, it was seconded, to amend the Article as follows: Amend Section 10, Definitions, Major commercial development to read as follows:

Major commercial development: Shopping center or complex of offices, businesses, or retail establishments, not to exceed 15,000 square feet gross floor area in the General Business District and not to exceed 10,000 square feet gross floor area in the Commercial District.

*The amendment as presented required a majority vote. The motion passed by substantial majority. The amended Article which required 213 majority, passed as declared by the Moderator:*

**ARTICLE 7:** On a motion by James Collingwood, Jr., and seconded, to adopt the following Zoning Bylaw Section 7.4-Solar Photovoltaic Installation.

1. Add the following as a new Section 7.7:

## **7.4 SOLAR PHOTOVOLTAIC INSTALLATIONS**

#### **7.4.1 Purpose**

The purpose of this section is to provide a permitting process for solar photovoltaic installations so that they may be utilized in a cost-effective, efficient, and timely manner to integrate these installations into the community in a manner that minimizes their impacts on the character of neighborhoods, on property values, and on the scenic, historic, and environmental resources of the Town; and to protect health and safety, while allowing solar photovoltaic technologies to be utilized.

#### **7.4.2 Applicability**

This section applies to solar photovoltaic installations proposed to be constructed after the effective date of this bylaw. This section also applies to material modifications that alter the type, number, configuration or size of the solar photovoltaic installation.

#### **Definitions**

*Large Scale Solar Photovoltaic Installation (LSSPI)* - A ground mounted solar photovoltaic installation that occupies one eighth (1/8th) of an acre (5445 square feet) or more and the electricity generated is used primarily for off-site consumption.

*Small Scale Solar Photovoltaic Installation (SSSPI)* - Any size roof mounted or building mounted solar photovoltaic installation or a ground mounted solar photovoltaic installation that occupies less than one eighth (1/8th) of an acre of a lot.

*Solar Photovoltaic Installation* - A device or structure whose substantial purpose is to provide for the collection, storage and distribution of solar energy for the generation of electricity. This includes appurtenant equipment for the collection, storage and distribution of electricity to buildings or to the electric grid.

#### **7.4.3 Small Scale Solar Photovoltaic Installations**

1. A SSSPI shall be allowed only as an accessory use in all zoning districts.
2. A SSSPI shall only be constructed or materially modified after the issuance of a building permit by the Building Inspector.
3. A SSSPI proposed to be mounted on a building or rooftop shall protrude no higher than the highest point of the roofline.

4. A SSSPI proposed to be ground mounted shall not exceed a height of twenty feet (20')

#### **7.4.4 Large Scale Solar Photovoltaic Installations**

- 1. use regulations**

A LSSPI may be constructed or materially modified upon the issuance of a special permit from the Planning Board in all zoning districts in accordance with 9.4 of this bylaw.

- 2. Compliance**

The construction, maintenance, operation, modification and removal of a LSSPI shall comply with applicable local, state, and federal requirements.

- 3. Site Control**

The applicant shall demonstrate legal control over the proposed site sufficient to allow for the construction and operation of the LSSPI.

- 4. Utility Provider Conditional Approval**

The applicant shall demonstrate that it has received conditional approval to connect the LSSPI to the electric grid from the utility provider.

- 5. Operation & Maintenance**

The owner/operator of the LSSPI shall maintain the LSSPI and the site in good condition consistent with the special permit. This includes, but is not limited to the maintenance of access roads, storm water control measures, security measures and vegetation screening.

- 6. Liability Insurance**

Proof of liability insurance in an amount and form acceptable to the Planning Board shall be maintained until the LSSPI has been removed. All subsequent owners/operators shall continue to provide proof of liability insurance in the form and amount approved by the Planning Board to the Building Inspector on an annual basis; provided however, that the initial subsequent notice shall be filed within thirty days of sale or transfer of ownership/operation.

- 7. Financial Surety**

1. Applicants seeking to construct a LSSPI shall provide a form of surety to cover the cost of removal and restoration of the site in the event the site is abandoned. The amount and form of surety shall be determined by the Planning Board, and shall provide for adjustments

at no less than two (2) year intervals to account for inflation, but in no event shall the amount exceed one- hundred twenty-five (125%) percent of the cost of removal. Applicants shall submit a fully inclusive cost estimate of the costs associated with the removal of the LSSPI and restoration of the site, prepared by a qualified individual.

2. No less than ninety (90) days prior to the expiration of any financial surety required by this bylaw, the current operator of the LSSPI shall provide the Building Inspector with renewed, extended or replacement financial surety in an amount and form determined by the Planning Board in accordance with this bylaw.

## **8. Design Requirements**

1. **Height** - A LSSPI shall not exceed twenty feet (20') in height.
2. **Lighting** - No lighting of the solar photovoltaic installation is permitted, except for manually operated emergency lights for use only when operating personnel are on site.
3. **Screening** - A LSSPI shall be screened year round with dense native vegetation from all adjoining properties and public and private ways as necessary.
4. **Vegetation Clearing** - The clearing of vegetation shall be limited to that which is necessary for the construction, operation, maintenance, modification or removal of the LSSPI.
5. **Habitat Fragmentation** - A LSSPI shall be clustered and located in or adjacent to areas of the site where the land has already been cleared to avoid habitat fragmentation, unless otherwise approved by the Planning Board.
6. **Security Measures** - A LSSPI shall be secured with a seven (7) foot high fence constructed to prevent unauthorized persons from accessing the LSSPI.
7. **Signs** - The owner/operator shall install signs at the LSSPI as determined by the Planning Board in order to protect public safety.
8. **Emergency Access** - A LSSPI and access roads shall be constructed and maintained to allow for safe access by emergency vehicles.

**9. Emergency Response Plan** - Upon the request of the fire chief or police chief, the owner/operator of a LSSPI shall cooperate with all local public safety officials to develop and occasionally update an emergency response plan.

**10. underground Utilities** - All on-site utilities shall be located under ground except where the utilities connect into the electric grid at the property boundary.

## **9. Filing Requirements**

Applicants seeking to construct or modify a LSSPI shall submit the following information to the Planning Board. All maps to be submitted must be drawn at appropriate scales and be signed and stamped by a registered professional engineer or licensed surveyor. The Planning Board may, in its discretion, waive any of the filing requirements.

**1. Contact Information** - Provide the applicant's and property owner's name, address, phone number, email address, and signature.

**2. Site Identification** - Provide the address and the map, lot and block number of the proposed site.

**3. Site Plans** - Provide site plans showing the following:

1. Property lines of the proposed site.
2. Elevation contour lines at two-foot vertical intervals.
3. Outlines of all existing and proposed buildings and structures on the proposed site, including distances from the proposed large scale solar photovoltaic installation.
4. Existing and proposed access roads, driveways, public ways, private ways, and recreational trails on the proposed site.
5. Detailed layout of the proposed large scale solar photovoltaic installation, including but not limited to panel mounts, foundations, appurtenant equipment and fencing.
6. Detailed layout of the electric infrastructure to connect the large scale solar photovoltaic installation to the electric grid or net metering equipment.
7. Delineation of all wetland resources and associated buffer areas.
8. Locations of rare, threatened or endangered species existing on the site.
9. Proposed changes to the site, including grading, cut and fill, landscaping, native vegetation for screening and vegetation to

be removed or altered.

10. Engineering controls at the site and on the access road to control erosion and sedimentation both during construction and after construction as a permanent measure. Such engineering controls shall conform to the Massachusetts Department of Environmental Protection's Storm water Policy.

**4. Technical Information -** Provide the following information:

1. Blueprints or drawings of the large scale solar photovoltaic installation signed and stamped by a professional engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the installation and any potential shading from nearby trees or structures.
  2. One or three line electrical diagram detailing the solar photovoltaic installation, appurtenant equipment and electrical interconnection methods with all National Electric Code compliant devices.
  3. Documentation of the major large scale solar photovoltaic installation components to be used, including but not limited to solar photovoltaic panels, panel mounts and inverter.
5. Information sufficient to show that the proposed LSSPI will conform to Sections 7.4.5 (3) through 7.4.5 (7) above of this bylaw.

**10. Technical Review**

Upon receipt of an application for a LSSPI, the Planning Board may engage professional and technical consultants, at the applicant's expense, in accordance with M.G.L. Chapter 44A 53G, to assist the Planning Board with its review of application materials. The Planning Board may direct the applicant to deposit funds with the Planning Board for such review at the time the application is accepted and to add additional funds as needed upon notice. Failure to comply with this section shall be good grounds for denying the special permit application. Upon the approval or denial of the application, any excess amounts in the account attributable to the application process, including any interest accrued shall be refunded to the applicant.

**11. Discontinuance & Removal**

1. A LSSPI shall be deemed discontinued when the LSSPI has not been in operation for a period of twelve (12) months, determined by the last day of generation to the grid.
2. After twelve (12) months of non-operation, the Building Inspector shall provide written notification to the owner/operator that such

LSSPI is presumed to be discontinued. The owner/operator shall have thirty (30) days to rebut the presumption of discontinuance by submitting evidence to the Building Inspector that the LSSPI has been in operation during the relevant twelve (12) month period.

3. If the owner/operator does not respond within the thirty (30) day appeal period or does not submit evidence that, in the discretion of the Building Inspector, proves that the LSSPI has been in operation for the relevant twelve (12) month period, then the LSSPI shall be deemed discontinued. The Building Inspector shall provide written notification of discontinuance to the owner/operator.
  
  4. The owner/operator of the LSSPI shall remove the LSSPI and restore the site within one-hundred eighty (180) days of the date of the written notification of discontinuance. If the owner/operator fails to remove the LSSPI within one-hundred eighty (180) days, the Town shall have the right, to the extent it is duly authorized by law, to enter onto the proposed site and physically remove the LSSPI and restore the site at the sole expense of the owner/operator.
2. Add Large Scale Solar Photovoltaic Installations to Section 3.1.3: Table of Use Regulations, as follows:

Principal Use	District				Notes
	R	VC	C	GB	
<b>F. Other Uses</b>					
3. Large Scale Solar Photovoltaic Installations	<b>PB</b>	<b>PB</b>	<b>PB</b>	<b>PB</b>	Refer to Section 10, Definitions. Refer to Section 9.4 for Special Permit requirements. Refer to Section 7.4

3. Add Small Scale Solar Photovoltaic Installations to Section 3.1.3: Table of Use Regulations, as follows:

Principal Use	District				Notes
	R	VC	C	GB	
<b>F. Other Uses</b>					
13. Large Scale Solar Photovoltaic Installations	<b>Y</b>	<b>Y</b>	<b>Y</b>	<b>Y</b>	Refer to Section 10, Definitions. Refer to Section 9.4 for Special Permit requirements. Refer to Section 7.4.

4. Insert the following new terms, in alphabetical order, in Section 10, Definitions:

**Large Scale Solar Photovoltaic Installation** - Refer to Section 7.4

**Small Scale Solar Photovoltaic Installation** - Refer to Section 7.4

**Solar Photovoltaic Installation** - Refer to Section 7.4

Discussion ensued. A motion by a voter was made, and seconded to amend section 7.4.3. *The amendment required a simple majority, the motion to amend failed. The main motion, which required a 213 majority, passed, as declared by the moderator.*

**ARTICLE 8:** On a motion by James Collingwood, Jr., and seconded, to adopt the following Zoning Bylaw for Registered Marijuana Dispensary Overlay District as stated in the Warrant.

- 1. Add to Section 2.2 Overlay Districts, the following:*

RMDOD - Registered Marijuana Dispensary Overlay District

- 2. Replace the Town of Sheffield Zoning Map, dated May 1, 2006 with:*

The Town of Sheffield Zoning Map dated May 5, 2014, which adds a Registered Marijuana Dispensary Overlay District, as set forth in the document on file in the Office of the Town Clerk.

- 3. Add to Section 2.6 Delineations of Zoning District Boundaries, the following new Section:*

**Section 2.6.8.** Registered Marijuana Dispensary Overlay District. Beginning at a point on the Great Barrington town line 300 feet easterly of West Road; thence in a southerly direction parallel to said West Road to Lime Kiln Road; thence easterly on Lime Kiln Road to Route 7; thence easterly to the Housatonic River; thence northerly along the Housatonic River to the Great Barrington town line; thence westerly along said town line to the place of beginning.

*4. Add to Section 8.0 Overlay Districts, the following new Section and update the Table of Contents:*

## **Section 8.4 Registered Marijuana dispensary Overlay District**

**8.41 Purpose.** The voters of the Commonwealth of Massachusetts have affirmed the medical use of marijuana. The specific purposes of this Section are to permit compliance with state law in a manner consistent with the Town's community, local siting and land use concerns and ensure that an entity permitted to operate as a registered marijuana dispensary complies with all the provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.000.

**8.4.2 Definitions.** As used in this Section, the following terms shall have the meanings indicated:

Medical Marijuana Treatment Center means a not-for-profit entity registered under 105 CMR 725.100, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible Marijuana-Infused Product (MIPfs), tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies or educational materials to registered qualifying patients or their personal care givers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

Registered Marijuana Dispensary (RMD) shall have the same definition as Medical Marijuana Treatment Center.

### **8.4.3 Location and Size Regulations for a Registered Marijuana dispensary (RMD).**

1. A Registered Marijuana Dispensary may be allowed by Special Permit from the Town of Sheffield Planning Board in the Registered Marijuana Dispensary Overlay District, provided it meets all the requirements of Sections 8,9.4 and 9.5 of these By-Laws.

2. A Registered Marijuana Dispensary shall not be cited within 500 feet of a school, a daycare center, or any facility in which children commonly congregate or within 500 feet of any boundary line of any Town district whose use includes the defined purpose of residential usage and so includes the Town's Rural District. The 500 feet distance under this Section shall be measured as specified in 105 CMR 725.1 10(A)(14).
3. A Registered Marijuana Dispensary shall not be located in a "Health Care Facility", as defined in Section 10, Definitions.
4. A Registered Marijuana Dispensary shall not have drive-through service or a gross floor area of greater than 5,000 square feet.

#### **8.4.4 Special Permit Requirements for a Registered Marijuana dispensary (RMD).**

1. The Sheffield Planning Board is the designated Special Permit Granting Authority (SPGA) for purposes of Section 8.4.
2. An applicant must demonstrate compliance with the application requirements for the Registration of Registered Marijuana Dispensaries as set forth in the regulations promulgated by the Massachusetts Department of Public Health, 105 CMR 725.000.
3. Hours of operation may be set by the SPGA.
4. The SPGA shall require the applicant to post a removal bond at the time of construction, renovation or lease of the Registered Marijuana Dispensary for the removal of the Registered Marijuana Dispensary in the event the Town must remove items specified in Section 8.4.6. The value of the bond shall be based upon the ability to completely remove all the items noted in 8.4.6 and properly clean the facility at prevailing wages. The value of the bond shall be developed based upon the applicant providing the SPGA with two (2) written bids to meet the noted requirements. A factor of 1.5 shall be applied to the bond to ensure adequate funds for compliance with Section 8.4.6.
5. A Special Permit issued to a Registered Marijuana Dispensary is non-transferable and non-assignable.
6. In the event that the Department of Public Health revokes, fails or refuses to issue a license of registration of a Registered Marijuana Dispensary, the Special Permit issued for the Registered Marijuana Dispensary shall be deemed null and void.

7. In the event that the Department of Public Health suspends the license or registration of a Registered Marijuana Dispensary, the Special Permit shall be so suspended until the matter is resolved to the satisfaction of the Department of Public Health.
8. Unless set forth otherwise in Section 8, all Zoning By-Laws shall apply to a Registered Marijuana Dispensary.

#### **8.4.5 Performance Standards**

1. A Registered Marijuana Dispensary must comply with all Department of Public Health regulations as set forth in 105 CMR 725.000.
2. Medical marijuana, in any form, shall not be visible from the street or other public areas.

#### **8.4.6 Abandonment or Discontinuance of Use**

1. A Registered Marijuana Dispensary shall be required to remove all signage, records, materials, plants, MIPS, equipment and other paraphernalia prior to surrendering its state issued certificates, licenses or permits, or upon expiration, revocation or voiding of its Certificate of Registration as per 105 CMR 725. 105(0)(1).
2. The Town shall exercise the removal bond required in Section 8.4.4.4 should the Registered Marijuana Dispensary not comply with Section 8.4.6.1, and the Mass Department of Public Health does not exercise its authority under 105 CMR 725 105(0)(2).

#### **8.4.7 Exemptions.**

1. Where the Department of Public Health determines a patient is eligible and qualifies for a hardship registration that would allow the cultivation of medical marijuana at a location other than a Registered Marijuana Dispensary, the provisions of Section 8.4 shall not apply.
4. *Strike in its entirety Section 3.1.6 Temporary Moratorium on Medical Marijuana Treatment Centers, which expired on June 30, 2014.*

Discussion ensued: *The motion required a 2/3 majority, passed, as declared by the Moderator.*

**ARTICLE 9: (CITIZENS PETITION)** On a motion by Susan Butler, and seconded, to amend Sheffield's General By-Laws/Town of Sheffield's Codification of By-Laws and Legislation with the following complete new addition.

Proposed New General By-Law:

DIVISION 2  
TOWN MEETING ENACTMENTS  
PART II  
Chapter 188  
TARGET SHOOTING RANGES, PRIVATE

S 188-1 Target shooting ranges, private, prohibited locations.

S 188-2 Recreational and/or non-recreational use of target shooting ranges, private.

(HISTORY: Adopted by the Town of Sheffield 5-4-2015 Annual Town Meeting, Art. Amendments noted where applicable.)

S 188-1 Target shooting ranges, private, prohibited locations.

No target shooting range, private, shall be located within five hundred (500) feet of any dwelling or any other building in use.

S 188-2 Recreational and/or non-recreational use of target shooting ranges, private.

No person shall engage in recreational and/or non-recreational discharge of any firearm, rifle, pistol, or shotgun within five hundred (500) feet of another person's dwelling or other building in use. For the purpose of this section, recreational use shall include target shooting, test shooting and any other discharge of a firearm while not engaged in duly-licensed hunting pursuant to Massachusetts and local hunting laws. For the purpose of this section, non-recreational use shall include test shooting and any other discharge of a firearm while not engaged in duly licenses hunting pursuant to Massachusetts and local hunting laws. Discussion ensued. This article required a majority vote for passage. ***The motion failed as declared by the Moderator.***

**ARTICLE 10 (Citizen's Petition)** On a motion by Susan Butler, and seconded, to amend the Town of Sheffield's Zoning Bylaws by deleting the present Section 3.1.3 (Table of Use Regulations) F ("Other Uses") in its entirety and inserting in place thereof, a new Section 3.1.31 as set forth below, or take any other action relative thereto.

**Present Section 3.1.3.F**

	<b>District</b>			
	R	VC	C	GB
F. Other Uses				
1. Conservation or open space area Recreation, common or park lands	Y	Y	Y	Y*
2. Excavation of soil, sand gravel Stones or other earth material.				

Refer to Town of Sheffield  
By-Laws, Chapter 102

**Present Section 3.1.3.F**

	<b>District</b>			
	R	VC	C	GB
F. Other Uses				
I . Conservation or open space area common or park lands, recreation except of the recreational use of a private shooting range with any firearm, such as a rifle or pistol, located within five hundred (500) feet of another person's dwelling or other building in use.	Y	Y	Y	Y*
2. Any recreation that consists of target shooting on a private shooting range with any firearm, such as a rifle or pistol, located within five hundred (500) feet of another person's dwelling or other building in use.	N	N	N	N**
3. Excavation of soil, sand gravel and stones or other earth material.	Y	Y	Y	Y*

Refer to Town of Sheffield  
By-Laws, Chapter 102

\*Y = *Permitted right*      \*\*N = *Prohibited*

*This article required a 2/3 majority vote for passage. **The motion failed as declared by the Moderator.***

**To avoid any conflict of interest, Moderator Person suggested that the Town approve Robert Weitz as temporary Moderator for Article 11. It was second-ed. *The motion passed unanimously.***

**ARTICLE 11:** (Citizen's Petition) On a motion by Catherine Miller, and seconded, to amend the General Bylaw Chapter 18 Finance Committee as follows.

*1. Amend Chapter 18, Finance Committee, and Section 18-1. Formation; membership; terms; duties; compensation to read as follows:*

The Town adopts this chapter for the formation of a Finance Committee to consist of the Town Treasurer in an advisory capacity without voting power and five (5) other members to be elected by Town voters beginning with the annual town election in 2016, with two (2) member selected for a three-year term, two (2) members elected for a two-year term and one (1) member selected for a one year term, and thereafter when any of the members' terms expire, members shall be elected for three-year terms. If a vacancy occurs among such elected officials, the Board of Selectmen and the remaining members of the Finance Committee, acting jointly, shall appoint a member to serve until the next annual town election at which election a successor shall be elected to serve the remainder of the unfilled term, if any.

The Finance Committee, in collaboration and partnership with the Board of Selectmen and Town Administrator, shall review quarterly updates on the overall financial status of the Town; establish formal financial policies for the Town, including budget, revenue, and reserve policies; formalize the capital planning process, including stabilization funds; and in joint sessions with the Board of Selectmen discuss and approve financial priorities throughout the budget process. Where the Finance Committee does not reach agreement on a budgetary warrant article with the Board of Selectmen, it may state its position as a recommendation to the warrant article. The Finance Committee shall approve transfers from the reserve fund when needed. Said Committee shall serve without compensation.

*1. Delete Section 18-2 in its entirety.*

Discussion ensued. A motion was made by a voter and seconded to move the question. ***The vote to move the question passed by substantial majority.*** Temporary Moderator Weitz asked for a show of hands. The count was too close to call and he asked the meeting tellers to take a hand count.

***The vote was Yes: 108; No: 106. The motion passed.***

**ARTICLE 12:** On a motion by David Steindler, and seconded by Colin Smith, that \$126,945 be expended under the direction of the Board of Selectmen for the disposal and management of solid waste and that \$126,945 be raised from Solid Waste Disposal Enterprise Fund Revenues. ***The motion passed unanimously.***

**ARTICLE 13:** On a motion by Nadine Hawver, and seconded by Rene Wood that funds being provided by the Commonwealth of Massachusetts under the provisions of Chapter 90 of the General Laws be accepted to pay for those costs as allowed by appropriate legislation in connection with the maintenance, repair, and construction of Town ways and bridges. ***The motion passed unanimously.***

**ARTICLE 14:** On a motion by Rene Wood, and seconded by David Smith, Jr., to authorize the appointment of members of the Board of Selectmen to any office or position under its supervision at no additional compensation in accordance with the provisions of Chapter 268A, Section 21A of the General Laws. ***The motion passed unanimously.***

**ARTICLE 15:** On a motion by David Smith, Jr. and seconded by Rene Wood, to authorize the Board of Health to employ any of its members as Title 5 and Perc Test Witnesses for Septic System Inspections, and Sanitation Inspections under its supervision in accordance with G.L. c. 268A, Section 21A for Fiscal Year 2016 and to set the salary for those positions: \$40 per Title V Inspections and \$30 per hour for Perc Tests in accordance with the provisions of G.L.c.41, Section 4A. ***The motion passed unanimously.***

**ARTICLE 16:** On a motion by Nadine Hawver, and seconded by Rene Wood, to authorize the Treasurer/Collector to sell, with the approval of the Board of Selectmen, any parcel or parcels of real estate which have been or may be acquired through the foreclosure of tax title. ***The motion passed unanimously.***

**ARTICLE 17:** On a motion by Rene Wood, and seconded by David Smith, Jr., to transfer from available funds \$23,053 from Free Cash to pay principal and interest on the bonded indebtedness authorized by Town Meeting vote of January 30, 1995. ***The motion passed unanimously.***

**ARTICLE 18:** On a motion by David Steindler, and seconded by Rene Wood, to transfer \$76,000 from Free Cash to provide for extraordinary or unforeseen expenditures under the provisions of Chapter 40, Section 6 of the General Laws, known as the Reserve Fund. ***The motion passed unanimously.***

**ARTICLE 19:** On a motion by David Smith, Jr. and seconded by Rene Wood, to transfer \$750 from Free Cash to the Emergency Response Fund. ***The motion passed unanimously.***

**ARTICLE 20:** On a motion by Nadine Hawver, seconded by David Smith, Jr. to raise and appropriate \$15,000 to compensate firefighters for training. ***The motion passed unanimously.***

**ARTICLE 21:** On a motion by Rene Wood, seconded by Nadine Hawver to transfer \$10,000 from Free Cash for Tax Recertification purposes. *The motion passed unanimously.*

**ARTICLE 22:** On a motion by David Smith, Jr. moved, seconded by Nadine Hawver, to transfer \$5,000 from free Cash for processing Tax Takings and costs associated with TaxTitle accounts. *The motion passed unanimously.*

**ARTICLE 23:** On a motion by Nadine Hawver, seconded by David Smith, Jr., to transfer \$10,000 from Free Cash to purchase information technology hardware, software, and services. *The motion passed unanimously.*

**ARTICLE 24:** On a motion by Rene Wood, seconded by Nadine Hawver, to transfer from Free Cash \$20,000 for Town building repairs, improvements and furnishings to include but not be limited to the Town Hall, Library, and Police Station.  
*The motion passed unanimously.*

**ARTICLE 25:** On a motion by David Smith, Jr. seconded by Rene Wood, to authorize the use of the following revolving funds for departmental operations which shall not exceed the noted sums for each fund, which shall be under the control of the Town Treasurer, which shall be accounted for separately, and to which shall be credited only the receipts received in connection with the departmental operations supported by the revolving fund; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53 E 1/2 of the General Laws, provided however that said expenditures for the revolving funds shall not exceed the receipts for said fund:

Plumbing Inspector	\$20,000
Gas Inspector	\$20,000
Electrical Inspector	\$20,000
Fire Safety Inspector	\$20,000
Board of Health	\$25,000

*The motion passed unanimously.*

**ARTICLE 26:** On a motion by Nadine Hawver, seconded by Rene Wood, to authorize the Board of Selectmen to enter into a Tax Agreement pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, and/or any other enabling authority with SH MA Solar III, LLC for personal property taxes associated with the .250 megawatts solar photovoltaic facility located on the property at 1399 and 1405 Lime Kiln Road in Sheffield, and described in a deed recorded with the Southern Berkshire Registry of Deeds in Book 1181, Page 53, for a term of up to twenty (20) years, on such terms and conditions as the Board of

Selectmen deems to be in the best interest of the Town.

***The motion passed unanimously.***

**ARTICLE 27:** On a motion by Rene Wood moved, seconded by Nadine Hawver, to authorize the Board of Selectmen to enter into a Tax Agreement pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, and/or any other enabling authority with SH MA Solar II, LLC for personal property taxes associated with the .499 megawatts solar photovoltaic facility located on the property at 49 Lime Kiln Road in Sheffield, and described in a deed recorded with the Southern Berkshire Registry of Deeds in Book 289, Page 446, for a term of up to twenty(20) years, on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town.

***The motion passed unanimously.***

**ARTICLE 28:** On a motion by David Smith, Jr. moved, seconded by Rene Wood to transfer from Free Cash \$60,000 for the Town's share of the cost to purchase and equip a new roadside mower for the Highway Departments of New Marlborough and Sheffield, said roadside mower to be shared by the two Towns in accordance with the terms of an intermunicipal agreement to be entered into between the Towns pursuant to the provisions of CL. c. 40, sec. 4A. ***The motion passed by substantial majority.***

**ARTICLE 29:** On a motion by Nadine Hawver, seconded by Rene Wood, to accept the provisions of G.L. 59, section 5K to authorize the Board of Selectmen to establish a program to allow persons over the age of 60 to volunteer to provide services to the Town, in exchange for which the Town shall reduce the real property tax obligations of such person over the age of 60 on their tax bills, any reduction so provided to be in addition to any exemption or abatement to which any such persons are otherwise entitled, provided that no such person shall receive a rate of, or be credited with, more than the current minimum wage of the Commonwealth per hour for services provided pursuant to such reduction nor shall the reduction of the real property tax bill exceed \$1000 in a given tax year.

***The motion passed unanimously.***

**ARTICLE 30:** On a motion by Rene Wood, seconded by Nadine Hawver, to authorize the Board of Selectmen to petition the General Court, under the provisions of Section 8, Article 89 of the Amendments to the Constitution (Home Rule), to enact the following special legislation; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objectives of the petition; or take any other action relative thereto: Notwithstanding the provisions of any general or special law to the contrary, the Board of Selectmen of the Town of

Sheffield may appoint two associate members to the Conservation Commission for terms not to exceed one year. The Chairman of the Conservation Commission may designate any such associate member to sit on the Commission in the absence of a quorum for any reason, including a conflict of interest, or in the event of a vacancy on the Commission until said vacancy is filled in accordance with the provisions of Chapter 40, Section 8C of the General Laws. ***The motion passed unanimously.***

Respectfully submitted,

Pelecie Joyce,  
*Town Clerk, CMMC*

# SPECIAL TOWN MEETING

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**RESULTS**  
**SPECIAL TOWN MEETING**  
**March 2, 2015**  
**Town of Sheffield**  
**Commonwealth of Massachusetts**

A Special Town Meeting was held on Monday, March 2, 2015 at the Mount Everett Regional High School Auditorium, 491 Berkshire School Road. Moderator Bruce Person called the meeting to order at 7:05 PM with 188 of the Town's 2,304 registered voters attending. A motion was made by Moderator Person to dispense with the Town Clerk's reading of the warrant. *The motion was seconded and passed unanimously.*

**ARTICLE 1.** Vito Valentini made a motion, seconded by E. Bonnie Silvers, to see if the Town would vote to approve the borrowing authorized by the Southern Berkshire Regional School District (SBRSD) in the amount of \$7,741,000 for the purpose of paying costs of SBRSD Roof/Boiler Project at Mt. Everett/Undermountain School, 491 Berkshire School Road, Sheffield, MA 01257 consisting of replacing the entire roof and three boilers/ including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of *SBRSD School Building Committee*; that the Town acknowledges that the MSBA's grant program is a non-entitlementJ discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) thirty-nine and twenty-one one hundredths percent (39.21%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 21/2); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. As a member of the

School Committee, Ms. Silvers offered an overview of the proposed project. Discussion ensued with questions ranging from materials to be used to financing. Discussions ceased and paper ballot voting commenced. *The motion passed: YES: 136; NO: 51.* (Passage of this Article is contingent on passage of a ballot question to be cast at a Special Town Election to be held on Monday, March 16).

**ARTICLE 2.** Rene C. Wood made a motion/ seconded by David Smith, Jr., to see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Agreement pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1I/ and/or any other enabling authority with SH MA Solar, LLC for personal property taxes associated with the 1 MW solar photovoltaic facility located on the property at 66 East Stahl Road in Sheffield, and described in a deed recorded with the Berkshire County Registry of Deeds in Book 2041, Page 292, for a term of up to twenty (20) years, on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town, and to take any and all actions as may be necessary or convenient to accomplish the purpose of this article. *The motion passed unanimously.*

**ARTICLE 3.** Nina Anderson made a motion, it was seconded, to see if the Town would vote to amend the Town of Sheffield's Zoning By-Laws by adding a new **Section 7.4 - TEMPORARY MORATORIUM ON SMART GRID/SMART METER INSTALLATIONS (as provided below)**, adding a new definition in Section 10. DEFINITIONS for Electric Utility, and further amending the TABLE OF CONTENTS to add Section 7.4 Temporary Moratorium on Smart GridISmart Meter Installations.

## **Text of the Town of Sheffield Zoning By-Laws Warrant Article: Proposed Amendments**

### **Section 7.4 - Temporary Moratorium on Smart GridISmart Meter Installations**

**7.4.1 - Purpose.** To allow the Town time to review the safety/ technology/ infrastructure costs and opt-out fees planned for a Smart Grid and/or Smart Meter program by an Electric Utility in Sheffield/ in order to protect health and welfare of the Town and its residents from potential adverse impacts on human health/ historic resources/ scenic views/ residential property values and natural or man-made resources.

#### **7.4.2 - Definitions**

**“Home Area Network (or “HAN)”:** AMI wirelessly send data from home devices to/ and may implement instructions from/ the Electric Utility and/or pos-

sibly third parties via the HAN gateway, which is located at an end-user's residence or business/ and which may thus serve as a communications portal to electrical appliances/ electrical equipment, or electrical devices within the end- user's residence or business, or which otherwise communicates with, monitors, or controls such electrical appliances/ electrical equipment/ or electrical devices.

**“Local Area Network (or “Mesh” or “LAN”):** A two-way microwave wireless network whereby AMI meters send data from meter to meter and/or from meter to repeater/relay or base stations to and from the LAN or WAN to the Electric Utility and possibly to third parties.

**“Smart Grid/Smart Meter”** (also commonly referred to as “Advanced Metering Infrastructure”, “AMY, or similar): Electricity meters, two-way communication technologies employing base stations and receivers or similar, meter data management systems and customer devices any or all of which are used or may be used by an Electric Utility to measure/ record, analyze,, share electric energy use data and/or to control, modify or otherwise manipulate electric energy usage through the use of Home Area Networks/ Local Area Networks and/or Wide Area Networks.

**“Wide Area Network (or “WAN”):** WiMAX (or Worldwide Interoperability for Microwave Access), cellular technology and/or other microwave technology utilizing base stations (antennas/ etc.) on existing or newly built poles/ towers or structures which may or may not have other antennas affixed to them and usually requiring 'line of sight' installation to receivers, which may require defoliating or removing existing vegetation and/or foliage and/or may require installation above an existing tree line.

**7.4.3 - Temporary Moratorium.** Notwithstanding any other provision of the Town of Sheffield Zoning By-Laws to the contrary, the Town of Sheffield hereby adopts a temporary moratorium on the use of Smart Grid/Smart Meter Installations. The Temporary Moratorium shall be in effect through March 31,2016. During the Temporary Moratorium period, the Town shall undertake a review of the potential impacts of Smart Grid/Smart Meter Installations/ and shall consider adopting new Zoning By-Laws to address the health and welfare impacts concerning the operation of Smart Grid/Smart Meter Installations in the Town of Sheffield.

and

## Section 10. Definitions

**Electric Utility:** Any corporate entity or any individual responsible for the instal-

lation operation, maintenance/ measurement, monitoring and/or billing of electricity usage. For the purposes of this definition/ Electric Utility shall include such corporate entity or individual and any or all of its affiliates/ agents! assigns/ contractors/ divisions, predecessors/ representatives/ service providers/ subsidiaries, successors, and vendors of any and every type or form whatsoever. Discussion ensued with questions from voters which were responded to by Ms. Anderson.

Jim Kelly made a motion to move the question, it was seconded and the motion passed unanimously. Moderator Person asked for a hand vote of Article 3 by the tellers. *The motion failed: YES: 67; NO: 48. A two thirds majority was required.*

Moderator Person announced that there would be a Special Town Election held on Monday, March 16, 2015. The election will take place at the Senior Center, 25 Cook Road, Sheffield. Polling hours will be from 7:00 AM-7:00 PM.

The meeting adjourned at 8:45 PM.

Respectfully submitted,

Felecie Joyce,  
*Town Clerk, CMMC*

**SPECIAL TOWN MEETING RESULTS**  
**Monday, August 3, 2015**  
**Town of Sheffield**  
**Commonwealth of Massachusetts**

This Special Town Meeting held at the Mount Everett Regional High School on Berkshire School Road, was called to order at 7:05 PM by Moderator Bruce H. Person. There were 272 of the Town's 2,215 registered voters in attendance. Following the Pledge of Allegiance and introduction of Town Officials, Moderator Person made a motion, it was seconded, to dispense with the Town Clerk's reading of the Warrant. *The motion passed unanimously.*

**ARTICLE 1.** On a motion by David A. Smith, Jr., seconded by Nadine A. Hawver, to authorize the Board of Selectmen to enter into a Tax Agreement pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, and/or any other enabling authority with Powerplay Solar, LLC for personal property taxes associated with the 2 MW solar photovoltaic facility located on the property at Undermountain Road, Map 28, Block 2, Lot 4.1, in Sheffield, and described in a deed recorded with the Berkshire County Registry of Deeds in Book 362, Page 618 and Book 363, Page 304, for a term of up to ten (10) years, on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town, and to take any and all actions as may be necessary or convenient to accomplish the purpose of this article. *The motion passed by substantial majority.*

**ARTICLE 2.** On a motion by Andrew G. Petersen, seconded by David A. Smith, Jr. to approve the amendment to the General By-Laws by adopting a personnel bylaw pursuant G.L. c. 41/ S108C. Discussion ensued. *The motion passed by substantial majority.*

**ARTICLE 3.** On a motion by Nadine A. Hawver, seconded by David A. Smith, Jr., to authorize the use of the following revolving fund for departmental operations which shall not exceed the noted sum, which shall be under the control of the Town Treasurer, which shall be accounted for separately, and to which shall be credited only the receipts received in connection with the departmental operations supported by the revolving fund; further to authorize the Town Treasurer to expend from such funds in accordance with Chapter 44, Section 53 E 1/2 of the General Laws, provided however that said expenditures for the revolving funds shall not exceed the receipts for said fund:

Council on Aging Transportation Fund \$10,000

*The motion passed by substantial majority,*

Moderator Person made a motion, it was seconded, that Robert Weitz act as Moderator for Article 4. *The motion passed unanimously.*

**ARTICLE 4.** (Citizen's Petition) On a motion by Fred Harwood, seconded, to rescind the action taken on Article 11 on the 4th day of May 2015 Annual Town Meeting and vote to make the Finance Committee appointed by the Moderator. This petition will restore the General Bylaw back to the original language as submitted in the Warrant.

A motion was made and seconded to vote this article by paper ballot. *The motion passed by substantial majority.*

Lengthy discussion ensued. A motion was made and seconded to move the question. *The motion passed unanimously.*

Ballot voting commenced. The results of voting were: *Yes: 134; No: 133. The motion passed.*

A motion was made and seconded to request a recount of this vote. *The motion passed unanimously.*

*Recounting of the ballots commenced with the results remaining the same. Yes: 134; No: 133.*

The meeting was adjourned at 8:40 PM.

Respectfully submitted,

Pelecie Joyce,  
*Town Clerk, CMMC*

## Report of the District Department of Veterans' Services

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Thank you for allowing me to service the member towns, their veterans, and widows. We have made great strides in reaching out to our veterans in our local area, letting them know the various services available to them from Elderly Services, Community Actions and also the local senior centers.

During FY 2015 we have seen a slight increase in all areas of operation and currently have 41 active Chapter 115 claims.

Chapter 115 Submissions and Return from the State:

<b>Town</b>	<b>FY 2015 Submitted 7/01/14 - 6/30/15</b>	<b>Pmt Due in FY 2016 FY 2015 - 75%</b>
Sheffield	\$29,995.78	\$22,496.84

Over the last year we have completed the following for our member town's veterans:

Applications for VA Health Care	42
ALS/Disability/A&A/Appeals/Life Insurance	71
DD 214s	50
Request for Grave Markers	20
Tax Abatements/SS help/Other requests	12
Flags to funerals homes for veterans	55
Assisted with Dr. appointments	49
Home and Office Visits	471
Veterans Services Phone Calls	1521

For FY 2015 District budget has been reduced by the reserve resulting in a smaller assessment for the member towns. During these trying financial times all veterans and widows are encouraged to contact this office or the US Department of Veterans Affairs and review current entitlements as many changes have taken place.

Sheffield's apportionment towards the FY 2015 DVS budget was \$13,285.24 - this number was based on population percentage on the 2010 Census.

Respectfully submitted,

Laurie J. Hils  
*District Director*

# Report of the Town Administrator

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It is hard to believe that another year has passed and as usual it was a busy one!

The following is a list of personnel changes for 2015:

## **New Positions/Appointments/Hires:**

John Henry – Senior Transportation Van Driver  
Jennifer Goewey – Executive Director to the Council on Aging  
Ronald Bassett – Temporary Highway Superintendent  
Brian Hoskeer– Seasonal Highway Employee  
Nicholas Felix – Full-Time Police Officer  
Marsha Wilson – Assistant to Executive Director to the Council on Aging  
Jennifer Brown – Reserve Intermittent Police Officer  
Brennon Stockton – Reserve Intermittent Police Officer  
Robert Law – Cultural Council  
Wendy Casey – Cultural Council  
Amelia Conklin – Agricultural Commission  
Joan Sussman – Agricultural Commission  
David A. Smith Jr. – Board of Health  
Julie Hannum – Finance Committee  
Frank Higgins – Veteran’s Agent  
D. Matthew Emprimo – Board of Assessors  
Marilyn Wightman – Housing Commission  
George Oleen – Planning Board Alternate Member  
Dick Aloisi – Assistant Electrical Inspector  
Lea Handke – Fire Department

## **Resignations:**

Scott Farrell - Reserve Intermittent Police Officer  
Gary Mitchell – Reserve Intermittent Police Officer  
Andrew Carlson – Reserve Intermittent Police Officer  
Nadine Hawver – Assistant to the Senior Center Director  
Susan Rathbun – Police Officer  
Howard Chezar – Conservation Commission  
Jennifer Goewey – Finance Committee  
Anthony Gulotta – Zoning Bylaw Review Committee  
Michael Ramella – Fire Department  
Mark Robitalle – Fire Department  
Fred Panitz – Board of Health

The CDBG grant has been progressing with several housing rehab projects for Town residents and the Town Hall accessibility project. Clark and Green Inc. Architects were chosen as the designers for the Town Hall project. The design work has been finished and the Town has partnered with Great Barrington again

to apply for another CDBG grant for the construction work, as well as more housing projects. The award of the new grant should be in late summer.

The MassWorks grant awarded last year for the replacement of two bridges/culverts on County Road continues. Over the winter the engineering and permitting were put into place and the project should be out to bid in early spring.

The Town was awarded a FEMA grant to repair Rannapo Road. The grant will pay for 75% of the project and the Town is responsible for the remaining 25%. The work will take place over the next couple of construction seasons.

The Town was also awarded two DLTA grants, one for work on Rest of River, working with GE for cleanup of the Housatonic River and the second one in conjunction with Great Barrington to study the population decline.

Chapter 90 funds were used to pave Bow Wow Road and Rannapo Road. Some of the Chapter 90 funds will be used for the Town's share of the Rannapo Road construction that is partially funded by the FEMA grant.

Once again Tom Ingersoll and the Sheffield Tree Project worked hard to ensure that Sheffield remains a Tree City USA town. They also volunteered to help the Town replace a dead tree in the Town Hall parking area, as well as several other projects around town, keeping Sheffield ascetically beautiful.

The following are some of the projects that took place during the year:

The Town and the Sheffield Patrolman's Association agreed on a new three year contract.

Implementation of the Senior Tax Work-off Program began in July. This program has been a great success with two residents receiving the maximum tax reduction by December. This has been a great assistance to many departments and well as several residents. Any resident who is interested in the program should contact my office for eligibility requirements.

We are continuing to hold meetings regarding shared services with several surrounding towns. Sheffield and New Marlborough jointly purchased a roadside mower under an intermunicipal agreement that was developed for the care and maintenance of the mower. This has worked out great between the two towns and we are looking into sharing another piece of equipment next year.

A drop box was installed at the front entrance to Town Hall to allow residents to drop off papers when Town Hall is closed. The box is checked each day.

Two sharps containers were purchased through a grant awarded to the Board of Health. One is in the entrance of Town Hall and the second one is located at the Senior Center. Residents may pick up a small disposal bottle in the Board of Health office.

Town residents are continuing to realize a savings in electric costs by participating in the Electric Aggregation program. This year the Town signed a multi-year contract along with many other towns in Berkshire County and the current price beginning in November is .10.

I would like to thank all of the employees for their commitment and hard work. A special thanks to Alicia Dulin and Jill Hughes for their assistance throughout the year, they help make our office shine.

Sheffield is lucky to have so many dedicated volunteers who work hard to ensure that the Town continues to thrive. We can't thank them enough for their time.

I am also grateful for the support of the residents. Our office continues to have an open door policy for residents to stop in to discuss any issues they may have.

Respectfully submitted,

Rhonda LaBombard  
*Town Administrator*

# Report of the Police Department

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The Police Department responded to 5,024 calls for service in 2015. This was 559 more calls than in 2014. The Department had a very busy year and faced many challenges and experiences not faced before. The women and men of the department dealt with a variety of challenges this year whether it was investigating two shooting incidents or combating and dealing with the ever increasing amount of narcotics and alcohol abuse and investigating the multitude of other crimes and offenses that were seen in 2015. The officers gave each case their utmost effort and worked hard to solve them all. Each case is seen through by the responding officer, this means hours of paper work and many hours in court, while keeping up with the additional day to day calls. The criminal cases involving an arrest or criminal summons are prosecuted by the Berkshire County District Attorney in either District Court or Superior Court. For Criminal Summonses a show cause hearing is held with a court magistrate who then determines if there is probable cause to move the case forward. In some cases individuals are allowed to make restitution or perform community service during which time the case is continued to a later date. If the individuals meet the restitution or community service requirements the case is then dismissed with no criminal record for that individual. Many of our youthful offenders fall into the community service phase as our Department has a philosophy of working with our youth on issues rather than punishing them with stiff fines or convictions that effect their future.

The community outreach programs had another successful year. The Kops N Kids camp had 65 campers in July. The week long camp is geared toward fifth and sixth graders and is designed to build confidence and self-esteem among campers. This is done by utilizing the Department's low and high ropes course at the Town Park. Campers participate in a variety of different events as individuals and as a team throughout the week. They begin with get to know you games and trust building games. After a day or two on the low elements the campers then graduate to the high elements. At the high elements the campers climb the vertical playground and walk across the log to practice their balance and coordination on the multi-vine, all while trying to forget that they are thirty feet in the air. During the week special guest come and give presentations. The camp staff consists of officers from the Sheffield, New Marlborough, Egremont and Great Barrington. Lunches and snacks are provided by local restaurants and stores. All this is provided free of charge due to the generosity of residents and businesses of Sheffield and surrounding towns who contribute to make this wonderful week happen.

Again, the Sheffield Police Officer's Association held a very successful Toy for Tots drive which filled our station lobby and basement area with toys. This program is coordinated by Officer Jacob Gonska with all other officers supporting the effort in different ways. Officer Rathbun and Officer Frank continued with the car seat check and install program. The R.A.D (Rape Aggression Defense)

program which is coordinated by Officers Gonska and Zucco was again successful in providing women with a self-defense class. The prescription drug drop box and needle drop box have been very successful and have given citizens an opportunity to dispose of their unwanted prescription medicine. The box is located in the lobby of the Police Department and is available 24/7.

The department welcomed two new additions to the staff in 2015. Officers Brennon Stockton and Jennifer Brown joined the ranks and have been a welcome addition.

The Department said good bye to a long time officer of the department! Senior Officer Susan Rathbun who served the Town for fifteen years resigned in December to accept the job of Chief of Police for the Town of Hinsdale. Officer Rathbun will be missed and we all feel fortunate for the time spent with her on the job.

I would like to thank all of the residents of Sheffield for their continued support and assistance to the Police Department. I would also like to thank the Board of Selectmen, Town Administrator Rhonda LaBombard, the Highway and Fire Departments with special thanks to Fire Chief Getchell and Highway Superintendent Ed Lord. I would also like to thank the officers of the Sheffield Police Department for their outstanding work and dedication to the Town of Sheffield.

#### Police Department Calls for 2015

Incidents - 89	Possession of Open Container in a M.V - 22
Arrests - 138	Open Container under 21 in a M.V - 9
Accidents - 48	OUI 1st offense - 28
Citations - 499	OUI 2nd Offense - 9
Warrants - 6	OUI 3rd Offense - 1
209A orders - 15	OUI 4th Offense - 3
Breaking and Entering 7	OUI Drugs - 8
Assaults with Dangerous Weapon - 4	OUI Drugs 2nd - 3
Negligent Operation - 43	OUI Drugs 3rd - 1
OUI Drugs 6th - 1	
Disorderly Conduct - 4	
Leaving scene property Damage Accident - 43	
Revoked or Suspended Licenses - 23	
Revoked or Suspended Registrations - 10	
Larceny - 23	

Respectfully submitted,

Chief Eric R. Munson III

# Report of the Fire Department

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The Sheffield Volunteer Fire Department now has 33 active members.

Here is the list of names and years of service as a volunteer Fire Department Members.

## **Officers:**

Chief Brent Getchell - 21 years  
Deputy Chief John Ullrich - 35 years  
Deputy Chief Dave Ullrich - 15 years  
Captain Robert Martin - 10 years  
Captain Mike Funk - 19 years  
1st Lieutenant Adam Carlotto - 13 years  
2nd Lieutenant Anthony Bleau - 7 years  
Engineer Robbie Kilmer - 3 years

## **Fire Fighters:**

Craig Bachetti - 30 years  
Nick Ball - 13 years  
Pete Battacchi - 32 years  
Bob Beham - 33 years  
Ron Bubek - 6 years  
Nick Currier - 1 year  
James Foster - 7 years  
Taylor Getchell - 1 year  
Joe Glaszcz - 8 years  
Dan Hamill - 2 years  
Tyler Hils - 1 year  
Jake Hunker - 2 years  
Steve Hyer - 8 years  
Malcolm McCain - 5 years  
Martin Mitsoff - 7 years  
Brian Ovitt - 51 years  
Mike Ovitt - 17 years  
Bob Poulter - 14 years  
John Pshenishy - 42 years  
Mike Ramella - 1 year  
Randy Robarge - 24 years

Jason Smith - 13 years  
Wayne Wilkinson - 15 years  
Trevor Williamson - 5 years  
Mark Wysocki - 2 years

**Average years of service - 17**

I would like to thank the members of the Sheffield Volunteer Fire Department for their service and dedication to the Town and its residents. Thank you to each member's family for their sacrifice as their loved one is taken from home to respond to each call. I would also like to thank the Town of Sheffield's Volunteer Emergency Management Team for responding and helping the Department at several calls throughout the year. I would also like to give a special thanks to Wesley Peterson and Sheffield Historic Society for their time given to the History of the Sheffield Fire Department events.

It was a busy year for the Department as we responded to 143 fire related calls and over 200 medical calls. We continue weekly firefighter training, Massachusetts Fire Fighting Academy Training Courses, and large multiple fire department drills. This past summer, Sheffield Fire Department hosted a large scale search and rescue at Race Brook Falls. This was a successful training for all involved. In October The Sheffield Volunteer Fire Department visited Undermountain Elementary School for fire prevention training for students from kindergarten to sixth grade. Firefighters were involved in classroom fire prevention education. We recently met with a Fire Apparatus Consultant who is currently reviewing the needs of our department. The consultant may help with the specifications for a new apparatus to replace our 1988 Engine 1.

We have a strong Volunteer Fire Department that will continue to help where needed, serve the citizens of Sheffield and our surrounding communities into the future.

Respectfully submitted,

*Chief Brent L. Getchell*  
*Sheffield Fire Department*

# **Report of the Inspectors**

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## ***Report of the Building Commissioner***

The Building Department received and processed two hundred forty three applications for permits during the period January 1 thru December 31, 2015. Six Chapter 304 inspections were performed, with certificates of compliance issued, for renewal of licenses. Thirty three periodic inspections were completed with certificates of compliance issued for facilities of Educational and Assembly use.

Permits include: 160 residential, 30 commercial and 53 other permits for signs, solid fuel burning appliances, sheet metal installations, temporary structures and change of use. Fees collected for permits and inspections total \$68,529.00 with an estimated construction value of \$15.1 million.

I thank The Board of Selectmen and The Residents of The Town of Sheffield for the opportunity to serve the community again this year.

The office hours of the Building Department are Monday and Tuesday 7:00 am to 1:00 pm, Thursday 11:00 am to 6:00 pm and Friday 11:00 am to 4:00 pm.

If you have any questions please do not hesitate to contact me by telephone at 413-229-7000 ext.156, Fax 413-229-7010 or e-mail to [tcarmody@sheffieldma.gov](mailto:tcarmody@sheffieldma.gov).

Respectfully submitted,

Thomas M. Carmody CBO  
*Building Commissioner*

## ***Report of the Gas Inspector***

During the year January 1, 2015 through December 31, 2015:

67 gas piping permits and 30 gas storage permits were issued.

70 on site inspections were conducted and a total of \$6,100.00 in fees were collected.

Sincerely,

Bob Krupski  
*Gas Inspector*

# **Report of the Inspectors**

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## ***Report of the Plumbing Inspector***

During the year January 1, 2015 through December 31, 2015:  
36 plumbing permits were issued and 67 on site inspections were conducted.  
A total of \$3,955.00 in fees were collected.

Sincerely,

Bob Krupski  
*Plumbing Inspector*

# Report of the Sheffield Cultural Council

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## MISSION STATEMENT:

*Helping to fund culture, history, environmental awareness, arts and the humanities for our community.*

The Cultural Council is part of the Local Cultural Council (LCC) Program of the Massachusetts Cultural Council. The LCC Program is the largest grassroots cultural funding network in the United States.

**The LCC Program brings art and culture to every community in Massachusetts.** In FY 2014/15, the LCC Program granted more than \$2 million to support concerts, performances, exhibition, festivals and other cultural activities in all of Massachusetts's 351 cities and towns.

## The Sheffield Cultural Council's Goal

The goal of the Sheffield Cultural Council is to build community; promote collaboration between community-based business, organizations, and residents; expose under-served constituencies to the arts, humanities, and sciences; inspire substantial community volunteerism; and provide quality arts educational experiences in Sheffield and Ashley Falls.

It would be wrong for me not to mention that the past success and the bright future of the Sheffield Cultural Council have been greatly supported for over the past 8 years by Trudy Miller. Trudy served as a member of the SCC and then volunteered to take the role of Chairperson as well as managing the team that allows the Council to recruit, review, select, approve, and fund the many requests for programs received each year.

We can say that without Trudy's advice, guidance, support, and friendship the exchange of roles would have been at the least painful. The Town of Sheffield, as does the Sheffield Cultural Council, thanks you Trudy.

*Programs supported by the Sheffield Cultural Council in 2014/15 include:*

**Music in Common/FODfest, Ventfort Hall/Tea & Talk Series, Henry Lappen/Henry the Juggler, SculptureNow/Sculpture tour and workshop, Undermountain Elementary/ Col. Ashley House & Bartholomew's Cobble field trip, Berkshire Bach Society/Messiah Sing-In, New Marlborough Village Association/Art Gallery Promotion, Berkshire Pulse/Cultural Traditions: The Music & Dance of Africa, Mt. Everett FFA/From Pasture to Table, Bushnell-Sage Library/The Storycrafters, Davis Bates/Celebrating New England: A Performance for Seniors, Dewey Hall/Dewey Hall Presents, Mt. Everett**

**Middle & High School/World Language Celebration: Berkshire Bateria, Doug Schmolze/Boom and Bust Sing-a-Long, Easy Ridin' Papas/Music from a Bygone Era, New Marlborough Village Association/Music & More Season, Mt. Everett High School/Trip to New England Aquarium, Sheffield Whinnies 4-H Club/4-H Enrollment for 5 Sheffield children, Flying Cloud Institute/Youth Environmental Summit, Young Women in Science: GIRLS Science Clubs, and SMArt Half Days, Shakespeare & Co./Fall Festival of Shakespeare, Denis Cormier/Hands on History: American Revolutionary War, IS183 Art School/Art Within Reach Scholarship Program, Chesterwood/Weekend Sculpture Program Series, Berkshire Children's Chorus/Scholarships, Berkshire Human Rights Speaker Series/Speaker Series, Kathleen Staropoli/Revolutionary War Program at Ashley House, Friends of the Senior Center/Scarlet Poppies: Pastel Paint like Georgia O'Keeffe, Marsha Wilson/Maryann Palermo, Singer/Songwriter, and Peggy Henden-Wilson/Winter Solstice Wreath Workshop.**

Our allocation from the Massachusetts Cultural Council in 2014/15 was \$4,400.00. The Council accepted a total of 41 applications for grants, of which 31 were awarded grants ranging from \$75.00 to \$250.00.

Members of the Sheffield Cultural Council are **Wendy Casey, Sally Chamberlin Cook** – Assistant Treasurer, **Thaddeus B. Kubis** - Chairperson, **Bob Law** – Treasurer, **Trudy Miller**, Ex Officio **Katherine Ness** – Secretary, and **Russ Stein**.

#### **Sheffield Cultural Council Contact Information:**

All correspondence with the Council should be addressed to: The Sheffield Cultural Council, Post Office Box 325, Town Hall, 21 Depot Street, Sheffield, MA 01257.

Additional information may be found at <http://www.mass-culture.org/Sheffield> and on the Town of Sheffield's website [http://sheffieldma.gov/Pages/SheffieldMA\\_Cultural/index](http://sheffieldma.gov/Pages/SheffieldMA_Cultural/index).

Sincerely,

Thaddeus B Kubis, *Chairperson*  
**The Sheffield Cultural Council**

# Report of the Board of Health

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Sheffield's Board of Health is required by state and local laws to perform many duties related to the protection of public health.

During this past year the Board continued to improve its response time in meeting citizen and business inquiries, complaints and requests for information as well as providing services required to fulfill its mandated responsibilities. Board of Health forms were simplified and posted to the Board's web page and links provided access to popular state and federal health related websites. The Board has completed its alignment of procedures with state requirements.

During 2015 the Board utilized Berkshire Public Health Alliance (BPHA) when local resources were not available for Title 5 inspections and Recreational Camp inspections and housing issues.

In May Julie Datres Assistant Attorney General attended a meeting to discuss the Attorney General's Abandoned Housing Initiative. The Board voted to participate in the program for one property.

The Board was awarded a \$2,500 MA Department of Public Health grant to establish a sharps recycling program. A kiosk is located in the front entryway of Town Hall and the second will be situated in the basement of the Senior Center. Residents may obtain free plastic sharps containers from the Board.

The Board would like to thank Rene Wood who decided not to seek appointment in June and Fred Panitz who resigned in December. The Board welcomed David A. Smith, Jr. who was appointed in June. We would also like thank Jill Hughes for providing excellent support this past year; we appreciate her always positive and pleasant attitude. We are also grateful for ongoing assistance provided by the Town Administrator, Board of Selectmen, Building Commissioner, Police and Fire Departments and many other Town employees.

We look forward to serving the Town of Sheffield in 2016. The Board of Health meets on the second Monday of each month at 6 pm and as needed. All meetings are posted and open to the public.

Respectfully submitted,

Priscilla B. Cote, *Chairman*

Scott Smith, *Vice-Chairman*

Sarah Gulotta

David A. Smith, Jr.

# Report of the Council on Aging and Senior Center

---

The 2015 calendar year was a year of transition and positive changes. Statistics from our database “My Senior Center”, showed over 829 seniors 60 and older having participated at the senior center, or received services through the Council on Aging 15,010 times in 2015.

- 409 seniors attended a total of 8,113 activities/events
- 41 seniors used our transportation program for 783 rides
- 35 seniors participated in a meal program “Meals on Wheels”
- 617 seniors utilized a service through the senior center and/or Council on Aging
- 48 volunteers provided support for 788 programs/events
- 153 seniors were tracked in the system for a phone or service log 373 times

Our main focus in 2015 was developing and implementing our transportation program. Transportation through the Council on Aging is available to those 60 and older, those 55 and older with a documented disability or anyone with an ADA card. We provide curb to curb service, operating Monday through Friday from 9-4, with regularly scheduled routine trips weekly. Fees are a suggested donation of \$4.00 round trip, and users will not be denied ridership based on the ability to pay. This program was piloted July 1, 2015 and our half year statistics show that we provided 783 rides to 41 different users.

- 194 rides were for medical reasons
- 161 rides were to bring seniors to the Sheffield Senior Center for an activity/event or program
- 236 rides were for social activities
- 78 rides were for the regularly scheduled shopping route
- 51 rides were for hair appointments
- 36 rides were for special shopping trips including to the pharmacy
- 27 rides were for general errands

2015 continued to offer exercise programs, foreign language classes, art classes, community education, cultural experiences, health education/screenings, recreation/socialization including bridge and mahjong, information sharing, and inter-generational programming. In addition, the Senior Center hosts a weekly congregational meal hosted by Elder Services of Berkshire County every Wednesday at noon. The meal is a suggested donation of \$2.00 per meal for those 60 and over, and \$7 per meal for those under the age of 60. The Council on Aging started participating in the “Brown Bag” food program. This program is administered by the Food Bank of Western Massachusetts once per month and participants must be 55 years of age or have a documented disability. Each household is permitted one bag of nutritious foods to supplement their dietary needs to promote nutri-

tion and continued health. Pickups are on the second Wednesday of every month from 1-3 pm. We continued to increase our ability to provide human service support by receiving specialized training to assist seniors to apply for housing, food and fuel assistance. We were able to help facilitate, advocate and transition many seniors who were in need.

The support from the volunteers has continued to flourish. Statistics show that approximately fifty volunteers have generously donated over 4,000 hours during the 2015 calendar year. The programs that run at the senior center would not be successful without the dedication and hard work that the volunteers continue to provide in various capacities. It is estimated that they have provided \$32,000 in services if we paid them \$8 per hour!

The Council on Aging along with The Friends of the Sheffield Senior Center, a 501 (c) 3 support group, has continued to work cooperatively and tirelessly in support of professional staff, programming and supplementing our financial stability. The Friends are currently working on the completion of the lower level of the senior center. They are working hard at fundraising to secure the funds, and when the project is complete will “gift” it to the town. We appreciate their ongoing support!

Funding for the center and our programs is provided by a combination of town funding and the State Formula Grant through the Executive Office of Elder Affairs which is \$9 per senior. The goal of Massachusetts Council on Aging has a goal to increase that to \$12 by 2020. With the anticipated increase in senior population this will be a necessity in order to continue to provide quality services and programs for this growing population. In 2015 we applied for several grants and in December were awarded a total of \$6,480.00 to implement several new programs and continue our walking club.

Combined professional staff hours for 2015 stabilized with a full time Executive Director, a part time Assistant to the Executive Director and a part time Van Driver. The Senior Centers hours of operation are Monday through Friday from 9-4.

In 2016 we will strive to meet our goal of the Sheffield Center, to facilitate seniors’ abilities to enjoy a high quality of life and succeed in our mission “...to provide life-enriching activities and relevant information on issues that affect seniors, and to assist them in obtaining services necessary for their well-being.”

Respectfully submitted,

Jennifer Goewey, Executive Director to the  
Council on Aging & Senior Center

## Report of the Library Director

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The Bushnell-Sage Library is dedicated to informing, educating and culturally enriching the residents of Sheffield; and to this end, we are very responsive to the needs of the community. While 2014 was an observational year for the new director, 2015 saw implementations of necessary space and service changes.

Physically, there were two noticeable changes; both implemented by the Friends of Bushnell-Sage Library. First, a permanent display cabinet was constructed for the previously donated and restored Civil War uniforms of General J. Barnard and son. Thank you to local cabinetmaker Jeff Holmes for a beautiful job. The uniforms are available for viewing every Sunday from 2:00 to 5:00 pm. This cabinet is also the foundation to the new “Art Wall” for the display of local artwork; we now have 28 feet of wall space for the display of art by individuals and groups. The second noticeable change was the removal of the Book Sale in the basement area of the library, opening up the space for future needs.

The library saw some unplanned personnel changes in the last year; we said goodbye to Molly Goodchild, Grace Lanoue, Jacqueline Connell, Beth Adams and Ken Powers. Our best to them in their future endeavors. We now have the helpful presence of Caitlyn Hotaling as Children’s Program Coordinator, Sheila Koneazny, Dorothy Maffei, Susan Hawkins, Alexandra Scott, and Lisa Bozzuto in Circulation along with Margie Smith’s janitorial services. Full-timers, Sandy Balayan as Circulation Manager and Karen Lindquist as Director, round out the team.

The Dedication of the General Barnard Uniforms, complete with educational video, was the year’s high point in programming; but Marco Belli’s monthly cooking demonstrations are becoming a perennial favorite; we started with polenta and risotto and have expanded from there. We had our first table reading of the play Hemingway’s *Promise* written and directed by local playwright, Betty Snyder. This was a new concept for the library and worked quite well. Other educational programs were on: Elder Law, Zen meditation, Iphone cameras, scarf tying, home solar, and making the most of your library card. The winter “Get Domestic” series brought workshops on wallpaper, textiles, and color in the home.

The half-day school programs were filled to capacity this year; the need is clearly there for working parents. We will surely build on that in the future. Art programming for children has become a priority, since we gained space in the Art Room. Children explored different art styles, made personal superhero capes for the Summer Reading theme “Every Hero has a Story” and painted pumpkins at Halloween. 2016 will bring an open art studio on designated Saturdays for adults and children alike. Lego Club has taken on a new dimension since we started

building remote control objects and Chess Club has grown with our new Chessmaster, Stephen Greenspan.

Statistically, we had over 29,000 people use the library in 2015, and there were 350 ongoing and special adult programs offered, and 161 children's programs offered. These are numbers Sheffield can be proud of, it show residents value their library.

On behalf of the Library Trustees, staff and myself, we would like to thank the Friends group and the regular volunteers who help keep the library looking good and organized. Special thanks to Sherry MacDonald and Barbara Carr for keeping the greenery thriving inside and out; and Eleanor Shiels, Catherine Hutchinson, John Wightman and our newest and youngest (11 years old) volunteer Bailey Howard for their shelving and processing assistance.

Respectfully submitted,

Karen Lindquist  
*Director*

# Report of the Agricultural Commission

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The Sheffield Agricultural Commission works to promote agriculture in Sheffield and advise the Board of Selectmen and other town boards, commissions and departments on agricultural issues. Our meetings are held on the second Tuesday of the month at noon, with the exception of the months from May until September - which are the busy growing season, when meetings are held on an as-needed basis.

As part of our support for the farmers market we would like to include their report.

## Sheffield Farmers' Market 2015 Report

The Sheffield Farmers' Market celebrated its 15th anniversary in 2015. The market opened the first week of June and ran through the Friday before Columbus Day, every Friday 3-6 pm. Over 20 distinct vendors participated, with an average of 12 vendors attending each market. Sheffield farms and businesses included Rolling Rock Farm, Little Bit Farm, Sky View Farm and the First Congregational Church of Sheffield. Customers can expect to find staples such as fresh vegetables, bread, cheeses and meats. Homemade goods such as cookies, iced tea, crafts, and other items are also available weekly. The Sheffield Farmers' Market is run by a volunteer Steering Committee, new members always welcome; the Sheffield Association is the market's fiscal sponsor. Expect to find the same great selection and more in 2016.

The Agricultural Commission's goal is to work with the Sheffield Farmers Market to keep the market successful to meet the need of local farmers and consumers alike.

Sheffield Agricultural Commission members Bruce Howden and Kathy Orlando, also served on the board of statewide Massachusetts Association of Agricultural Commissions this past year, and kept us informed on statewide issues. Bruce Howden, who is the President of Berkshire County Farm Bureau, was also recently elected as Vice President of the Massachusetts Farm Bureau Federation. The federation represents farmers that produce any agricultural commodities in the commonwealth.

The Agricultural Commission is continuing to post the Sheffield Right to Farm community signs on road coming into Sheffield as our budget permits and to work on our brochure.

The MA Dept. of Agricultural Resources (MDAR) has been reminding poultry owners that with the avian flu having been found in other parts of the country

there are a few simple steps that can be taken to protect their own flocks, whether a commercial operation or back yard birds. The following is taken directly from the MDAR notification:

- Avian influenza does not present a food safety risk; poultry and eggs are safe to eat. Poultry and eggs should be handled appropriately and cooked to 165 degrees. The Centers for Disease Control and Prevention (CDC) considers the risk of illness to humans to be very low.
- Wild migratory birds are natural carriers for avian influenza. Preventing wild birds from mixing with domestic flocks is essential to disease control. Poultry owners should assure their birds are kept away from wild birds, particularly waterfowl.
- Avoid unnecessary movement of poultry between locations and be aware of the potential to carry avian influenza contaminated materials onto properties where birds are kept.
- New birds should be completely isolated for at least one month prior to being added into the flock. Birds that are returning home from fairs or shows should also be isolated from the home flock as if they were new arrivals.
- Limit the number of people that have access to your flock.
- Do not share equipment with other bird owners without thoroughly cleaning and disinfecting between locations.
- Create a written biosecurity plan by actually writing down the precautions you take. This will allow others to take the same precautions should someone else need to care for your birds.
- Any unexplained, unusual or unexpected deaths or other signs of illness should be reported immediately. Problems noted in domestic poultry flocks should be reported to the Division of Animal Health (617-626-1795). Wild bird deaths or illness should be reported to the Division of Fisheries and Wildlife (508-389-6300). Prompt reporting will expedite rapid testing and diagnosis.

For more information anyone interested can call MDAR at (617) 626-1795 or visit their website at [http://www.mass.gov/eea/agencies/agr/animal health/poultry/avian-influenza.html](http://www.mass.gov/eea/agencies/agr/animal%20health/poultry/avian-influenza.html). There is a Frequently Asked Questions sheet available at [www.mass.gov/eohhs/gov/departments/dph/programs/id/epidemiology/cdc-animal-pet-safety.html](http://www.mass.gov/eohhs/gov/departments/dph/programs/id/epidemiology/cdc-animal-pet-safety.html).

This past year was the first year without the Farm Animal and Machinery excise tax. The farmers in Sheffield would like to thank the town for its elimination.

Respectfully submitted,

James M. Larkin, *Chair*

# Report of the Commission on Disabilities

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The Commission on Disabilities (COD) has completed its sixth full year of service to the residents of Sheffield. Its mission is to “cause the full integration and participation of people with disabilities in Sheffield.” The COD continually works to inform the people of Sheffield about the services and products available to people with disabilities, as well as encouraging citizens to seek out the COD with their disability needs and concerns.

## Projects Completed in 2015

- **Sheffield Times:** The COD submitted an article by guest author Mary Makuc entitled “Access to the Workplace,” about employment opportunities for people with disabilities. COD members also submitted articles about the 25th Anniversary of the Americans with Disabilities Act, and an article about the one-stop-shop COD table at the Sheffield in Celebration Fair, with information about services for people with disabilities.
- **Employment Resources:** To accompany the Makuc article mentioned above, the COD researched and prepared a document entitled “Access To The Workplace Resources,” a list of agencies and organizations in Berkshire County that provide services for people with disabilities who are seeking employment.
- **CDBG:** The COD sent a letter in support of Sheffield’s 2015 Community Development Block Grant application that will include the funding of construction work to remove architectural barriers at the Town Hall. Members of the COD served on the architect selection committee and are, also, serving on the design committee for that project.
- **25th Anniversary of the ADA Celebration:** A member of the Commission attended the celebration in Boston, connecting with the agencies and organizations that were represented at the event. Much information was gleaned and brought back to our local Commission as a result.
- **Sheffield in Celebration:** The Commission participated in the Sheffield in Celebration Fair by staffing a COD table with playful, helpful giveaways and information about services available to people with disabilities in Sheffield. Members of the Commission, also, staffed the accessible parking area. Pat Sheely, a member of the Pittsfield COD, and her service dog “Shadow,” were able to attend again this year, along with another friend of hers who also had a service dog. Their attendance helps to educate our citizens about service animals.

## Ongoing and Future Projects

- **Town of Sheffield ADA Self-Evaluation:** The Commission continued its work compiling information from various accessibility surveys provided by visiting experts along with observations and feedback from our townspeople

and COD members, in order to update the Town's 2008 ADA Self-Evaluation. At year's end, the job was nearly completed.

- **Route 7 Crosswalks:** The installation of crosswalks to provide safe passage across Route 7 in the town's center was requested from the Department of Transportation some years ago. We are excited to report that the DOT will install the crosswalks in 2016.
- **COD Education:** We continue to grow our knowledge base by attending seminars, talking with people with disabilities, reading about disability issues, and encouraging the community to use us as a resource.

This year we are sad to note the passing of former COD member Donald J. Perry on June 20, 2015. He served on the Commission from its inception in 2009 until 2012. Don was a person who warmed the souls of all who were around him. We will always be grateful for the tremendous energy and commitment he gave to this Commission. His input is sorely missed.

We are fortunate to have dedicated members who work tirelessly to achieve so much. Our gratitude goes out to each person who has served, in the past or present, on this Commission. We welcome visitors at our meetings and encourage residents to consider joining the Commission. Anyone interested may contact the Town Administrator's office.

Accessibly yours,

Laura Grunfeld, *Chair*

David Wells, *Clerk (with the assistance of Nanette Wells)*

Gail Mullen

Lakhan Verma

# Report of the Animal Control Officer

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A reminder to all cat and dog owners, the State requires them to be vaccinated for rabies and all dogs must be licensed each year. Skunks and raccoons have tested positive for rabies this year. It is important to put the license tag on your dog. If the dog is lost it is helpful in finding the owner and it also saves time and extra expense in getting the dog back.

Calls:

Dogs – 141

Cats – 16

Dog Bite – 2

Other – 51

Wildlife – 16

I would like to thank Town Administrator Rhonda LaBombard and her assistant Alicia Dulin and also Town Clerk Felecie Joyce and her assistant Jill Hughes for their assistance throughout the year.

Respectfully submitted,

Marty Clark

*Animal Control Officer*

# Report of the Animal Inspector

---

The following is a list of the calls I made this year:

- 41 barn inspections
- 3 animal quarantines
- 4 animal health permits

The following is the number of animals in Sheffield in 2015:

- 3,266 - milking cows
- 246 – beef cattle
- 80 – horses
- 26 – goats
- 17 – swine
- 41 - sheep

Poultry:

- 419 – chickens    15 – turkeys
- 21 – waterfowl    128 – game birds

We have 125,200 lbs. of milk produced daily from five different dairy farms located in Sheffield and Ashley Falls.

Respectfully submitted,

Marty Clark  
*Animal Inspector*

# Report of the Planning Board

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In 2015 the Planning Board accepted and approved 10 Form A Applications.

The Planning Board held five Public Hearings on the following:

Stor-It-All, Inc – Special Permit Application

Proposed Amendment Table of Use Regulations 3.1.3

Proposed Amendment to Section 7.0 – Special Regulations-Solar Photovoltaic Installations

Housatonic Solar 1, LLC – Special Permit Application

Mari Gasperini – Special Permit Application

In September the Board of Selectmen appointed George Oleen as an Alternate Planning Board member, filling the seat of Casey Rothstein-Fitzpatrick who decided not to seek appointment in June.

We would like to thank our recording clerk Nadia Milleron and Jill Hughes for their assistance during the year.

Respectfully submitted:

James T. Collingwood, Jr., *Chairman*

David A. Smith, Sr.

Marie Massini-Reynolds

Anthony Gulotta

Daniel Watson

## Report of the Historical Commission

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The Sheffield Historical Commission was established under Massachusetts General Law Chapter 40 Section 8d to allow cities and towns to create a local historical commission. Once established by a town, a local historical commission is responsible for preservation planning providing preservation, protection and development of the historical or archeological assets in the community. Sheffield, the first town founded in what became Berkshire County, is rich in historical assets and was one of the early towns in the Commonwealth to adopt the MGL establishing historical commissions. In 2013 and 2014, the Sheffield Historical Commission developed a Demolition Delay Bylaw for the Town of Sheffield which was passed in Annual Town Meeting in 2014.

The Commission is the Town public body responsible for administrating the Town of Sheffield Demolition Delay Bylaw and in 2015, there were two requests for demolition permits. The structure in question was a Silo attached to a barn on the Delmolino Family Trust property located at 576 Lime Kiln Road. The structure and property were researched by the Commission and in a public meeting it was determined the structure was not “significant” and the demolition request was released for approval by the Sheffield Building Commissioner. The second permit request for the Terry Cruikshank farm house located at 525 Boardman Street. The structure and property were researched by the Commission and in a public meeting it was determined the structure was not “significant” and the demolition request was released for approval by the Sheffield Building Commissioner, allowing one member of the Cruikshank family to move part of the structure to a new location for renovation and another family member to build a new house where the old one was located. Two “new” houses in Sheffield to replace one older one.

The Town of Sheffield has over 200 properties that are in the State or National Registers and in 2014 a major program was started to review and update the documentation of the properties so they are current and can be available for research both as part of the work of the Commission and for use of the general public through access on the internet via the Massachusetts Historical Commission. A large amount of Sheffield Historical Commission time was spent in 2015 on this update project and when completed in 2016, the existing properties on the Registers and in the Town’s Historic Districts will be current with proper current address, owner and photos. Current “House Books” as they are called were compiled in the early 1970’s by the Commission, Sheffield Historical Society and members of the Ashley Falls Local Historic District Commission and updated in the 1980’s and 1990’s. A local resident and Berkshire Community College student, Beth Ansett, worked with Commission Members on the project in 2015.

Respectively submitted,

Dennis Sears, *Chair*

Michael King, *Vice Chair*

Catherine Miller, *Clerk*

Patricia Elsbach, *Treasurer*

Jeffrey Waingrow, *Member*

Kathy Orlando, *Member*

Gay Tucker, *Member*

# Report of the Conservation Commission

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The purpose of the Conservation Commission is to administer the provisions of the Wetlands Protection Act (WPA) MGL Ch 131, §40, and to educate and communicate with the residents and businesses of Sheffield on issues concerning the protection of our wetlands. The regulations of the WPA were written to protect public and private water supplies, ground water supplies, and to provide flood control, storm damage protection, prevention of pollution, and protection of land containing shellfish, of fisheries and of wildlife habitat.

The Act prohibits the filling, building, excavation or other alteration of the land surface, water levels or vegetation in or near wetlands without a ruling from the local Conservation Commission. Our jurisdiction covers any work to be done within 100' of a lake, pond, vegetated wetland or intermittent stream, and within 200' of any perennial stream and any work within a floodplain.

If there is any question on applicability of the WPA to your project, you can contact the Conservation Commission at 229-7000, ext. 114. We can advise you if a project will come under our jurisdiction and if the work requires the filing of a Request for Determination of Applicability (RDA) or a Notice of Intent (NOI).

In 2015, the Sheffield Conservation Commission reviewed fourteen Requests for Determination of Applicability and five Notices of Intent.

The Commission would like to thank Howard Chezar who resigned in April and James Collingwood, Sr. who decided not to seek appointment in June. The Commission welcomed Ted Pitman and Jeff Collingwood who were appointed in July.

We would like to thank our clerk Jill Hughes for her support throughout the year.

The Commission meets in public session every 2nd and 4th Monday of the month from April through October and on the 2nd Monday of the month, only, from November through March. Meetings are at 7:00 p.m. and anyone may attend.

Respectfully submitted,

Don Ward III, *Chairman*  
Cheryl Blackburn  
Peter Stiglin  
Ted Pitman  
Jeff Collingwood

# Report of the Zoning Board of Appeals

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The Zoning Board of Appeals had no Special Permit or Variance applications in 2015.

The Board holds meetings on the second Thursday of every month, when there is business.

We will continue to strive to provide the town with the best service possible as we conduct the duties with which we are charged by the town and the state.

We would like to thank our recording clerk Jill Hughes for her assistance during the year.

Respectfully submitted:

Eric Carlson, *Chairman*

Allison Lasso

Trudy Weaver Miller

Stephen Leining

Mark Bachetti

Greig Siedor, *Alternate Member*

## Report of the Berkshire Visiting Nurses Association

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As part of the Berkshire Health System network, Berkshire Visiting Nurse Association provides comprehensive, multidisciplinary healthcare to individuals and families in the community. Community public health services are Disease Surveillance and Investigation, Active TB Disease Management, **Disease Screening and Immunizations**, and **Health Promotion**. A description of services follows.

**Disease surveillance and investigation** of reportable and communicable diseases involves the receipt and processing of reports for specific diseases and implementation of appropriate follow-up measures. This is accomplished with the use of MAVEN. The Massachusetts Virtual Epidemiologic Network known as MAVEN is part of the Electronic Disease Surveillance System. There were 44 diseases investigated. The diseases were Campylobacteriosis, Ehrlichiosis, and Giardiasis, Group B Streptococcus, Hepatitis B, Hepatitis C, Human Granulocytic Anaplasmosis, Influenza, Lyme disease, Infuenza and Meningitis

**Active TB disease management** is following all cases of active disease in accordance with MDPH requirements and MA regulations. This includes contact investigation, skin testing, multiple months of case management and direct observation therapy. There were no active cases of TB.

**Disease screening and immunizations** for individual and community disease prevention are provided as necessary. An established distribution station is maintained in accordance with MDPH requirements for the management of state supplied vaccine. A town clinic for seasonal influenza and pneumococcal vaccine is offered to persons meeting the criteria. Opportunity for those who are unable to come to the town clinic is made available at subsequent health promotion clinics. There were 44 seasonal influenza shots administered .

**Health promotion** provides accessible monitoring of health risks to the community. Also provided are health education, health promotion and screening in accordance with acceptable standards of care. Health promotion clinics are held regularly at the Sheffield Senior Center with 115 visits. Blood sugar testing is offered regularly to those with diabetes and annually for all clinic participants. Clinic participants are engaged in monthly health education topics with printed material offered for future reference. A listing of health topics follows: Heart Health, stress management, falls prevention, signs and symptoms of stroke, heat illness awareness, and healthy eating habits, pre diabetes awareness and med compliance. Several blood pressure monitors were given to participants with diagnoses of hypertension. These were provided free of charge and an instruction

component was provided on the use and care of the machine. These are provided by the Get Cuffed Berkshires program through Community Outreach.

The Board of Health Coordinator, Nancy Slattery, RN, collaborates with the Council on Aging to provide coordination of services for residents. As a member of the community health care continuum of Berkshire Health Systems, collaboration with and referrals to other health care professionals are readily made.

Berkshire Visiting Nurse Association wishes to thank the Select Board and the Board of Health for the opportunity to serve your residents. Please feel free to call BVNA for information at 800- 788- 2862. We look forward to our continued relationship in maintaining and promoting good health in Sheffield.

Respectfully submitted,

Nancy Slattery, RN  
*Board of Health Coordinator*  
Berkshire Visiting Nurse Association

## Report of the Town Park & Recreation Committee

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This year the Pavilion accommodated weddings, receptions, reunions, birthdays, anniversaries, music fests, Kops N Kids week, picnics, Sheffield in Celebration along with many others, a total of 47 in all. Residents wishing to use the Pavilion must contact Grace Campbell at 229-2682 to make a reservation.

We would like to thank the Sheffield Water Company for continuing to provide free water at the Town Park. Also, thank you to Joe Wilkinson for draining the water fountain each fall, especially this year as the freezing temperatures caught us off guard.

The ball fields are used regularly from April through June for Little League and Pee Wee League teams and for the second year in a row Mt. Everett High School held a Pep Rally with fireworks at the Park.

The Committee held two meetings this year and continues to work with the Commission on Disabilities to ensure that the Park and Pavilion is accessible for all residents. In May the main entrance to the Pavilion was paved for Handicap Parking.

There is no charge for resident to use the Park and donations are always welcomed to help defray the costs of maintaining the Pavilion and Park.

Respectfully submitted,

Kevin Joyce, *Chairman*

Michael Ovitt

Grace Campbell

Joe Wilkinson

John Londoner

Thomas Sullivan

David A. Smith, Jr.

# Report of the Board of Assessors

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Greetings to the townspeople of Sheffield:

We hereby report the following for Fiscal Year 2015;

## **Total Valuation**

Real Property Value	\$581,935,411
Personal Property Value	\$23,723,947
Total Town Valuation	\$605,659,358

<b><u>Total Appropriations to be Raised by Taxation</u></b>	\$9,981,058.00
Other Amounts to be Raised	\$20,105.91
State & County Cherry Sheet Charges	\$29,045.00
Overlay	\$148,766.19
<b>Total Amount to be Raised by Taxation</b>	<b>\$10,178,975.10</b>

## **Estimated Receipts & Revenue Sources**

Estimated Cherry Sheet receipts	\$371,228.00
Local Receipts no allocated	\$534,500.00
Enterprise Fund	\$127,440.00
Free Cash appropriated for particular uses	\$369,803.00
<b>Total Estimated Receipts &amp; Revenue sources</b>	<b>\$1,402,971.00</b>

## **TAX RATE SUMMARY**

<b>Total Amount to be Raised</b>	<b>\$10,178,975.10</b>
<b>Total Revenues Sources</b>	<b>\$1,402,971.00</b>
<b>Total Tax Levy</b>	<b>\$8,776,004.10</b>
<b>Fiscal Year 2014 Tax Rate</b>	<b>\$14.49</b>

## **Commitments to the Tax Collector**

Motor Vehicle Excise	\$502,157.24
Farm Animal Excise	\$16,009.08
Supplemental Tax	\$7,702.39

## **Abatements & Exemptions**

Real Estate Abatements	\$27,877.34
Personal Property Abatements	\$505.81
Statutory Exemptions	\$26,362.50
Motor Vehicle Excise Abatements	\$14,777.49

Respectfully submitted,

Tammy L. Blackwell, MAA, *Chairman*  
D. Matthew Emprimo  
Christopher Lamarre, MAA

# REPORT OF THE TREASURER / COLLECTOR

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The total levy of Real Estate and Personal Property Tax for Fiscal Year 2015 was \$8,783,707.89 of which \$8,084,026.53 was collected, \$54,745.65 was abated, \$16,184.57 was overpaid and refunded, \$61,672.91 taken into tax title, leaving a balance of \$259,902.47 at the end of June 2015, thus collecting/reducing approximately 97.04 % of the Levy. One Solar Panel Installation Assessment that is still being challenged, leaving an extra \$199,984.56 outstanding on this account alone. By June 30, 2015 we were able to collect \$163,995.17 of last year's levy balance of Real Estate and Personal Property taxes, bringing collections to 97.7% after one year. Motor Vehicle Excise collections totaled \$495,959.22. From delinquent taxes came \$66,508.64 in interest penalties and fees. Payments on account in Tax Title totaled \$100,815.66 lowering the Tax Title account by \$55,146.22 and bringing in an additional \$45,669.44 in interest penalties. Statute mandates the assessment of interest on any delinquent taxes which offsets the inability to invest excess funds on deposit. The Town was able to safely earn \$6,162.92 on its deposits with no risk of principle.

Real Estate and Personal Property bills are payable 4 times per year. Preliminary Bills are due Aug 1st and Nov 1st, each representing 25 % of the prior fiscal year net tax. Actual Bills are due Feb 1st and May 1st , which reflect any change in valuation along with the change in tax rate. I encourage taxpayers to understand the basis of their bills and welcome any taxpayer to review the collection process.

The majority of Motor Vehicle Excise Taxes are issued in February of each year for those registered as of the 1st of the year and approximately every two months following. You may be eligible for a refund or adjustment if you transfer plates from another vehicle or cancel plates mid year; you will be directed to the Assessors office for this adjustment.

Online payment options can be found on the Town website.

Go to: [www.sheffieldma.gov](http://www.sheffieldma.gov). Debit or Credit cards as well as Electronic Checks can be used. Fees vary by option.

Thank you to Barbara Roraback for her dedicated service to the town.

Any questions or concerns can be directed to the Treasurer/Collectors' Office at 229-7000 ext. 153 or 154.

Respectfully submitted,

Michael C. Ovitt, *Treasurer / Collector*

# REPORT OF THE TOWN TREASURER

July 1, 2014 through June 30, 2015

## FROM TAX COLLECTOR:

REAL ESTATE TAXES	\$8,336,930.70
PERSONAL PROPERTY TAXES	\$341,693.63
MOTOR VEHICLE EXCISE TAXES	\$495,959.22
TRANSFER STATION FY14 Sticker Revenue	\$124,770.00
FARM ANIMAL EXCISE TAXES	\$15,997.08
ROLLBACK TAXES	\$9,951.28
INTEREST ON TAXES	\$62,969.86
COLLECTOR FEES	\$7,411.00
DEPUTY COLLECTOR FEES	\$7,082.00
CERTIFICATES OF MUNICIPAL LIENS	\$2,450.00
TAX TAKING FEES	\$273.69
US TREASURY IN LIEU OF TAXES	\$2,174.00
REGISTRY NON RENEWAL FEES	\$2,760.00

## FROM STATE TREASURER:

CHAPTER 70	\$13,886.00
UNRESTRICTED GENERAL GOVT. AID	\$216,783.00
LESS: NET STATE ASSESSMENTS	(\$29,045.00)
PAYMENT IN LIEU OF TAXES ON STATE OWNED LAND	\$94,568.00
*****	
AID TO PUBLIC LIBRARIES: LIG /MEG/NRC GRANTS	\$4,349.76
COUNCIL ON AGING (Formula Grant)	\$7,264.00
CULTURAL COUNCIL GRANT	\$4,300.00
ELDERLY EXEMPTIONS	\$7,548.00
MASS. REHAB. COMMISSION - Records Fee	\$105.00
*****	
MASSWORKS GRANT	\$60,192.15
CH-90 HIGHWAY FUNDS	\$313,271.79
EXTENDED POLLING HOURS	\$422.00
VETERANS BENEFITS REIMBURSEMENT	\$24,740.00

## FROM BOARD OF SELECTMEN:

LICENSES & PERMITS	\$13,678.00
TAG SALE PERMITS	\$236.00

## FROM BOARD OF HEALTH:

LICENSES & PERMITS	\$3,933.80
WITNESS FEES (Perc, Septic, Well, Title IV)	\$8,300.00

## FROM TOWN CLERK:

DOG LICENSES	\$3,910.00
MISC. FEES	\$2,927.90
DOG VIOLATIONS	\$275.00

## FROM LIBRARY:

LIBRARY FINES & COPIES	\$1,575.54
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## FROM CONSERVATION COMMISSION:

REQUEST FOR DETERMINATION FEES	\$700.00
NOTICE OF INTENT FEES	\$1,917.50

## FROM POLICE DEPARTMENT:

COURT FINES	\$14,541.50
PAID DETAILS	\$131,781.62
SURCHARGE ON PAID DETAILS	\$8,745.60

CRUISER USE	\$700.00
TAG SALE PERMITS	\$111.00
ALARM PERMITS & FINES	\$5,560.00
FIREARMS PERMITS TO STATE	\$2,812.50
FIREARMS PERMITS TOWN SHARE	962.50

**FROM INSPECTORS:**

BUILDING	\$74,685.39
ELECTRICAL	\$10,115.00
PLUMBING	\$4,330.00
FIRE SAFETY	\$2,780.00
GAS & PIPING	\$6,295.00

**FROM PAYROLL DEDUCTIONS:**

FEDERAL WITHHOLDING TAX	\$130,825.70
STATE WITHHOLDING TAX	\$63,311.12
COUNTY RETIREMENT	\$99,634.28
GROUP INSURANCE	\$81,941.62
MEDICARE DEDUCTION	\$19,588.32
UNION DUES	\$1,298.10
VOLUNTARY LIFE & DISABILITY	\$974.14
DEFERRED COMP. DEDUCTION	\$45,705.10
CHILD SUPPORT	\$9,010.00
AFLAC -after tax	\$1,779.18
AFLAC -pre tax	\$2,069.34

**FROM TREASURER:**

INVESTMENT INCOME	\$6,156.86
RET CHECK FEES/REFUNDS/OVERPAYMENTS	\$1,914.99
CULTURAL COUNCIL INTEREST	\$6.06
TAX TITLE ACCOUNT	\$55,146.22
ADDITIONAL INTEREST ON T.T.ACCOUNTS	\$45,669.44

**FROM:**

APPEALS BOARD - Filing Fees	\$270.00
BERKSHIRE HOUSING: Dewey Court	\$2,574.00
BERKSHIRE SCHOOL - Annual Gift to Town	\$51,500.00
BERKSHIRE TACONIC COMMUNITY FOUNDATION	\$1,000.00
BOARD OF HEALTH - ATP Cleaning tester	\$1,500.00
BOARD OF HEALTH - Sharps Grant	\$2,000.00
CABLE FRANCHISE FEE	\$495.00
CONSERVATION COMM. - Consultant Fee Seabard Solar	\$2,500.00
COUNCIL ON AGING: Gift Account	\$137.00
COUNCIL ON AGING: Exercise Class	\$750.00
COUNCIL ON AGING: Exercise Grant	\$600.00
FOREST STEWARDSHIP GRANT	\$1,937.00
INSURANCE PROCEEDS: Claims	\$21,321.69
KOPS & KIDS - Police: Community Outreach Programs	\$17,491.00
PLANNING BOARD-Filing Fees	\$1,200.00
RECYCLED MATERIALS REVENUE	\$5,588.70
SALE OF LAND PROCEEDS: Borestone	\$1,527.20
SALE OF HIGHWAY TRUCKS	\$1,300.00
SALE OF POLICE CRUISER	\$557.23
TOWN PARK GIFT - Donations	\$619.00

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**TOTAL: \$11,108,768.30**

**REPORT OF THE TAX COLLECTOR**  
**FISCAL YEAR 2015 – JULY 1, 2014 THROUGH JUNE 30, 2015**

<b>Tax Year &amp; Type</b>	<b>Beginning Balance</b>	<b>New Levy</b>	<b>Overpayments &amp; Refunds</b>	<b>Coll. &amp; Paid Treasurer</b>	<b>Abatement</b>	<b>Tax Title</b>	<b>Ending Balance</b>	<b>Fees &amp; Interest</b>
1990 - 2007 Real Estate	\$15,232.09			\$0.00			\$15,232.09	
2005 Motor Vehicle	\$1,850.31			\$130.00	\$307.50		\$1,412.81	\$200.88
2006 Motor Vehicle	\$2,273.53			\$12.50			\$2,261.03	\$26.46
2007 - 2011 Personal Prop.	\$2,896.41			\$0.00			\$2,896.41	
2008 Real Estate	\$2,047.14			\$4.80			\$1,289.26	\$41.32
2009 Motor Vehicle	\$1,399.38			\$0.00			\$2,042.34	\$9.61
2009 Real Estate	\$5,204.08			\$10.91		\$2,609.90	\$2,583.27	\$14.21
2010 Motor Vehicle	\$1,763.11			\$0.00			\$1,763.11	
2010 Real Estate	\$10,596.67			\$9.78		\$7,050.94	\$3,535.95	\$12.01
2011 Motor Vehicle	\$2,215.20			\$228.13			\$1,965.82	\$204.18
2011 Real Estate	\$11,937.25			\$791.25		\$7,212.50	\$3,933.50	\$415.19
2012 Motor Vehicle	\$2,117.11			\$142.19	\$57.50		\$1,917.42	\$136.42
2012 Real Estate	\$30,854.76			\$19,272.06		\$7,408.68	\$4,174.02	\$8,581.61
2013 Personal Prop	\$1,046.78			\$13.09			\$1,033.69	\$9.97
2013 Motor Vehicle	\$4,849.29		\$28.45	\$408.18			\$4,387.41	\$366.04
2013 Real Estate	\$98,853.88			\$70,527.41	\$82.15	\$10,612.51	\$17,713.96	\$16,968.79
2014 Personal Prop.	\$105,770.82			\$383.43			\$105,387.39	\$102.27
2014 Motor Vehicle	\$4,689.48		\$475.83	\$36.07	\$605.63		\$3,723.61	\$554.62
2014 Real Estate	\$262,468.96			\$162,287.96		\$11,897.47	\$88,283.53	\$22,022.26
2015 Personal Prop.	\$100,397.02			\$1,707.21			\$98,689.81	\$232.86
2015 Motor Vehicle	\$27,393.50	\$47,164.40	\$4,334.43	\$69,433.07	\$5,187.92		\$4,271.34	\$4,225.53
2015 Farm Animal		\$16,009.08		\$15,997.08	\$12.00		\$0.00	\$12.24
2015 Real Estate	\$8,439,947.85	\$8,439,947.85	\$15,565.42	\$8,084,026.53	\$54,239.84	\$61,672.91	\$255,573.99	\$10,609.24
2015 Personal Prop.		\$343,760.04	\$619.15	\$339,544.90	\$505.81		\$4,328.48	\$291.54
2015 Rollback		\$9,951.28		\$9,951.28			\$0.00	
2015 Motor Vehicle		\$454,794.30	\$2,690.39	\$424,575.02	\$8,418.76		\$24,490.91	\$1,471.39
<b>TOTALS:</b>	<b>\$697,176.03</b>	<b>\$9,311,626.95</b>	<b>\$23,713.67</b>	<b>\$9,200,322.85</b>	<b>\$69,438.36</b>	<b>\$108,464.91</b>	<b>\$654,290.53</b>	<b>\$66,508.64</b>

# Report of the Town Accountant

To the honorable Board of Selectmen, and residents of the Town of Sheffield. I submit the following reports of the Town Accountant: Combined Balance Sheet- All Fund Types, Appropriation Report, Special Revenue Funds, Trust Funds, Agency Funds, Report of Payments.

Respectfully submitted,

James V McCormack,  
Town Accountant

## TOWN OF SHEFFIELD COMBINED BALANCE SHEET - ALL FUND TYPES JUNE 30, 2015

	Governmental Fund Types						Totals
	Unrestricted General	Special Revenue	Enterprise	Agency	Trust	Long Term Debt	(Memo Only)
<b>ASSETS</b>							
Cash & Cash Equivalents	\$2,067,988.59	\$366,095.81	\$131,607.55	\$8,395.18	\$1,214,915.71		\$3,789,002.84
Receivables							0.00
Property Taxes	\$605,408.43						\$605,408.43
Excises	\$48,882.10						\$48,882.10
Tax Liens	\$495,798.93						\$495,798.93
Departmental (other)							0.00
Due From Other Funds							0.00
Due From State Government							0.00
Amount for Retirement of Debt						\$42,105.12	\$42,105.12
<b>TOTAL ASSETS</b>	<b>\$3,218,078.05</b>	<b>\$366,095.81</b>	<b>\$131,607.55</b>	<b>\$8,395.18</b>	<b>\$1,214,915.71</b>	<b>\$42,105.12</b>	<b>\$4,981,197.42</b>
<b>LIABILITIES</b>							
Warrants Payable	\$196,786.63						\$196,786.63
Withholdings Payable	\$3,213.08						\$3,213.08
Due to Other Funds							0.00
Due to Others				\$8,395.18			\$8,395.18
Deterred Revenues:							0.00
Property Taxes	\$196,404.29						\$196,404.29
Excise Taxes	\$48,882.10						\$48,882.10
Tax Liens	\$495,798.93						\$495,798.93
Departmental (other)							0.00
Allowance for Abatements	\$381,113.79						\$381,113.79
Overlay Deficit Prior Years							
Surplus Reserve for Abatements							0.00
General Obligation Tn-Building						\$42,105.12	\$42,105.12
<b>TOTAL LIABILITIES</b>	<b>\$1,322,198.82</b>	<b>0.00</b>	<b>0.00</b>	<b>\$8,395.18</b>	<b>0.00</b>	<b>\$42,105.12</b>	<b>\$1,372,699.12</b>
<b>FUND EQUITY</b>							
Reserved for Encumbrances	\$740,592.48						\$740,592.48
Reserved for Deficits Snow Ice							0.00
Reserved for Expenditures		\$366,095.81	\$13,591.87				
Unreserved Fund Balance	\$1,155,286.75		\$118,015.68	\$1,214,915.71			\$2,488,218.14
<b>TOTAL FUND EQUITY</b>	<b>\$1,895,879.23</b>	<b>\$366,095.81</b>	<b>\$131,607.55</b>		<b>\$1,214,915.71</b>		<b>\$3,608,498.30</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$3,218,078.05</b>	<b>\$366,095.81</b>	<b>\$131,607.55</b>	<b>\$8,395.18</b>	<b>\$1,214,915.71</b>	<b>\$42,105.12</b>	<b>\$4,981,197.42</b>

## REPORT OF PAYMENTS

July 1, 2013 - June 30, 2015

Appropriation Accounts	9,692,460.47
Special Revenue Funds	\$650,010.28
Agency Funds	\$147,239.62
Trust Funds	\$1,000.00

### Refunds:

Real Estate & Personal Property Tax	\$16,184.57
Motor Vehicle Excise Tax	\$7,569.10

### Commonwealth of Massachusetts:

Registry of Motor Vehicle Surcharge	\$2,736.00
Mosquito Control	\$24,828.00
Air Pollution	\$1,224.00
Regional Transit	\$228.00

### Berkshire County Charges:

Berkshire Regional Planning Commission	\$2,293.67
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### Payroll Deductions:

Medicare	\$19,588.32
State Withholding Tax	\$63,311.12
County Retirement System	\$99,633.08
Deferred Compensation	\$45,705.10
Employee Health Insurance	\$84,097.37
Union Dues	\$1,311.09
Child Support	\$1,311.09

### Encumbrances:

Assessors	\$14,813.97
Town Buildings	\$225.00
Animal Control Officer	\$952.00
Highway	\$5,135.69
Library	\$493.93

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<b>Total</b>	<b>\$10,882,351.47</b>
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# APPROPRIATION REPORT FY 2015

Name of Appropriation	Appropriation	Balance Forward	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Moderator	\$223.00				\$223.00	\$0.00		\$0.00
Selectmen's Office	\$195,828.00				\$195,828.00	\$186,461.51		\$9,366.49
Board of Assessors	\$92,928.00	14,813.97			\$107,741.97	\$93,963.99	\$1,119.99	\$12,657.99
Treasurer/Collector	\$154,415.00				\$154,415.00	\$136,290.27	\$1,380.08	\$16,744.65
Town Clerk	\$46,649.00				\$46,649.00	\$45,355.65		\$1,293.35
Election & Registration	\$22,950.00				\$22,950.00	\$21,115.22		\$1,834.78
Conservation Commission	\$4,680.00				\$4,680.00	\$2,356.64		\$2,323.36
Planning Board	\$5,400.00				\$5,400.00	\$3,570.11		\$1,829.89
Board of Appeals	\$2,035.00				\$2,035.00	\$651.90		\$1,383.10
Com on Disabilities	\$200.00				\$200.00	\$173.99		\$26.01
Town Buildings and Properties	\$78,050.00	\$225.00	\$5,000.00		\$83,275.00	\$83,275.00		0.00
Town Report & Communications	\$6,000.00				\$6,000.00	\$4,740.00		\$1,260.00
Legal Services	\$30,000.00		\$10,000.00		\$40,000.00	\$37,486.00		\$2,513.80
Dispatch Services	\$9,137.00				\$9,137.00	\$9,136.69		\$0.31
Police Department	\$433,318.00		\$12,918.59		\$456,236.59	\$456,202.87		\$33.72
Fire Department	\$40,375.00	425.00			\$40,800.00	\$40,793.86		\$6.14
Fire Hydrants	\$18,091.00				\$18,091.00	\$18,090.76		\$0.24
Inspection Services	\$63,776.00				\$63,776.00	\$62,236.24		\$1,539.76
Animal Control Officer	\$9,000.00				\$9,952.00	\$9,952.00		\$0.00
Highway Department	\$549,212.00	\$5,135.69	\$15,000.00		\$569,347.69	\$566,533.07	\$2,447.10	\$367.52
Energy	\$142,700.00				\$142,700.00	\$142,700.00		\$0.00
Board of Health	\$7,069.00				\$7,069.00	\$6,509.48		\$559.52
Visiting Nurse Association	\$4,122.00				\$4,122.00	\$3,634.80		\$487.20
Council on Aging	\$70,429.00				\$70,429.00	\$64,004.89	\$184.43	\$6,239.68
Veterans' Benefits	\$30,000.00				\$30,000.00	\$29,559.78		\$440.22
Library	\$179,082.00	\$493.93			\$179,575.93	\$158,352.88	\$2,925.65	\$18,297.40

# APPROPRIATION REPORT FY 2015

<b>Name of Appropriation</b>	<b>Appropriation</b>	<b>Balance Forward</b>	<b>Reserve Transfers</b>	<b>Other Transfers</b>	<b>TOTAL Appropriation</b>	<b>TOTAL Expended</b>	<b>Encumbered</b>	<b>Balance</b>
Historical Commission	\$1,000.00				\$1,000.00	\$289.31		\$710.69
Memorial Day	\$750.00				\$750.00	\$750.00		\$0.00
American Legion	\$500.00				\$500.00	\$500.00		\$0.00
Care of Soldiers' Graves	\$1,400.00				\$1,400.00	\$1,224.00		\$176.00
Ashley Falls Historic Dist Commission	\$50.00				\$50.00	\$0.00		\$50.00
Agriculture Commission	\$1,000.00				\$1,000.00	\$1,000.00		\$0.00
Interest on Loans	\$1.00				\$1.00	\$0.00		\$1.00
SBRSD Operating	\$6,265,065.00				\$6,265,065.00	\$6,265,065.00		\$0.00
SBRSD Capital	\$216,492.00				\$216,492.00	\$216,492.00		\$0.00
SBRSD Committee	\$0.00				\$0.00	\$0.00		\$0.00
Vocational Education	\$95,918.00				\$95,918.00	\$85,910.50		\$10,007.50
Berkshire County Retirement	\$194,360.00				\$194,360.00	\$194,360.00		\$0.00
Worker's Compensation	\$18,500.00				\$18,500.00	\$8,656.25		\$9,843.72
Unemployment Compensation	\$1.00				\$1.00	\$1.00		\$0.00
Group Health (Ch. 32B) Insurance	\$348,109.00				\$348,109.00	\$331,896.25		\$16,212.75
Employer Medicare	\$22,000.00				\$22,000.00	\$19,588.32		\$2,411.68
Financial Audit	\$14,000.00				\$14,000.00	\$13,500.00		\$500.00
Insurance & Bonding	\$69,000.00				\$69,000.00	\$66,496.99		\$2,503.01
Library Books, Equipment, Furnishings	\$865.00				\$865.00	\$0.00		\$865.00
Agriculture Preservation	\$2,000.00				\$2,000.00	\$0.00		\$2,000.00
Bridge Repair-Iron Works Brook	\$3,715.70				\$3,715.70	\$0.00		\$3,715.70
CTV Emergency Alert	\$400.00				\$400.00	\$0.00		\$400.00
Exterior Trim Town Hall	\$2,010.00				\$2,010.00	\$2,010.00		0.00
Digital Archiving	\$14,527.50				\$14,527.50	\$0.00		\$14,527.50
Emergency Management Fund 03	\$8,160.12			\$1,500.00	\$9,660.12	\$0.00		\$9,660.12

# APPROPRIATION REPORT FY 2015

<b>Name of Appropriation</b>	<b>Appropriation</b>	<b>Balance Forward</b>	<b>Reserve Transfers</b>	<b>Other Transfers</b>	<b>TOTAL Appropriation</b>	<b>TOTAL Expended</b>	<b>Encumbered</b>	<b>Balance</b>
Triennial Property Recertification 07	\$5,000.00				\$5,000.00	\$5,000.00		\$0.00
Senior Center 08	\$2,613.19				\$2,613.19	\$0.00		\$2,613.19
Process Tax Delinquent Accounts 09	\$5,223.44				\$5,223.44	\$0.00		\$5,223.44
Commercial /Personal Tax Appraisal 09	\$750.00				\$750.00	\$750.00		\$0.00
Highway Garage Design 10	\$46,194.70				\$46,194.70	\$0.00		\$46,194.70
Bid Docs. New Highway Garage 11	\$150,000.00				\$150,000.00	\$0.00		\$150,000.00
Septic System Library 12	\$25,921.50				\$25,921.50	\$0.00		\$25,921.50
Building Permitting Software 12	\$3,855.21				\$3,855.21	\$0.00		\$3,855.21
Preserve Town Historical Documents 12	\$1,607.33				\$1,607.33	\$725.00		\$882.33
Town Building Repairs 12	\$6,928.54				\$6,928.54	\$6,928.54		\$0.00
Town Hall Elevator	\$49,507.10				\$49,507.10	\$0.00		\$49,507.10
Fire Fighters Training 13	\$1,610.16				\$1,610.16	\$1,610.16		\$0.00
Exterior Painting Buildings 13	\$50,000.00				\$50,000.00	\$45,285.00		\$4,715.00
Replace Carpet Library 13	\$17,576.30				\$17,576.30	\$4,639.50		\$12,936.80
Town Building Repairs 13	\$50,000.00				\$50,000.00	\$4,573.96		\$45,426.04
Firefighter Training 14	\$25,000.00				\$25,000.00	\$20,109.84		\$4,890.16
Tax Recertification 14	\$4,050.00				\$4,050.00	\$1,950.00		\$2,100.00
Tax Taking 14	\$10,000.00				\$10,000.00	\$0.00		\$10,000.00

# APPROPRIATION REPORT FY 2015

Name of Appropriation	Appropriation	Balance Forward	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Police Cruiser/Laptop 14	\$2,178.79				\$2,178.79	\$0.00		\$2,178.79
Information Technology 14	\$4,774.93				\$4,774.93	\$4,774.93		\$0.00
Town Building Repairs 14	\$70,000.00				\$70,000.00	\$0.00		\$70,000.00
Plow Truck 14	\$3,256.00				\$3,256.00	\$0.00		\$3,256.00
Mower 14	\$10.01				\$10.01	\$0.00		\$10.01
Cold Water Rescue Suits 14	\$850.10				\$850.10	\$0.00		\$850.10
Rescue Wagon 14	\$966.25				\$966.25	\$0.00		\$966.25
Emergency Management Fund 15	\$750.00				\$0.00	\$0.00		\$0.00
Firefighter Training 15	\$20,000.00				\$20,000.00	\$0.00		\$20,000.00
Tax Recertification 15	\$10,000.00				\$10,000.00	\$0.00		\$10,000.00
Tax Taking 15	\$10,000.00				\$10,000.00	\$0.00		\$10,000.00
Police Cruiser/Laptop 15	\$43,000.00				\$43,000.00	\$39,940.46		\$3,059.54
Information Technology 15	\$12,000.00				\$12,000.00	\$4,176.31		\$7,826.69
Guardrail Replacement 15	\$5,004.62				\$4.62	\$0.00		\$4.62
Town Building Repairs 15	\$25,000.00				\$25,000.00	\$0.00		\$25,000.00
Truck Highway 15	\$70,000.00				\$70,000.00	\$61,047.70		\$8,952.30
Fire Truck Stabilization 15	\$75,000.00				\$75,000.00	\$75,000.00		\$0.00
Legal Services Rest of River 15	\$10,000.00				\$10,000.00	\$786.00		\$9,214.00
Principal/Interest 15	\$24,053.00				\$24,053.00	\$24,052.62		\$0.38
Reserve Fund 15	\$75,000.00				\$32,081.41	\$0.00		\$32,081.41
Interest/Indebtness	\$23,053.00				\$23,053.00	\$0.00		\$23,053.00
Reserve Fund 16	\$76,000.00				\$76,000.00	\$0.00		\$76,000.00
Tax Recertification 16	\$10,000.00				\$10,000.00	\$0.00		\$10,000.00
Tax Taking 16	\$5,000.00				\$5,000.00	\$0.00		\$5,000.00
Information Technology 16	\$10,000.00				\$10,000.00	\$0.00		\$10,000.00

# APPROPRIATION REPORT FY 2015

Name of Appropriation	Appropriation	Balance Forward	Reserve Transfers	Other Transfers	TOTAL Appropriation	TOTAL Expended	Encumbered	Balance
Town Building Repairs 16	\$20,000.00				\$20,000.00	\$0.00		\$20,000.00
Roadside Mower 16	\$60,000.00				\$60,000.00	\$0.00		\$60,000.00
Firefighter Training	\$15,000.00				\$15,000.00	\$0.00		\$15,000.00
Local Cable TV Broadcast 96	\$251.77				\$251.77	\$0.00		\$251.77
<b>TOTALS GENERAL FUND</b>	<b>\$10,622,479.26</b>	<b>\$22,045.59</b>	<b>\$0.00</b>	<b>\$-4,250.00</b>	<b>\$10,640,274.85</b>	<b>\$9,692,460.47</b>	<b>\$8,057.25</b>	<b>\$839,757.13</b>

# SPECIAL REVENUE

## June 30, 2015

Funds	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Conservation Commission	\$10,623.55	\$1,917.50				\$12,541.05
Cemetery Perpetual Care	\$118.50					\$118.50
Arts Lottery Council	\$3,879.51	\$4,306.06		\$ 4,954.72		\$3,230.85
Berkshire School Gift Fund	\$51,577.13			\$ 51,577.13		\$-
Berkshire School Gift 09	\$52,500.00					\$52,500.00
Berkshire School Gift 010	\$42,500.00					\$42,500.00
Berkshire School Gift 011	\$35,500.00					\$35,500.00
Berkshire School Gift 12	\$37,500.00					\$37,500.00
Berkshire School gift 13	\$50,975.00					\$50,975.00
Berkshire School Gift 14	\$50,250.00			\$6,122.91		\$44,127.09
Berkshire School Gift 15		\$51,500.00				\$51,500.00
Library Gift 04	\$15,601.02					\$15,601.02
Music Related Program	\$325.86					\$325.86
Friends of Library Gift 04	\$424.88					\$424.88
Extended Polling Hours	\$2,078.00	\$422.00				\$-
State Census Grants	\$-			\$2,500.00		\$-
Lig/Meg	\$6,693.77	\$4,349.76				\$-
COA Formula Grant	\$-	\$18,261.93		\$ 5,660.14		\$5,383.39
COA Networking Grant	\$124.94			\$ 18,138.43		\$123.50
COA Gift	\$1,143.00	\$750.00		\$1,458.00		\$124.94
COAGift	\$1,586.00	\$137.00				\$435.00
COA Exercise Grant	\$-	\$600.00		\$ 550.00		\$1,723.00
Fruits of Our Labor Grant	\$816.57					\$50.00
						\$816.57

# **SPECIAL REVENUE** **June 30, 2015**

<b>Funds</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Transfers In</b>	<b>Expenses</b>	<b>Transfers Out</b>	<b>Ending Balance</b>
Kops & Kids	\$23,680.77	\$17,491.00	\$16,129.64			\$25,042.13
Community Policing 2009	\$222.79					\$222.79
Law Enforcement Trust	\$-					\$-
Portable Breathalyzer	\$-					\$-
MEME-Certification Grant	\$288.72					\$288.72
CH 90	\$(764.75)	\$313,271.79		\$418,590.95		\$(106,083.91)
Housing Rehab Grant	\$1,184.54					\$1,184.54
Ready Resource Grant	\$1,781.25					\$1,781.25
Town Park	\$2,846.71	\$619.00				\$3,465.71
Insurance Proceeds	\$3,525.37	\$23,096.69		\$18,862.69		\$7,759.37
Cell Tower Fees	\$2,145.07					\$2,145.07
CTSB Franchise Fee	\$2,908.00					\$2,908.00
Juvenile Court Restitution	\$2,752.90					\$2,752.90
Sale of Land	\$29,992.00	\$1,527.20				\$31,519.20
Senior Center Building Fund	\$6,308.51					\$6,308.51
Parking Area Fund	\$2,816.90					\$2,816.90
Sheffield Grange Library Gift	\$209.09					\$209.09
Sheffield Agricultural Brochure	\$500.00					\$500.00
Clean Energy Choice	\$20,694.54					\$20,694.54
Fire Equipment DEM	\$-					\$-
Ballistic Vests	\$-					\$-
Emergency Management Planning	\$-					\$-
Plumbing Inspector	\$1,534.00	\$4,330.00		\$ 3,357.00		\$2,507.00

**SPECIAL REVENUE**  
**June 30, 2015**

<b>Funds</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Transfers In</b>	<b>Expenses</b>	<b>Transfers Out</b>	<b>Ending Balance</b>
Gas Inspector	\$1,773.50	\$6,295.00		\$ 5,395.50		\$2,673.00
Electrical Inspector	\$2,702.55	\$10,115.00		\$8,166.50		\$4,651.05
Fire Inspector	\$529.00	\$2,780.00		\$ 2,529.00		\$780.00
Board Health Inspector	\$2,877.50	\$8,300.00		\$4,041.50		\$7,136.00
Material Recycling Facility						\$-
SLInLibrary Grant	\$3,180.32			\$3,180.32		\$-
Forest Stewardship Grant	\$-	\$1,937.00		\$1,937.00		\$-
Local Public Health Grant	\$-	\$1,500.00		\$1,500.00		\$-
Conservation Consultants	\$-	\$2,500.00		\$2,500.00		\$-
Mass Works Grant	\$-	\$60,192.15		\$71,198.85		\$(11,006.70)
BOII Sharps Grant	\$-	\$2,000.00		\$ 1,660.00		\$340.00
<b>Totals</b>	<b>\$477,907.01</b>	<b>\$538,199.08</b>	<b>\$ -</b>	<b>\$650,010.28</b>	<b>\$ -</b>	<b>\$366,095.81</b>

**TRUST FUNDS**  
June 30, 2015

	Beginning Balance	Receipts	Interest	Transfers In	Expenses	Transfers Out	Ending Balance
Conservation	\$18,892.24		\$32.58				\$18,924.82
Building Insurance	\$18,615.01		\$37.06		\$1,000.00		\$17,652.07
Stabilization	\$738,570.03		\$4,085.48				\$742,655.51
Unemployment	\$31,714.27		\$63.44	\$1.00			\$31,778.71
Cemetery Perpetual Care	\$1,810.38		\$3.65				\$1,814.03
Mercin Library	\$31,485.62		\$63.01				\$31,548.63
Milani Library	\$25,652.01		\$102.81				\$25,754.82
Churchill Cemetery	\$5,681.57		\$22.76				\$5,704.33
Cook School	\$796.65		\$3.19				\$799.84
Pine Knoll Reservation	\$1,566.19		\$6.27				\$1,572.46
Firetruck	\$260,424.18		\$1,140.92	\$75,000.00			\$336,565.10
Highway Truck	\$144.80		\$0.59				\$145.39
<b>Totals</b>	<b>\$1,135,352.95</b>	<b>\$0.00</b>	<b>\$5,561.76</b>	<b>\$75,001.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>	<b>\$1,214,915.75</b>

## AGENCY FUNDS

June 30, 2015

	Beginning Balance	Receipts	Transfers In	Expenses	Transfers Out	Ending Balance
Police Details	\$2,941.18	\$135,661.62		\$135,041.62		\$3,561.18
Deputy Collector Fees		\$7,082.00		\$7,123.00		-\$41.00
Firearms	\$7,137.50	\$2,812.50		\$5,075.00		\$4,875.00
<b>Totals</b>	<b>\$10,078.68</b>	<b>\$145,556.12</b>	<b>\$0.00</b>	<b>\$147,239.62</b>	<b>\$0.00</b>	<b>\$8,395.18</b>

## **Southern Berkshire Regional School District**

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**WAGES ARE NOT AVAILABLE IN THE ONLINE VERSION.  
PLEASE CONTACT TOWN HALL FOR MORE INFORMATION.**

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## **2014-2015 Teacher Salaries**

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## **Wages Paid in Calendar Year 2015**

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# Household Hazardous Waste Collections

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All Sheffield residents may participate.

Here are the dates for the 2016 HHW season:

All dates are subject to change.

## **MINI SITE COLLECTIONS (Oil Paint/Used Motor Oil)**

- Saturday, April 30, 8:30 a.m. – 11 a.m.  
Great Barrington Recycling Center
- Wednesday, May 25, 4:30 p.m. – 6:30 p.m.  
Lenox Dept. of Public Works
- Saturday, June 25, 8:30 a.m. – 11 a.m.  
Great Barrington Recycling Center

Residents can go to [cetonline.org](http://cetonline.org) and look at the events page for the most up-to-date information.

# RECYCLE in WESTERN MASS

**Yes** please recycle these papers & containers:



**Paper** envelopes with windows, magazines, newspapers, inserts, junk mail, post-it notes, business cards, catalogs, white and colored paper, shredded paper (in paper bag), corrugated cardboard, paperboard (for example, cereal boxes), clean pizza boxes (no grease or food), paperback books and phone books, construction paper, gift wrap, gift bags, cards and gift tissue paper (no metallic inks, foil, wire, glitter)

**Aluminum** cans, foil, pie pans

**Steel** (tin) cans, empty aerosol cans (aerosols, food, beauty), beverage and pet food cans

**Cartons** milk, juice, soup, soy milk and drink boxes

**Glass** food, beverage bottles and jars

**Plastics** (2.5 gal or less, caps & lids ok) food containers, margarine, yogurt, cooking oil, condiments, peanut butter, beverage bottles and jugs, soda, water, juice, milk, detergent bottles, clear clamshells, personal care bottles, shampoo, soap, conditioner

## No

Flammable, plastic bags, plastic paint, antifreeze & motor oil, batteries, black plastic, plastics over 2.5 gallons, paper, frozen food packaging, foodies

\*For a complete YES & NO list of what can be recycled, visit [www.springfieldmfr.org](http://www.springfieldmfr.org)